

**GREAT FALLS TRANSIT DISTRICT  
BOARD MEETING MINUTES  
November 16, 2016**

**1. CALL TO ORDER**

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., November 16, 2016, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

**2. ROLL CALL AND ATTENDANCE**

**Members Present:**

Ann Marie Meade, Vice Chairperson  
Laurel Gebo  
Ken Johnson

**Others Present:**

Nadine Hanning, Finance Manager  
Jim Helgeson, General Manager  
Brenda Long, Administrative Assistant

**Absent**

Carl Donovan, Chairperson

**3. ADDITIONS TO AGENDA**

Change minutes to review from October 26, 2016 to September 28, 2016 since there was no meeting in October. Ken Johnson moved to approve Laurel Gebo seconded, motion approved.

**4. MINUTES FOR Board meeting September 28, 2016:**

**Ken Johnson moved to approve Laurel Gebo seconded, minutes approved**

**5. MANAGER'S REPORTS**

a. Summary of System Status:

Jim Helgeson informed the board that the new Paratransit vans are almost ready for service.

b. Performance Indicators

c. Ridership Reports

d. Financial Reports

Not available due to the meeting being early in the month

**6. CHECK REGISTER**

The October 15, 2016 through November 14, 2016 check register was presented for approval. Ann Marie Meade, Vice Chairperson, called for a motion to approve. Laurel Gebo moved/ Ken Johnson seconded. Motion passed.

**7. COMMITTEE REPORTS**

**a. Technical Advisory Committee of the MPO (TAC)**

- Did not meet Jim Helgeson did have a CMAC air pollution meeting for money for buses, they vote on Dec 8, 2016

**b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.** – did not meet

**c. Great Falls TAC**

- the minutes for the November 3, 2016 meeting were unavailable

**d. ADA Advisory Committee**

- The committee did not meet.

**8. UNFINISHED BUSINESS**

none

**9. NEW BUSINESS**

none

**10. PUBLIC COMMENTS**

Bill Reese asked about Tim Braulik and about a board position opening. He was told that Laurel Gebo's term was ending. Jim Helgeson thanked Laurel Gebo for her service on the board over the years.

**11. DATE OF NEXT BOARD MEETING**

Work session – Monday, December 19, 2016 at 7:00 p.m.

Board meeting – Wednesday December 21, 2016 -7:00 p.m.

\*Due to Christmas holiday, the Board Meeting will be held one week earlier than normal

**12. ADJOURNMENT**

Adjourned at 7:11 p.m.

**ATTEST:**

\_\_\_\_\_  
Carl J. Donovan, Chairperson

Date: \_\_\_\_\_