

**GREAT FALLS TRANSIT DISTRICT
BOARD MEETING MINUTES
June 28, 2023**

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., June 28, 2023, by Chairperson Carl Donovan in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2. ROLL CALL AND ATTENDANCE

Members Present:

Carl Donovan, Chairperson
Donna Zook, Vice Chairperson
Ann Marie Meade
Ken Johnson

Members Absent:

Shyla Patera

Others Present:

Nadine Hanning, General Manager
Brenda Long, Administrative Assistant

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS TO AGENDA

5. APPROVAL OF MINUTES

Board Member Meade made a motion to approve the May 24, 2023 minutes, Vice Chair Zook seconded. Motion passed.

6. MANAGER'S REPORTS

- a. Summary of System Status - General Manager Hanning reported that we are processing documents for the Triannual review.
Union negotiations are on June 29th.
The local Roadeo was on June 18th. The winner for Paratransit was Kelly Converse and for Fixed Route was Ed Kathan.
We have placed an ad in the Tribune for the maintenance position.
- b. Performance Indicators
- c. Ridership Reports
- d. Financial Reports

7. CHECK REGISTER

- a. Board member Johnson made a motion to approve the May 19, 2023 through June 23, 2023 Check Register, Vice Chair Zook seconded. Motion passed.

8. COMMITTEE REPORTS

- a. **Technical Advisory Committee of the MPO (TAC)** – The committee met on June 8th and passed a TIP modification.

- b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.** – the committee did not meet
- c. Great Falls TAC** - The committee did not meet
- d. ADA Advisory Committee** - The committee did not meet

9. UNFINISHED BUSINESS

10. NEW BUSINESS

a. Preliminary Budget

The Board discussed the preliminary budget.

b. Transit Development Plan Proposal

A motion was made to approve the Transit Development Plan Proposal received from Transportation Management and Design Inc. by Board member Meade, seconded by Board member Johnson, Motion passed.

11. PUBLIC COMMENTS

12. DATE OF NEXT BOARD MEETING

Work Session – Monday, August 21, 2023 – 7:00 p.m.

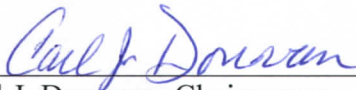
Public Hearing: Wednesday, August 23, 2023 Mill Levy – 6:30 p.m.

Public Hearing: Wednesday, August 23, 2023 FY24 Budget – immediately following Levy meeting

Board Meeting – Wednesday, August 23, 2023 – immediately following Budget meeting

13. ADJOURNMENT – The meeting was adjourned at 7:12 p.m.

ATTEST:



Carl J. Donovan, Chairperson

Date: 8-23-23