

**GREAT FALLS TRANSIT DISTRICT
BOARD MEETING MINUTES
February 22, 2023**

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., February 22, 2023, by Vice Chair Donna Zook in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2. ROLL CALL AND ATTENDANCE

Members Present:

Donna Zook, Vice Chairperson
Ann Marie Meade
Shyla Patera

Members Absent:

Carl Donovan, Chairperson
Ken Johnson

Others Present:

Nadine Hanning, General Manager

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS TO AGENDA

5. APPROVAL OF MINUTES

Board Member Meade made a motion to approve the January 25, 2023 minutes, Board member Patera seconded. Motion passed.

6. MANAGER'S REPORTS

- a. Summary of System Status - General Manager Hanning reported a driver has been hired and will start training March 6, 2023.
The FTA Triennial review documents have been submitted. The review will take place sometime during the week of July 17 - 21, 2023.
- b. Performance Indicators
- c. Ridership Reports
- d. Financial Reports

7. CHECK REGISTER

- a. Board member Patera made a motion to approve the January 19, 2023 through February 16, 2023 Check Register, Board member Meade seconded. Motion passed.

8. COMMITTEE REPORTS

- a. **Technical Advisory Committee of the MPO (TAC)** - The committee met on February 9, 2023. 2021-2025 TIP Amendment #2 was approved.
- b. **Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.** – did not meet

c. **Great Falls TAC** - met on February 2, 2023, an email vote was held on February 20, 2023 to approve the updated Transportation Coordination Plan

d. **ADA Advisory Committee** - The committee did not meet

9. UNFINISHED BUSINESS

10. NEW BUSINESS

a. Approval of updated 5310 Transportation Coordination Plan

Board member Patera made a motion to approve the updated Transportation Coordination Plan as presented, Board member Meade seconded. Motion passed.

11. PUBLIC COMMENTS

Board member Patera asked General Manager Hanning if there were future plans for repairs and maintenance at the Transfer Center. Manager Hanning stated the need for repairs is ongoing.

Board member Patera asked about planning activities. Manager Hanning stated the Request for Proposal for a Transit Development Plan was underway and would be presented to the Board soon.

12. DATE OF NEXT BOARD MEETING

Work Session – Monday, March 20, 2023 – 7:00 p.m.

Board Meeting – Wednesday, March 22, 2023 – 7:00 p.m.

13. ADJOURNMENT – The meeting was adjourned at 7:17 p.m.

ATTEST:



Carl J. Donovan, Chairperson

Date: 4/26/23