

GREAT FALLS TRANSIT DISTRICT BOARD MEETING MINUTES

June 22, 2011

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., June 22, 2011, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2. ROLL CALL AND ATTENDANCE

Members Present:

Carl Donovan, Chairman
Ann Marie Meade, Vice Chair
Sally Macmillan
Ken Johnson

Others Present:

Jim Helgeson, General Manager
Sylvester Barros, Operations Manager
Nadine Hanning, Finance Manager
Cathy Bresson, Administrative Asst.

Absent:

Marion Smith

3. ADDITIONS TO AGENDA

4. MINUTES OF BOARD MEETING – May 25, 2011

Mr. Carl Donovan, Board Chair, asked for any corrections to the May 25, 2011 Board Meeting minutes. The May 25, 2011 minutes stand as approved.

5. MANAGER'S REPORTS

a. Summary of System Status

- Our Paratransit driver, Scott Messelt, went to Indianapolis, IN for the CTAA Rodeo and came in second place in the Nation.
- The Montana State Bus Rodeo was to be held in Butte on June 18th but was cancelled due to lack of participants. The Transit Association put out a survey to see why people were not coming and besides finances; the main reason was distance.
- State Rodeo now being scheduled for July 16th.
- At the last MPO TAC meeting, the MACI funds priority list was approved with curb cuts Being the number one priority, four new buses for Great Falls Transit being the number two priority and there were three other priorities. There is enough money to fund them all.

b. Performance Indicators

c. Ridership Reports

d. Financial Reports

- Nadine Hanning presented the reports.

6. CHECK REGISTER

The May 21, 2011 through June 16, 2011 check register was presented for approval. Chair Carl Donovan called for a motion to approve. Ms. Sally Macmillan moved/ Ms. Ann Marie Meade seconded. Motion passed.

7. COMMITTEE REPORTS

a. Technical Advisory Committee of the MPO (TAC)

- The committee went through the MACI money priority list and did some things bringing the TIP (Transportation Improvement Plan) up to date. Those items will be passed to the Policy Coordinating Committee very soon.

b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.

- Did not meet.

c. Great Falls TAC

- Did not meet. Jim Helgeson said the next meeting will be August 4th at 10:00 am at the Transfer Center. Shyla Patera said that was not correct as she is the Chairman and will be on vacation. Shyla said she would call the office with the correct date.

d. ADA Advisory Committee

- The minutes of the June 2, 2011 meeting are attached to the June 22, 2011 Board meeting minutes.

8. UNFINISHED BUSINESS

a.

9. NEW BUSINESS

- ### **a. Preliminary Budget.**
- Nadine Hanning stated that the Budget is a preliminary budget and has not been gone through line by line and is subject to change based on property tax revenues and carry over budget from FY 2011. Also changes from Workers Compensation and other insurance premiums may cause changes. Cost of fuel may also cause changes to the final budget. Wages have not changed significantly at this time because of pending negotiations with the Teamster's Union so there is very little in the budget for wage increases. Everything else is based on historic values and anticipated increases.

10. PUBLIC COMMENTS

Linda Huddleston asked if we were getting four buses with the MACI money and if so, that would bring the total number of new buses to eight.

Jim Helgeson said that is correct. We have four buses on order that will be built this December and receive those in January 2012. The MACI money is probably going to take a couple of months to get settled, so that would mean that last four buses would be built approximately in October of 2012.

11. DATE OF NEXT BOARD MEETING

Work Session – Monday, July 25, 2011 at 7:00 p.m.

Board Meeting – Wednesday, July 27, 2011 at 7:00 p.m.

12. ADJOURNMENT

Adjourned at 7:15 p.m.

ATTEST:

Carl J. Donovan, Chairman