

**GREAT FALLS TRANSIT DISTRICT  
BOARD MEETING MINUTES  
January 24, 2024**

**1. CALL TO ORDER**

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., January 24, 2024, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

**2. ROLL CALL AND ATTENDANCE**

**Members Present:**

Carl Donovan, Chairperson  
Ann Marie Meade  
Ken Johnson  
Shyla Patera

**Others Present:**

Nadine Hanning, General Manager  
Brenda Long, Administrative Assistant

**Absent**

Donna Zook, Vice Chairperson

**3. Pledge of Allegiance**

**4. Additions to Agenda**

**5. Minutes for Board Meeting December 20, 2023**

A motion was made to approve the minutes by Board member Patera, seconded by Board member Meade, motion passed.

**6. MANAGER'S REPORTS**

**a. Summary of System Status**

General manager Hanning said we need one more Paratransit driver and one more Fixed-Route driver.

The FTA Triannual review had no issues and our response is due in February.

The auditor will be at the next meeting to go over the details of our FY23 audit.

**b. Performance Indicators**

**c. Ridership Reports**

**d. Financial Reports**

**e. Check Register**

The December 15, 2023 through January 18, 2024 check register was presented for approval.

Board member Meade called for a motion to approve, Board member Johnson seconded, motion passed

**7. COMMITTEE REPORTS**

**a. Technical Advisory Committee of the MPO (TAC)**

- The minutes for the Dec 14 meeting are included in the board packet. Next meeting is Feb. 1<sup>st</sup>.

**b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.** – The committee did not meet

**c. Great Falls TAC**

- The committee did not meet

**d. ADA Advisory Committee**

- The committee did not meet

**8. UNFINISHED BUSINESS**

**a. Transit Development Plan Update**

We talked to TMD last week and they will be giving us preliminary mapping information and results of the community surveys soon. They will also give us details about where we go next in the project.

**9. NEW BUSINESS**

**a.**

**10. PUBLIC COMMENTS**

**Scott Mayberry** asked if could look into changing the Transit's policy on PEVs. He rides an electric unicycle and was told he couldn't bring it on the bus. He understands that there are concerns of the battery catching fire. He said that happens mostly when charging and that he's had his for years with no problems. He said use of PEVs is growing and that it would help the community if they were allowed on the bus.

**Chairperson Donovan** said the Board would look into it

**General Manager Hanning** said she had asked the insurance company and that they didn't like the idea of PEVs on the bus. She said she will continue to look into the matter.

**Kathleen Littlewolf** said that Gf Transit was the best Transit she's dealt with, that the drivers are kind and helpful. Her only concern is that she has a limited income and that she heard veterans get a discount.

She said she has paperwork showing she's a veteran but that she had changed her name since it had been issued. She said she has documents to prove her name change.

**General Manager Hanning** said she would look at the paperwork after the meeting and get everything straightened out.

**11. DATE OF NEXT BOARD MEETING**

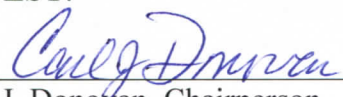
Work Session – Monday, February 26, 2024 – 7:00 p.m.

Board Meeting – Wednesday, February 28, 2024 – 7:00 p.m.

**12. ADJOURNMENT**

Adjourned at 7:19

**ATTEST:**

  
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Carl J. Donovan, Chairperson  
Date: 2/28/24