

# **GREAT FALLS TRANSIT DISTRICT BOARD MEETING MINUTES**

**November 30, 2011**

## **1. CALL TO ORDER**

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., November 30, 2011, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

## **2. ROLL CALL AND ATTENDANCE**

### **Members Present:**

Ann Marie Meade, Vice Chair  
Ken Johnson  
Sally Macmillan

### **Members Absent:**

Carl Donovan, Chairman  
Marion Smith

### **Others Present:**

Jim Helgeson, General Manager  
Nadine Hanning, Finance Manager  
Cathy Bresson, Administrative Asst.

### **Absent:**

Sylvester Barros, Operations Manager

## **3. ADDITIONS TO AGENDA**

## **4. MINUTES OF BOARD MEETING – October 26, 2011**

Ms. Ann Marie Meade, Vice Chair, asked for any corrections to the October 26, 2011 Board meeting minutes. No corrections were noted. The October 26, 2011 minutes stand as approved.

## **5. MANAGER'S REPORTS**

- a. Summary of System Status
  - Mike Diekens of Douglas Wilson & Company, PC will be here next month to present the audit.
- b. Performance Indicators
- c. Ridership Reports
- d. Financial Reports
  - Nadine Hanning presented the reports.

## **6. CHECK REGISTER**

The October 21, 2011 through November 23, 2011 check register was presented for approval. Ms. Ann Marie Meade, Vice Chair, called for a motion to approve. Ms. Sally Macmillan moved/ Mr. Ken Johnson seconded. Motion passed.

**7. COMMITTEE REPORTS**

**a. Technical Advisory Committee of the MPO (TAC)**

- The committee met and went over a few things.

**b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.**

- Did not meet. They will meet in January

**c. Great Falls TAC**

- GFTAC did meet, but no minutes were available.

**d. ADA Advisory Committee**

- Did not meet.

The next meeting will be December 1, 2011 at 1:15 pm at the Transfer Center.

**8. UNFINISHED BUSINESS**

**a.**

**9. NEW BUSINESS**

**a.**

**10. PUBLIC COMMENTS**

None

**11. DATE OF NEXT BOARD MEETING**

Work Session – Monday, December 19, 2011 at 7:00 p.m.

Board Meeting – Wednesday, December 21, 2011 at 7:00 p.m.

**12. ADJOURNMENT**

Adjourned at 7:08 p.m.

**ATTEST:**

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Carl J. Donovan, Chairman