

GREAT FALLS TRANSIT DISTRICT BOARD MEETING MINUTES MARCH 23, 2011

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., March 23, 2011, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2. ROLL CALL AND ATTENDANCE

Members Present:

Carl Donovan, Chairman
Ann Marie Meade, Vice Chair
Sally Macmillan
Marion Smith
Ken Johnson

Others Present:

Jim Helgeson, General Manager
Sylvester Barros, Operations Manager
Nadine Hanning, Finance Manager
Cathy Bresson, Administrative Asst.

3. ADDITIONS TO AGENDA

4. MINUTES OF BOARD MEETING – January 26, 2011

Mr. Carl Donovan, Board Chair, asked for any corrections to the January 26, 2011 Board Meeting minutes. No corrections were noted. The January 26, 2011 minutes stand as approved.

5. MANAGER'S REPORTS

a. Summary of System Status

- All three new PS vans are here. We are currently fixing the three old PS vans we are going to sell.
- TransADE Grant has been submitted for \$50,000. Funds will be used for Paratransit.
- The Indirect Cost legislation that the Transit Association wrote made it through the Legislation and passed. If the governor signs it, there will be no more indirect costs. This does more for the smaller counties than for Great Falls.

b. Performance Indicators

c. Ridership Reports

d. Financial Reports

- Nadine Hanning presented the reports.

6. CHECK REGISTER

The January 20, 2011 through February 16, 2011 check register was presented for approval. Chair Carl Donovan called for a motion to approve. Ms. Sally Macmillan moved/ Ms. Ann Marie Meade seconded. Motion passed. January check register was approved in

March due to no meeting held in February.

The February 17, 2011 through March 16, 2011 check register was presented for approval. Chair Carl Donovan called for a motion to approve. Ms. Sally Macmillan moved/ Ms. Marion Smith seconded. Motion passed.

7. COMMITTEE REPORTS

a. Technical Advisory Committee of the MPO (TAC)

- Did not meet.

b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.

- Did not meet.

c. Great Falls TAC

- Minutes of the February 5, 2011 meeting are attached

d. ADA Advisory Committee

- Minutes of the March 3, 2011 meeting are attached.
- The next meeting will be June 2, 2011 at the GFT Transfer Center at 1:15 pm.

8. UNFINISHED BUSINESS

a.

9. NEW BUSINESS

- a. Budget Revision:** The FY 2011 budget was adopted allocating \$230,000 of FTA Section 5307 formula funds as capitalized operating assistance for preventative maintenance expenses, with a match ratio of 80/20. During the subsequent FTA triennial review it was the recommendation of the FTA contractor that the 5307 funds be applied for as operating assistance only, with a match ratio of 50/50, and not capitalized operating assistance, to eliminate the need for a force account plan and streamline the accounting and reporting process. Mr. Carl Donovan, Board Chairman, called for motion to approve a budget amendment to transfer \$230,000 in Federal Capitalized Operating Assistance – FTA 5307 funds to Federal Operating Assistance – FTA 5307. Ms. Sally Macmillan Moved/ Ms. Marion Smith seconded. Motion passed.

10. PUBLIC COMMENTS

Mike Witsoe commented on the pot holes and frost berms on the routes. He gave some ideas on how to improve ridership. Commented on our drivers and said he enjoys riding the buses.

11. DATE OF NEXT BOARD MEETING

Work Session – Monday, April 25, 2011 at 7:00 p.m.

Board Meeting – Wednesday April 27, 2011 at 7:00 p.m.

12. ADJOURNMENT

Adjourned at 7:15 p.m.

ATTEST:

Carl J. Donovan, Chairman