

**GREAT FALLS TRANSIT DISTRICT  
BOARD MEETING MINUTES  
May 25, 2022**

**1. CALL TO ORDER**

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., May 25, 2022, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

**2. Oath of Office**

Chairperson Carl Donovan and Board member Ann Marie Meade took the Oath of Office.

**3. Pledge of Allegiance**

**4. ROLL CALL AND ATTENDANCE**

**Members Present:**

Carl Donovan, Chairperson  
Donna Zook, Vice Chairperson  
Ann Marie Meade  
Shyla Patera  
Ken Johnson

**Others Present:**

Nadine Hanning, General Manager  
Brenda Long, Administrative Assistant

**Absent**

**5. ADDITIONS TO AGENDA**

a.

**6. Minutes for Board Meeting April 27, 2022:**

A motion was made to approve the minutes by Board member Johnson, seconded by Board member Meade, motion passed.

**7. MANAGER'S REPORTS**

**a. Summary of System Status**

General Manager Hanning reported that we have added 2 Paratransit driver positions due to increased demand.

We have a M.O.U. with the Teamsters Union in regards to the wage increase.

The Transit Center is still closed due to repairs.

The bus Roadeo will be on June 19<sup>th</sup>.

**b. Performance Indicators**

**c. Ridership Reports**

**d. Financial Reports**

**6. CHECK REGISTER**

a. The April 22, 2022 through May 19, 2022 check register was presented for approval. Board member Meade called for a motion to approve, Vice Chair Zook seconded, motion passed.

**7. COMMITTEE REPORTS**

**a. Technical Advisory Committee of the MPO (TAC)**

- Met May 12th

**b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.** – did not meet

**c. Great Falls TAC**

- did not meet

**d. ADA Advisory Committee**

- The committee did not meet

**8. UNFINISHED BUSINESS**

**a. Title VI Program Approval**

FTA review pending

**9. NEW BUSINESS**

**a. Transit Development Plan**

A motion was made by Vice Chair Zook to approve hiring a consultant through a Request for Proposal process to create a Transit Development Plan, the motion was seconded by Board member Meade, motion passed.

**b. Approve Bus Camera purchase**

A motion was made by Vice Chair Zook to approve the purchase of replacement bus camera systems, the motion was seconded by Board member Patera, motion passed.

**c. July meeting cancel**

A motion was made to cancel the July Board meeting by Board member Johnson, seconded by Board member Meade, motion passed.

**d. Closed Session G.M. Assessment**

**10. PUBLIC COMMENTS**

**Bill Reese** apologized for the miscommunication of his question about Board finances last month. He said he was concerned GFT would lose drivers when the hazard pay ended but seeing that we have an agreement with the Union to increase wages he understands.

**Chairperson Donovan** said we take care of the employees.

**11. DATE OF NEXT BOARD MEETING**

Work Session – Monday, June 20, 2022– 7:00 p.m.

Board Meeting – Wednesday, June 22, 2022 – 7:00 p.m.

**12. ADJOURNMENT**

Adjourned at 7:21 p.m.

**ATTEST:**



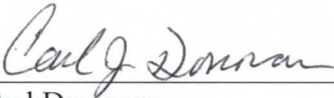
Carl J. Donovan, Chairperson

Date: \_\_\_\_\_

## OATH OF OFFICE

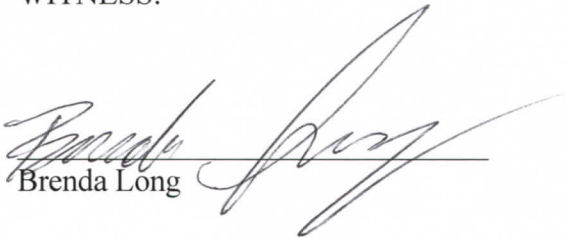
I do solemnly swear (or affirm) that I will support, protect, and defend the constitution of the United States and the constitution of the State of Montana, and that I will discharge the duties of my office with fidelity (so help me God).

DATED this 25<sup>th</sup> day of May 2022.



Carl Donovan

WITNESS:

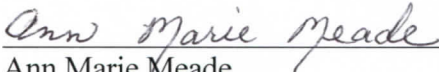


Brenda Long

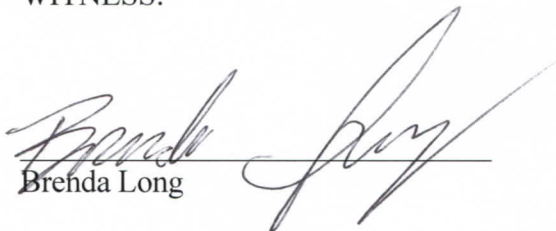
## OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, protect, and defend the constitution of the United States and the constitution of the State of Montana, and that I will discharge the duties of my office with fidelity (so help me God).

DATED this 25<sup>th</sup> day of May 2022.

  
Ann Marie Meade

WITNESS:

  
Brenda Long