

THE Mansfield

Center for the Performing Arts

ADVISORY BOARD

-- REGULAR MEETING --

Friday, June 24, 2016

Great Falls Civic Center Gibson Room 212

Call to Order: 12:00 p.m.

ROLL CALL

Advisory Board Members Present: Pam Bennett, Carl Donovan, Larry Gomoll, Keern Haslem, Allen Lanning, Patty Myers

Advisory Board Members Absent: Kelly Manzer

City Staff Present: Dona Hughes, Mansfield Supervisor

Guests: Commissioner Bill Bronson and Commissioner Tracy Houck

INTRODUCTIONS

None needed

OLD BUSINESS

Minutes

Board Member Gomoll moved, seconded by Board Member Donovan, that the Mansfield Center for the Performing Arts Advisory Board approve the May 20, 2016 meeting minutes as written. The board unanimously approved the minutes as written.

Motion carried 6-0-0

Preshow event

Board Member Bennett reported that she has reached out to Wines by Wednesday in regards to preshow wine tasting, but has not heard back yet.

Mansfield Center for the Performing Arts Foundation

Commissioner Bronson reported that the Articles of Incorporation have been approved by the State of Montana. Next steps:

- Commissioner Bill Bronson will continue to donate his services as attorney and file necessary communications and paperwork.
 - Submit a letter to the Department of Revenue
 - Apply for 501(c)3 status with Federal
 - Apply for Federal ID
 - After receipt of the EIN, an organizational meeting can be held
- Corporation itself:
 - Initial Board Member (Larry Gomoll, Keern Haslem, Dusty Molyneaux, Tracy Houck and Dona Hughes) need to convene
 - Commissioner Bronson will prepare agenda
- Foundation's bylaws provide for a Board position for a "straddle member" from the Mansfield Center for the Performing Arts Advisory Board. Board Member Myers moved and Board Member Donovan seconded to nominate Board Member Bennett to represent the Advisory Board on the Mansfield Center for the Performing Arts Foundation Board of Directors.

Motion carried 6-0-0

Board Member Gomoll thanked Commissioner Bronson for his work.

NEW BUSINESS

Review revised Mansfield Logo and color palette

The Board discussed logo and color palette of new logo. Board Member Lanning moved, seconded by Board Member Donovan to approve the shape and font of the logo as presented.

Motion carried 6-0-0

Board Member Lanning moved, seconded by Board Member Gomoll, to accept the color pallet as a whole.

Motion carried 6-0-0

Plan for City Commission report on Tuesday, July 5, 2016

Board discussed presentation for the Commission. It was decided that:

1. Board Member Haslem will introduce Board and speak on revenue generation including the Foundation
2. Board Member Bennett will speak on Public Relations
3. Board Member Myers will speak for the renter/consumer and as a volunteer usher including box office hours increase and rental fee freeze
4. Board Member Donovan will speak on needed and current capital improvements
5. Board Member Lanning will speak on stats, budget and wrap up

Board Member Gomoll will not be able to make it due to work commitment. Staff Member Hughes will notify Board Member Manzer of the Commission meeting presentation.

Mansfield Report and Updates

Staff Member Hughes provided a list of Board accomplishments and the Board goals the future.

She also provided a list of stats for the Mansfield for FY'16.

Public Comment

Commissioner Houck commented in regards to the Mansfield Center for the Performing Arts Foundation Board membership. She suggested that we reach out again to the folks who were part of the original process and to those on the initial list of invitees or potential stakeholders. She recommended that a recap of progress and a list of next steps be sent along with the invitation to the next Foundation meeting.

Adjournment

There being no further business to come before the Mansfield Center for the Performing Arts Advisory Board, Board Member Donovan moved, seconded by Board Member Myers, to adjourn the regular meeting of June 24, 2016, at 1:31 p.m.

Motion carried 6-0-0.

Keern Haslem, Chairman

Dona Hughes, Secretary

Minutes Approved: September 16, 2016