

**GREAT FALLS TRANSIT DISTRICT
BOARD MEETING MINUTES
June 26, 2024**

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., June 26, 2024, in the Conference Room at the Transit Facility at 3905 North Star Blvd, Great Falls, MT.

2. ROLL CALL AND ATTENDANCE

Members Present:

Donna Zook, Vice Chairperson
Ann Marie Meade
Ken Johnson
Shyla Patera

Others Present:

Nadine Hanning, General Manager
Brenda Long, Administrative Assistant

Absent:

Carl Donovan, Chairperson
Josh Boone, Finance Manager

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS TO AGEND

5. APPROVAL OF MINUTES

A motion was made to approve the May 22, 2024 Board minutes by Board member Johnson, seconded by Board member Patera, motion passed.

6. MANAGERS REPORTS

a. Summary of System Status

General Manager Hanning reported:

One Paratransit driver will start on 7/2/24.

The MPO agreement will be signed by the appropriate parties and submitted to FTA

There have been fewer complaints and calls regarding following the PS rules. PS passengers are getting used to the rules.

Bus Roadeo winners PS 1st DeMers, 2nd Day, 3rd LaVerdure, Rookie Howe; FR 1st Sandefur, 2nd Kathan, 3rd Aitken, Rookie Kristina.

Thanked Board Members and volunteers for helping out at Roadeo and for the employee appreciation lunch on June 27, 2024.

b. Ridership and Performance Indicators

c. Financial Reports

d. Check Register

The May 17, 2024 through June 24, 2024 check register was presented for approval, Board member Meade called for a motion to approve, Board member Johnson seconded, motion passed.

7. COMMITTEE REPORTS

- a. **Technical Advisory Committee of the MPO (TAC)** - The committee met and there was a presentation on the Long-Range Transportation Plan
- b. **Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.** – The committee did not meet
- c. **Great Falls TAC** - The committee did not meet
- d. **ADA Advisory Committee** - The committee did not meet

8. UNFINISHED BUSINESS

- a. **Transit Development Plan Update**
TDP update - The survey is available on the website. Ends 7/5/24. Public participation events with the consultants were June 10th, 11th and 12th to promote the survey and gather public input.
- b. **Update By-laws**
The By-laws update is pending meeting with elections office for election requirement updates.
- c. **Paratransit Rider Guide**
Paratransit Riders Guide - Updates are in progress. The updated guide will be reviewed for FTA/ADA compliance, upon completion of review, it will be submitted to the Board for approval. All PS clients will be notified when the riders guide becomes available, and will be published on our website.

9. NEW BUSINESS

- a. **Preliminary Budget**
The FY25 Preliminary Budget was discussed.

10. PUBLIC COMMENTS

11. DATE OF NEXT BOARD MEETING

Work Session – Monday, August 26, 2024 – 7:00 p.m.
Public Hearing: Wednesday, August 28, 2024 Mill Levy – 6:30 p.m.
Public Hearing: Wednesday, August 28, 2024 FY25 Budget – immediately following Levy meeting
Board Meeting – Wednesday, August 28, 2024 – immediately following Budget meeting

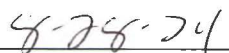
12. ADJOURNMENT

Adjourned at 7:32

13. ATTEST:



Carl J. Donovan, Chairperson



Date