

**GREAT FALLS TRANSIT DISTRICT
BOARD MEETING MINUTES
February 26, 2025**

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., Feb. 26, 2025, in the Conference Room at the Transit Facility at 3905 North Star Blvd, Great Falls, MT.

2. ROLL CALL AND ATTENDANCE

Members Present:

Donna Zook, Vice Chairperson
Ann Marie Meade
Ken Johnson
Abigail St. Lawrence

Others Present:

Nadine Hanning, General Manager
Brenda Long, Administrative Assistant

Absent:

Carl Donovan, Chairperson
Josh Boone, Finance Manager

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS TO AGENDA

5. APPROVAL OF MINUTES

a. Minutes for Board Meeting Jan. 22, 2025

A motion was made to approve the Board Meeting minutes of January 22, 2025 by Board member Meade, seconded by Board member St. Lawrence, motion passed.

6. MANAGERS REPORTS

a. Summary of System Status

General Manager Hanning reported: We have a training class starting March 10th for 3 Fixed Route drivers, and 1 mechanic.

The FTA will keep us updated on any new Federal Administration developments.

We had a suspension appeal meeting and reapproved their status.

We had an eligibility appeal meeting and approved their status.

Public Works wants to discuss the galvanized water lines.

The Board Orientation packet will be updated and distributed to Board Members.

Douglas Wilson will be at the next meeting to discuss the Audit.

There is a bill in the Senate that could impact Transit and G.M. Hanning will attend the hearing on 3-3-25 in Helena.

- b. **Ridership**
- c. **Performance Indicators**
- d. **Financial Reports**
- e. **Check Register**

The Jan. 22, 2025 through Feb. 19, 2025 check register was presented for approval, Board member Johnson called for a motion to approve, Board member St. Lawrence seconded, motion passed.

7. COMMITTEE REPORTS

- a. **Technical Advisory Committee of the MPO (TAC)** - The committee did not meet
- b. **Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.** – The committee did not meet.
- c. **Great Falls TAC** - The committee meet did not meet
- d. **ADA Advisory Committee** - The committee did not meet

8. UNFINISHED BUSINESS

- a. **Transit Development Plan Update**

TDP update – We submitted the final review to TMD and the final draft should be ready at the next meeting.

9. NEW BUSINESS

- a.

10. PUBLIC COMMENTS

11. DATE OF NEXT BOARD MEETING

Work Session – Monday, March 24, 2025 – 7:00 p.m.
Board Meeting – Wednesday, March 26, 2025 – 7:00 p.m.

12. ADJOURNMENT

Adjourned at 7:26

13. ATTEST:



Carl J. Donovan, Chairperson

Donna Zook Vice Chair

3-26-25

Date