

**GREAT FALLS TRANSIT DISTRICT
BOARD MEETING MINUTES
September 28, 2022**

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., September 28, 2022, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2 ROLL CALL AND ATTENDANCE

Members Present:

Carl Donovan, Chairperson
Donna Zook, Vice Chairperson
Ann Marie Meade
Ken Johnson

Others Present:

Nadine Hanning, General Manager

Absent

Shyla Patera
Brenda Long, Administrative Assistant

3. ADDITIONS TO AGENDA

a.

4. a. Minutes for Mill Levy Hearing August 24, 2022

A motion was made to approve the Mill Levy Hearing minutes by Vice Chair Zook, seconded by Board member Meade, motion passed.

b. Minutes for FY23 Budget Hearing August 24, 2022

A motion was made to approve the Fy23 Budget Hearing minutes by Board member Johnson, seconded by Board member Meade, motion passed.

c. Minutes for Board Meeting August 24, 2022

A motion was made to approve the minutes by Board member Meade, seconded by Board member Johnson, motion passed.

d. Minutes for Special Meeting September 1, 2022

A motion was made to approve the minutes from Special meeting Sept. 1, 2022 by Vice Chair Zook, seconded by Board member Meade, motion passed.

5. MANAGER'S REPORTS

a. Summary of System Status

General Manager Hanning reported that there have been no issues with reopening of the Transfer Center.

The State Rodeo took place on Sept. 10th. in Fixed Route Division Joe Sandefur took 1st. Christina Davison took 3rd and Rookie.

In Paratransit Division Kelly Converse took 1st.

The auditors have been here and their report should be ready soon.

- b. Performance Indicators
- c. Ridership Reports
- d. Financial Reports

6. CHECK REGISTER

a. The August 18, 2022 through September 23, 2022 check register was presented for approval. Board member Johnson called for a motion to approve, Vice Chair Zook seconded, motion passed.

.7. COMMITTEE REPORTS

a. Technical Advisory Committee of the MPO (TAC)

- did not meet,

b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization. – did not meet

c. Great Falls TAC

- There is a meeting on Oct. 20.

d. ADA Advisory Committee

- The committee did not meet

8. UNFINISHED BUSINESS

a.

9. NEW BUSINESS

a. City Appointee

Donna Zook's appointment to the Board expires in November. The Board agreed to reappoint her for another term.

10. PUBLIC COMMENTS

Bill Reese asked if he could have a copy of the FY23 Budget.

General Manager Hanning said that she would make a copy of the Budget for Bill Reese. She also said that we have contacted the attorney to advise on a contract revision with Dakota Outdoors advertising.

11. DATE OF NEXT BOARD MEETING

Work Session – Monday, October 24, 2022 – 7:00 p.m.

Board Meeting – Wednesday, October 26, 2022 – 7:00 p.m.

12. ADJOURNMENT

Adjourned at 7:25

ATTEST:



Carl J. Donovan, Chairperson

Date: 11/16/22