

GREAT FALLS TRANSIT DISTRICT BOARD MEETING MINUTES November 15, 2023

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., November 15, 2023, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2 ROLL CALL AND ATTENDANCE

Members Present:

Carl Donovan, Chairperson
Donna Zook, Vice Chairperson
Ann Marie Meade
Ken Johnson
Shyla Patera

Others Present:

Nadine Hanning, General Manager
Brenda Long, Administrative Assistant

Absent

3. ADDITIONS TO AGENDA

4. Minutes for Board Meeting September 27, 2023

A motion was made to approve the minutes by Vice Chair Zook, seconded by Board member Meade, motion passed.

5. MANAGER'S REPORTS

a. Summary of System Status

General Manager Hanning reported that two trainees dropped out so we are still looking for a Fixed Route driver and a maintenance person.

Two new vans have arrived and are almost ready for service.

P-25 was involved in an accident in June it will most likely be declared totaled.

There's a shortage of buses due to the 2018 buses having mechanical issues.

A bus was involved in an accident this week and has extensive damage.

The sewer line at the T/C has been repaired, we are getting keys for the bathrooms.

The Union contract has been finalized and signed and the drivers have got their raises and retro pay.

There's been an issue with sign permits of 6 bus shelters. Dakota Outdoor sent a contract, we have contacted the attorney and insurance company for advice.

The Christmas party will be on Dec. 9th at the Black Eagle Community Center.

The Manager thanked the Dispatchers and Drivers for the way they have dealt with the vehicle shortage.

b. Performance Indicators

- c. Ridership Reports
- d. Financial Reports

6. CHECK REGISTERS

- a. The September 23, 2023 through October 20, 2023 check register was presented for approval. Board member Johnson called for a motion to approve, Board member Meade seconded, motion passed.
- b. The October 21, 2023 through November 15, 2023 check register was presented for approval. Vice Chair Zook called for a motion to approve, Board member Meade seconded, motion passed.

7. COMMITTEE REPORTS

- a. **Technical Advisory Committee of the MPO (TAC)**
 - The committee did not meet
- b. **Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.** – The committee did not meet
- c. **Great Falls TAC**
 - The committee did not meet
- d. **ADA Advisory Committee**
 - The committee did not meet

8. UNFINISHED BUSINESS

- a. Transit Development Plan Update

9. NEW BUSINESS

- a.

10. PUBLIC COMMENTS


11. DATE OF NEXT BOARD MEETING

Work Session – Monday, December 18, 2023 – 7:00 p.m.
Board Meeting – Wednesday, December 20, 2023 – 7:00 p.m.

12. ADJOURNMENT

Adjourned at 7:19

ATTEST:



Carl J. Donovan, Chairperson
Date: 12/20/23