

**GREAT FALLS TRANSIT DISTRICT
MILL LEVY PUBLIC HEARING MINUTES**

August 24, 2022

CALL TO ORDER

The Great Falls Transit District FY 2022 Mill Levy Public Hearing was called to order at 6:30 p.m., August 24, 2022 in the Conference Room at the Transit Facility located at 3905 North Star Boulevard, Great Falls, Montana.

ROLL CALL AND ATTENDANCE

Board Members Present:

Carl Donovan, Chairperson
Donna Zook, Vice Chair
Ann Marie Meade
Ken Johnson
Shyla Patera

Absent:

Others Present:

Nadine Hanning, General Manager
Brenda Long, Administrative Assistant

Proposed Mill Levy

Management presented the proposed Resolution No. 137 setting the Mill Levy for fiscal year July 1, 2022 –June 30, 2023 at 22.42 mills.

19.52 mills	Great Falls Transit District
<u>2.90 mills</u>	Permissive Medical Levy
22.42 mills	Total Mill Levy

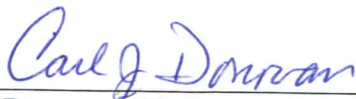
Chairperson Donovan gave an over view as to how the mill levy was set up and what the mill levies are used for.

Public Comments:

ADJOURNMENT

Carl Donovan adjourned the meeting at 6:32 p.m.

ATTEST:



Carl Donovan, Chairman

**GREAT FALLS TRANSIT DISTRICT
FY 2023 BUDGET PUBLIC HEARING MINUTES
August 24, 2022**

CALL TO ORDER

The Great Falls Transit District FY 2022 Budget Public Hearing was called to order at 6:32p.m., August 24, 2022 in the Conference Room at the Transit Facility located at 3905 North Star Boulevard, Great Falls, Montana.

ROLL CALL AND ATTENDANCE

Board Members Present:

Carl Donovan, Chairperson
Donna Zook, Vice Chair
Ann Marie Meade
Ken Johnson
Shyla Patera

Absent:

Others Present:

Nadine Hanning, General Manager
Brenda Long, Administrative Assistant

Proposed Fiscal Year 2023 Budget

Chairperson Donovan called the hearing for the FY 2023 budget to order. He gave asked if there were any comments on the FY23 Budget, being none the meeting was adjourned.

Public Comments

Adjourned: 6:33 p.m.

ATTEST:



Carl Donovan, Board Chairperson

**GREAT FALLS TRANSIT DISTRICT
BOARD MEETING MINUTES
August 24, 2022**

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 6.33 p.m., August 24, 2022, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2 ROLL CALL AND ATTENDANCE

Members Present:

Carl Donovan, Chairperson
Donna Zook, Vice Chairperson
Ann Marie Meade
Ken Johnson
Shyla Patera

Others Present:

Nadine Hanning, General Manager
Brenda Long, Administrative Assistant

Absent

3. ADDITIONS TO AGENDA

a. Item 10c.

Discussion of T/C/ reopening

4. Minutes for Board Meeting June 22, 2022:

A motion was made to approve the minutes by Vice Chair Zook, seconded by Board member Patera, motion passed.

5. MANAGER'S REPORTS

a. Summary of System Status

General Manager Hanning reported that we still need to fill the mechanic's position. The remodeling of the Transfer Center is ongoing, trying to get bids. The updated website should be ready soon, the Facebook page is active. Board Member Patera asked if the Maps on the website would be easy for the visibly impaired to read. G.M. said that they should be.

b. Performance Indicators

c. Ridership Reports

d. Financial Reports

6. CHECK REGISTER

a. The June 18, 2022 through August 17, 2022 check register was presented for approval. Board member Johnson called for a motion to approve, Board member Meade seconded, motion passed.

7. COMMITTEE REPORTS

a. Technical Advisory Committee of the MPO (TAC)

- Met on August 18th to approve UWP

b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization. – Meeting on August 30th to approve UWP

c. Great Falls TAC

- There was a meeting on Aug 4th

d. ADA Advisory Committee

- The committee did not meet

8. UNFINISHED BUSINESS

a. Approve FY23 Budget

A motion was made to approve the FY23 Budget by Board member Johnson, seconded by Vice Chair Zook, motion passed.

9. NEW BUSINESS

a. Resolution No. 137 – FY23 Regular and Permissive Medical Mill Levy

A motion was made to approve the FY23 Mill Levy Resolution 137 by Vice Chair Zook, seconded by Board member Johnson, motion passed.

b. FY22 Budget Revision

In accordance with Board Policy a budget revision is needed when an object class is over budget. Fixed Route Insurance expense was over budget. Funds from budget line- item R&M revenue Vehicles will be transferred to Insurance expense.

Paratransit wage expense was over budget. Funds from budget line-item PS Health Insurance will be transferred to PS wage expense.

A motion was made to approve the Budget Revision 02-2022 by Vice Chair Zook, seconded by Board member Meade, motion passed.

c. Discuss reopening Transfer Center

A discussion regarding reopening the Transfer Center was held.

A motion to reopen the Transfer Center on Monday, September 12th, 2022 was made by Board member Patera, seconded by Board member Meade, motion passed.

10. PUBLIC COMMENTS

Marlou McCann suggested a soft opening for the Transfer Center, no signs or announcements that word of mouth would get around. She said most of the homeless people will move on since the encampment had been taken down. She asked who was responsible for bus shelters and that some had outdated route info.

She also asked about route expansion up by Centene and the Social Security building.

She thanked Shawn the Operations Manager for putting route schedules up in the windows of the Transfer Center and said the new Facebook page is good for learning about detours on routes.

General manager Hanning said that Centene is out of our District and that there is no place to turn around by the Social Security building.

She said the bus shelters are the responsibility of the entities that put them in place.

11. DATE OF NEXT BOARD MEETING

Work Session – Monday, September 26, 2022– 7:00 p.m.

Board Meeting – Wednesday, September 28, 2022 – 7:00 p.m.

12. ADJOURNMENT

Adjourned at 7:14 p.m.

ATTEST:



Carl J. Donovan, Chairperson

Date: 9/28/22

**GREAT FALLS TRANSIT DISTRICT
SPECIAL BOARD MEETING MINUTES
September 1, 2022**

1. CALL TO ORDER

The Great Falls Transit District Special Board meeting to approve Revised Mill Levy Resolution No. 138 and Revised FY23 Budget was called to order at 6:00 p.m., September 1, 2022, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2 ROLL CALL AND ATTENDANCE

Members Present:

Carl Donovan, Chairperson
Donna Zook, Vice Chairperson
Ann Marie Meade
Ken Johnson

Others Present:

Nadine Hanning, Finance Manager
Brenda Long, Administrative Assistant

Absent

Shyla Paterra

3. New Business

a. Approve Revised Mill Levy

A motion was made to approve Revised Mill Levy Resolution No. 138 amending the regular and permissive medical Mill levies for FY-2023 by Vice Chair Zook, Board Member Meade seconded, motion passed.

b. Approve Revised Budget

A motion was made to approve the revised FY23 budget by Board member Johnson, seconded by Board member Meade, motion passed

4. PUBLIC COMMENTS

General Manager Hanning discussed potential changes to bus advertising revenue.

5. ADJOURNMENT

Adjourned at 6:05 p.m.

ATTEST:



Carl J. Donovan, Chairperson

Date: 9/28/22