

GREAT FALLS URBAN TRANSPORTATION PLANNING PROCESS  
**TECHNICAL ADVISORY COMMITTEE**  
Meeting Minutes  
March 14, 2024

**CALL TO ORDER**

Acting Chairperson Andrew Finch called the Great Falls Technical Advisory Committee (TAC) meeting to order at approximately 9:30 AM in the Planning and Community Development Conference Room in the Civic Center, #2 Park Drive South.

**ROLL CALL OF TAC MEMBERS & ATTENDANCE**

TAC Members Present/Represented:

Russell Brewer	Civil Engineer, Special Projects, City of Great Falls
Andrew Finch	Sr. Transportation Planner, City of Great Falls
Nadine Hanning	Manager, Great Falls Transit District
Jay Manuel	Operations Engineer, Great Falls District – MDT via Zoom
Lonnie Hill	Deputy Director, City of Great Falls Planning & Community Dev.
Geoff Streeter	Supervisor Statewide & Urban Planning – MDT via Zoom
Rick Schutz	Superintendent, Cascade County Road & Bridge Division
Christoff Gaub	Director, City of Great Falls Public Works Department via Zoom
Austin Shultz	Traffic Supervisor, City of Great Falls
Chris Ward	District Projects Engineer, Great Falls District – MDT via Zoom
Jesse Patton	City Engineer City of Great Falls Engineering Department via Zoom
Les Payne	Director, Cascade County Public Works Department
Charity Yonker	Director, Cascade County Planning Department

TAC Members Absent/Not Represented:

John Faulkner	Director, Great Falls International Airport Authority
Ryck Cayer	Deputy Base Civil Engineer, Malmstrom Air Force Base
Rhonda Knudsen	Environmental Health Division Manager, City-County Health Dept
Eric Boyd	Street Supervisor, City of Great Falls

Recognition of Others Present:

Kenn Winegar	MDT Statewide & Urban Planning – Via Zoom
Mitch Buthold	MDT Statewide & Urban Planning – Via Zoom
Tracy Martello	Permit Technician, City of Great Falls

**MINUTES**

Prior to the meeting, Committee members were provided with the December 14, 2023 meeting minutes. Mr. Brewer moved to approve the minutes, seconded by Ms. Yonker. All being in favor, the minutes were approved as submitted.

**BUSINESS ITEMS**

5.A. Elect chair

Mr. Finch stated that, with the retirement of Tom Micuda, a new chairperson for TAC must be elected. Mr. Finch called three times for nominations for TAC Chair.

MOTION: To elect Mr. Gaub as TAC Chair.

Made by: Mr. Finch  
Second: Mr. Patton

VOTE: All in favor, the motion carried.

6.A. Update to Memorandum of Agreement for the Great Falls Metropolitan Planning Process

Mr. Finch updated the Committee on a minor update to the Memorandum of Agreement for the Great Falls Metropolitan Planning Process. He stated an update was necessary to add a clause that was requested by the Federal Transit Administration during a review of the Great Falls Transit District's process. Mr. Finch noted the titles of the TAC members noted in the Agreement were updated, as well.

**PUBLIC COMMENT**

No public comment.

**ADJOURNMENT**

Made by: Ms. Yonker  
Second: Mr. Brewer

There being no further business, the meeting adjourned at approximately 9:45 AM.