

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
2800 TERMINAL DRIVE, GREAT FALLS, MT 59404
BOARD MEETING MINUTES**

November 28, 2023

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, November 28, 2023, at 1:00 PM in the Airport Board Room. Casey Lalonde called the meeting to order. Roll call was taken.

Board Members Present:

Anthony Aretz Sean Hoven Jordan Husted
Casey Lalonde Terry Thompson Todd Timboe

Staff Present:

John Faulkner Rod Hall Chayleen Person
Lara Tait

CONSENT AGENDA:

A motion was made by Commissioner Hoven and seconded by Commissioner Aretz to approve the Consent Agenda as follows:

Consent Agenda

- a. Approval of Board Meeting Minutes for October 2023
- b. Payroll checks for October totaling \$125,160.19
- c. Maintenance & Operations checks #27836 to 27900 totaling \$1,129,123.94
- d. Approve Passenger Facility Charge totaling \$66,356.11 for October
- e. Financial Reports for October 2023

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- The Financial Report was reviewed.
- Historical Airport traffic demand and airfare was reviewed in relationship to City population and marketing efforts by the Airport.
- The Airport was notified by DOT that our SCA5G has been amended to allow for funds to be spent for new service to new destinations.
- Construction progress was reviewed.
- The Airport is waiting on the City to see if they agree with the title research that was completed that shows Airport Avenue B belonging to the Airport.
- Widening the concourses may be moved up on the priority list depending on funding options and airline needs.
- The new terminal signs should be shipped this week.

GENERAL BUSINESS:

1:51 Airport Avenue B Closure

A motion was made by Commissioner Aretz and seconded by Commissioner Timboe to approve the Closure of Airport Avenue B as presented. The motion passed unanimously.

1:57 SRE Lighting Retrofit

A motion was made by Commissioner Thompson and seconded by Commissioner Hoven to approve the SRE Lighting Retrofit as presented. The motion passed unanimously.

2:00 Dakota Outdoors Marketing Agreement

A motion was made by Commissioner Timboe and seconded by Commissioner Thompson to approve the Dakota Outdoors Marketing Agreement as presented. The motion passed unanimously.

2:03 Auditor Contract

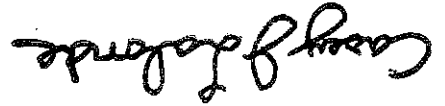
A motion was made by Commissioner Timboe and seconded by Commissioner Aretz to approve the Auditor Contract for one year not to exceed \$61,390.00 as presented. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

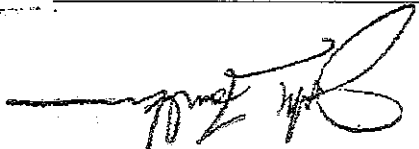
- Commissioner Hoven commented that he was surprised the accounting firm wasn't present at our meeting.
- Commissioner Timboe thanked everyone for his time on the Board and stated that he had learned so much, made new friends and appreciated his time working with everyone.
- Chair Lalonde thanked Commissioner Timboe for his service.

PUBLIC COMMENTS:

- Susan Wolff stated that the City of Great Falls only has revenue to pay current expenses and that no tax payer dollars are being wasted.



Casey Lalonde, Chair



John Faulkner, Secretary