

# **GREAT FALLS TRANSIT DISTRICT BOARD MEETING MINUTES**

**AUGUST 24, 2011**

## **1. CALL TO ORDER**

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., August 24, 2011, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

## **2. ROLL CALL AND ATTENDANCE**

### **Members Present:**

Carl Donovan, Chairman  
Ann Marie Meade, Vice Chair  
Sally Macmillan  
Marion Smith  
Ken Johnson

### **Others Present:**

Jim Helgeson, General Manager  
Sylvester Barros, Operations Manager  
Nadine Hanning, Finance Manager  
Cathy Bresson, Administrative Asst.

## **3. ADDITIONS TO AGENDA**

## **4. MINUTES OF BOARD MEETING – July 27, 2011**

Mr. Carl Donovan, Board Chair, asked for any corrections to the July 27, 2011 Board Meeting minutes. No changes were noted. The July 27, 2011 minutes stand as approved.

## **5. MANAGER'S REPORTS**

- a. Summary of System Status
  - GFTD has hired six new employees; four Fixed Route and two Paratransit. Training will begin Tuesday, September 6<sup>th</sup>.
  - Management wanted to thank the dispatchers and drivers for doing an excellent job during the construction season.
- b. Performance Indicators
- c. Ridership Reports
- d. Financial Reports
  - Nadine Hanning presented the reports.

## **6. CHECK REGISTER**

The July 23, 2011 through August 19, 2011 check register was presented for approval. Chair Carl Donovan called for a motion to approve. Ms. Sally Macmillan moved/ Ms. Ann Marie Meade seconded. Motion passed.

## **7. COMMITTEE REPORTS**

### **a. Technical Advisory Committee of the MPO (TAC)**

- Did not meet.

### **b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.**

- Did not meet.

### **c. Great Falls TAC**

- The GF TAC did meet, but no minutes are available.

### **d. ADA Advisory Committee**

- Did not meet.

## **8. UNFINISHED BUSINESS**

### **a.**

## **9. NEW BUSINESS**

- a.** FY 2012 Regular and Permissive Medical Mill Levies: Per Montana State Statutes, the mill levies must be set within 45 days of receipt of Certification of Taxable Valuation from the Montana Department of Revenue. On July 29, 2011, Great Falls Transit District received the 2011 Certified Taxable Valuation, \$74,778.655. Mr. Carl Donovan, Chairman of the GFTD Board, asked for a motion to approve Resolution No. 122 setting the regular and permissive medical mill levies for fiscal year 2012 at 19.09 mills.

17.78 mills	Great Falls Transit District
<u>1.31 mills</u>	Permissive Medical Levy
<b>19.09 mills</b>	<b>Total Mill Levy</b>

Ms. Sally Macmillan moved/Ms. Ann Marie Meade seconded. Motion passed.

- b.** FY 2012 Budget: Great Falls Transit District sets a budget on a yearly basis, which runs from July 1st through June 30<sup>th</sup>. Mr. Carl Donovan, Chairman of the GFTD Board, asked for a motion to adopt the fiscal year 2012 budget as presented. The Board reserves the right to amend the budget as revenue and expenses are subject to change. Ms. Marion Smith moved/Mr. Ken Johnson seconded. Motion passed.

## **10. PUBLIC COMMENTS**

Shyla Patera gave a quick update from the Great Falls TAC.

Shyla went to the Independent Living Symposium and once again transportation was the hot topics. Shyla also thanked the drivers for doing a great job.

Bill Reese asked if the draft budget was now the budget.

Mr. Carl Donovan answered yes.

## **11. DATE OF NEXT BOARD MEETING**

Work Session – Monday, September 26, 2011 at 7:00 p.m.

Board Meeting – Wednesday, September 28, 2011 at 7:00 p.m.

**12. ADJOURNMENT**

Adjourned at 7:11 p.m.

**ATTEST:**

---

Carl J. Donovan, Chairman

**GREAT FALLS TRANSIT DISTRICT  
MILL LEVY PUBLIC HEARING MINUTES  
August 24, 2011**

**CALL TO ORDER**

The Great Falls Transit District FY 2012 Mill Levy Public Hearing was called to order at 6:30 p.m., August 24, 2011, in the Conference Room at the Transit Facility located at 3905 North Star Boulevard, Great Falls, Montana.

**ROLL CALL AND ATTENDANCE**

**Board Members Present:**

Carl Donovan, Chairperson  
Ann Marie Meade, Vice Chair  
Sally Macmillan  
Marion Smith  
Ken Johnson

**Others Present:**

Jim Helgeson, General Manager  
Sylvester Barros, Operations Manager  
Nadine Hanning, Finance Manager  
Cathy Bresson, Administrative Assistant

**Proposed Mill Levy**

Management presented the proposed Resolution No. 122 setting the Mill Levy for fiscal year 2012 at 19.09 mills

17.78 mills	Great Falls Transit District
<u>1.31 mills</u>	Permissive Medical Levy
19.09 mills	Total Mill Levy

**Public Comments:**

Shyla Patera asked that we pass the levy.

Mr. Carl Donovan called for a motion to close the hearing.  
Ms. Sally Macmillan moved/Ms. Marion Smith seconded.  
Motion to close hearing approved.

**ADJOURNMENT**

Adjourned at 6:33 p.m.

ATTEST:

---

Carl Donovan, Chairman



**GREAT FALLS TRANSIT DISTRICT  
MILL LEVY PUBLIC HEARING MINUTES  
August 24, 2011**

**CALL TO ORDER**

The Great Falls Transit District FY 2012 Mill Levy Public Hearing was called to order at 6:30 p.m., August 24, 2011, in the Conference Room at the Transit Facility located at 3905 North Star Boulevard, Great Falls, Montana.

**ROLL CALL AND ATTENDANCE**

**Board Members Present:**

Carl Donovan, Chairperson  
Ann Marie Meade, Vice Chair  
Sally Macmillan  
Marion Smith  
Ken Johnson

**Others Present:**

Jim Helgeson, General Manager  
Sylvester Barros, Operations Manager  
Nadine Hanning, Finance Manager  
Cathy Bresson, Administrative Assistant

**Proposed Mill Levy**

Management presented the proposed Resolution No. 122 setting the Mill Levy for fiscal year 2012 at 19.09 mills

17.78 mills	Great Falls Transit District
<u>1.31 mills</u>	Permissive Medical Levy
19.09 mills	Total Mill Levy

**Public Comments:**

Shyla Patera asked that we pass the levy.

Mr. Carl Donovan called for a motion to close the hearing.  
Ms. Sally Macmillan moved/Ms. Marion Smith seconded.  
Motion to close hearing approved.

**ADJOURNMENT**

Adjourned at 6:33 p.m.

ATTEST:

---

Carl Donovan, Chairman

