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Great Falls Tourism Business Improvement District

Minutes; Request for Funding Meeting

1pm – December 22, 2011

Holiday Inn – 400 10th Ave. So.

Chair

Sec/Treas.

Date

December 22, 2011

Facilitator: Robert Dompier - Chair

Minutes: Karen Venetz – Administrative & Marketing Director

Board members present: Robert Dompier, David Buckingham, Scott Shull, Ryan Carroll, Malissa Hollan, Sandra Thares and Pam Volk

Board members absent:

Quorum present: Yes

Guests: None

Meeting called to order: 1:05pm

Approval of minutes:

- The minutes of November 17th were reviewed, Mr. Shull moved to accept the minutes with discussed edit, and Ms. Volk seconded the motion. The motion passed unanimously.
The edit consisted of changing GFIAP (GF International Airport) to GTF.
- The minutes of December 15th were reviewed; Ms. Hollan moved to accept the minutes as presented. The motion was seconded by Mr. Shull. The motion passed with unanimous consent.

Approval of financial report:

- Finance report of November 30, 2012 was reviewed, Mr. Shull moved to accept the finance report as presented, and the motion was seconded by Ms. Thares. Motion passed with unanimous consent.
- Journal entries – FY-11 audit adjustments
 - Ms. Venetz reported journal entry changes to FY-11 per audit results. Ms. Venetz requested a vote to note that the changes were made and be recorded in the minutes.
 - Ms. Volk motioned to accept the journal entries made by Ms. Venetz, per Anderson-Zurmuehlen; the motion was seconded by Mr. Shull. The motion passed with unanimous consent.

Agenda topics:

Board discussion and vote on: The following requests were made to the Board at the Dec. 15th BOD meeting. Members of the Board left before discussion to attend their children's school Christmas programs. Mr. Dompier felt it was best to wait and discuss with a full Board

- Great Falls Advertising Club request for funding

- The Board reviewed the request and asked Mr. Venetz to contact Mr. Tronson to re-submit to include the specifics on where the grant would be used and to ensure that if the Board elected to grant the money that the TBID guidelines were followed with fairness to all properties.
 - Ms. Hollan moved to have Ms. Venetz contact Ms. Tronson to request the changes and re-submit the request on Jan. 19th, 2012. Ms. Volk seconded the motion. The motion passed with unanimous consent.
- Get Fit Great Falls request for funding.
 - Ms. Thares motioned to support the request in the amount of \$5000; the motion was seconded by Ms. Hollan. The motion passed with unanimous consent.
- Great Falls Development Authority request for funding
 - Mr. Buckingham moved to support the GF Brand Development request for the next phase in the amount of \$5000; the motion was seconded by Ms. Volk. The motion passed with unanimous consent.
- Wild Bunch Art Show request for funding
 - Ms. Thares moved to support the event in the amount of \$500. The motion died for lack of a second.

New Business

- A. Report from the Administrative & Marketing Director
 - a. Ms. Venetz reported on the GF CVB, Russell Country, Governor's Conference on Tourism committee, Downtown Action Alliance, meetings with George Giese.
- B. By-Laws
 - a. Edits were made to Section 4.6 of the TBID by-laws.
 - i. Mr. Shull motioned to accept the changes as recorded by Ms. Venetz to Section 4.6 on December 22nd, 2011; the motion was seconded by Ms. Hollan. The motion passed with unanimous consent. (Ms. Thares was not present for the vote, as she as an 11am commitment)
- C. Checks issued: Checks were signed by Ms. Thares and Mr. Dompier as per TBID by-laws

Meeting adjourned: 11:15 am

Next meetings: Please review meetings below

January 2012 meetings	February 2012 meetings	March 2012 meetings
January 19 @ 1pm – Request for Funding & BOD meeting due to Karen being at a consumer show on Jan. 26 th .	February 16 @ 1pm - Request for Funding – Holiday Inn	March 15, 2012 – NEED TO RESEHEDULE – Karen at a consumer show
January 26 @ 10 am – cancelled – Karen at consumer show	February 23, 2012 @ 10am – Board of Director meeting – Holiday Inn	March 22, 2012 – NEED TO RESCHEDULE – Karen at a consumer show