

**GREAT FALLS TRANSIT DISTRICT
BOARD MEETING MINUTES
December 20, 2023**

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., December 20, 2023, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2. ROLL CALL AND ATTENDANCE

Members Present:

Carl Donovan, Chairperson
Donna Zook, Vice Chairperson
Ann Marie Meade
Ken Johnson
Shyla Patera

Others Present:

Nadine Hanning, General Manager
Brenda Long, Administrative Assistant

Absent

3. Pledge of Allegiance

4. Andrew Finch, Senior Transportation Planner, Growth Policy Presentation

Andrew Finch gave a presentation on what the Growth Policy is and how it will affect the city.

5. Don Ryan, Great Falls Rising

Don Ryan gave a presentation about Great Falls Rising at Monday's work session.

6. Additions to Agenda

7. Minutes for Board Meeting November 15, 2023

A motion was made to approve the minutes by Vice Chair Zook, seconded by Board member Meade, motion passed.

8. MANAGER'S REPORTS

a. Summary of System Status

General Manager Hanning reported that a training class will start on Jan. 2nd, we still need a mechanic and Fixed Route driver.

The bus shelters on public right of ways belong to Dakota Outdoor but we own the permits. Our lawyer is reviewing a contract sent to us by Dakota.

The contract for bus advertising expires February 2024. We haven't gotten any revenue from advertising lately and so we would like to let it expire, the Board agreed to letting it expire.

- b. Performance Indicators
- c. Ridership Reports
- d. Financial Reports
- e. Check Register

The November 16, 2023 through December 14, 2023 check register was presented for approval. Board member Meade called for a motion to approve, Board member Johnson seconded, motion passed.

.9. COMMITTEE REPORTS

a. Technical Advisory Committee of the MPO (TAC)

- The committee met on Dec. 14

b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization. – The committee did not meet

c. Great Falls TAC

- The committee did not meet

d. ADA Advisory Committee

- The committee did not meet

10. UNFINISHED BUSINESS

a. Transit Development Plan Update

We had a meeting with TMD and they have the results of the community surveys. They will give us more preliminary information in January

11. NEW BUSINESS

a. Safety Plan Update Approval

A motion was made to approve the updates in the Safety Plan by Vice Chair Zook, seconded by Board member Meade, motion passes.

12. PUBLIC COMMENTS

Operations Manager Mahoney thanked the Board and General Manager Hanning for doing employee appreciation events and bonuses.

Board member Patera asked if there would be a local Roadeo next year.

G.M. Hanning said that we would have a Roadeo next year.

13. DATE OF NEXT BOARD MEETING


Work Session – Monday, January 22, 2024 – 7:00 p.m.

Board Meeting – Wednesday, January 24, 2024 – 7:00 p.m.

14. ADJOURNMENT

Adjourned at 7:54

ATTEST:



Carl J. Donovan, Chairperson
Date: 1-24-24