

GREAT FALLS TRANSIT DISTRICT BOARD MEETING MINUTES

SEPTEMBER 28, 2011

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., September 28, 2011, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2. ROLL CALL AND ATTENDANCE

Members Present:

Carl Donovan, Chairman
Ann Marie Meade, Vice Chair
Sally Macmillan
Marion Smith
Ken Johnson

Others Present:

Jim Helgeson, General Manager
Sylvester Barros, Operations Manager
Nadine Hanning, Finance Manager
Cathy Bresson, Administrative Asst.

3. ADDITIONS TO AGENDA

4. MINUTES OF FY 2012 Regular and Permissive Medical Mill Levies Hearing

Mr. Carl Donovan, Board Chair, asked for any corrections to the August 24, 2011 FY 2012 Regular and Permissive Medical Mill Levies Hearing minutes. No changes were noted. The August 24, 2011 FY 2012 Regular and Permissive Medical Mill Levies hearing minutes stand as approved.

Minutes of FY 2012 Budget Hearing

Mr. Carl Donovan, Board Chair, asked for any corrections to the August 24, 2011 FY 2012 Budget Hearing minutes. No changes were noted. The August 23, 2011 FY 2012 Budget Hearing minutes stand as approved.

Minutes of Board Meeting – August 24, 2011

Mr. Carl Donovan, Board Chair, asked for any corrections to the August 24, 2011 Board meeting minutes. No corrections were noted. The August 24, 2011 minutes stand as approved.

5. MANAGER'S REPORTS

a. Summary of System Status

- road construction is still presenting challenges to Dispatchers and Drivers.
- Fixed Route Trainees in last phase of training.

b. Performance Indicators

c. Ridership Reports

d. Financial Reports

- Nadine Hanning presented the reports.

6. CHECK REGISTER

The August 20, 2011 through September 22, 2011 check register was presented for approval. Mr. Carl Donovan, Board Chair, called for a motion to approve. Ms. Sally Macmillan moved/ Ms. Ann Marie Meade seconded. Motion passed.

7. COMMITTEE REPORTS

a. Technical Advisory Committee of the MPO (TAC)

- Approved the UPWP (Unified Planning Work Program)

b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.

- Passed the UPWP and the TIP.

c. Great Falls TAC

- No report

d. ADA Advisory Committee

- Met on September 1, 2011 and the minutes are attached.

The next meeting will be December 1, 2011 at 1:15 pm at the Transfer Center.

8. UNFINISHED BUSINESS

a.

9. NEW BUSINESS

a.

10. PUBLIC COMMENTS

11. DATE OF NEXT BOARD MEETING

Work Session – Monday, October 24, 2011 at 7:00 p.m.

Board Meeting – Wednesday, October 26, 2011 at 7:00 p.m.

12. ADJOURNMENT

Adjourned at 7:10 p.m.

ATTEST:

Carl J. Donovan, Chairman