

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
2800 TERMINAL DRIVE, GREAT FALLS, MT 59404
BOARD MEETING MINUTES**

January 31, 2023

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, January 31, 2023, at 1:00 PM in the Airport Board Room. Casey Lalonde called the meeting to order. Roll call was taken.

Board Members Present:	Anthony Aretz Casey Lalonde	Richard Gibbs Todd Timboe	Jordan Husted
Staff Present:	John Faulkner Lara Tait	Rod Hall	Chayleen Person

New board member, Jordan Husted, was welcomed and sworn in by Casey Lalonde.

CONSENT AGENDA:

A motion was made by Commissioner Aretz and seconded by Commissioner Gibbs to approve the Consent Agenda as follows:

Consent Agenda

- a. Approval of Board Meeting Minutes from December 2022
- b. Payroll checks totaling \$113,440.05 for November & \$117,586.94 for December 2022
- c. Maintenance & Operations checks #27182 to 27217 totaling \$1,005,237.15 for November 2022; checks #27218 to 27271 totaling \$5,055,943.03 for December 2022
- d. Approve Passenger Facility Charge totaling \$53,707.14 for November 2022 and \$55,228.96 for December 2022
- e. Financial Reports for November 2022 & December 2022

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- December financials show trends of airline revenue slightly higher than projected with the main growth on the concession side. Projections were reserved because we didn't show larger aircraft and the addition of Minneapolis and Chicago. On the expense side we are over in OT due to snow operations. We will see how the rest of the winter goes to know if we need a budget revision.
- 143,000 boardings for 2022 which is similar to 2008 levels. 2023 could be one of our best years based on available seats.
- Air service was reviewed.
- We are still working on a first tenant for the warehouse. Discussions are ongoing and progressing.
- The first TIF expenses will be submitted to the City this week.
- We still have not received a draft audit but are hoping for one in the next week.

- An update on development in the SW GA area was given.
- A construction update was given and cash reserves reviewed.

GENERAL BUSINESS:

1:44 Election of Board Officers

Nominations were opened for Chairman of the board. Commissioner Aretz nominated Commissioner Lalonde with a second from Commissioner Timboe. A unanimous vote elected Commissioner Lalonde to the Chairman position.

Nominations were opened for Vice-Chairman of the board. Commissioner Gibbs nominated Commissioner Aretz with a second from Commissioner Timboe. A unanimous vote elected Commissioner Aretz to the Vice-Chairman position.

1:46 Capital Purchase: Phone System Budget Revision

A motion was made by Commissioner Aretz and seconded by Commissioner Timboe to approve the Capital Purchase: Phone System Budget Revision not to exceed \$19,000 as presented. The motion passed unanimously.

1:56 STIP Resolution 2023-1

A motion was made by Commissioner Timboe and seconded by Commissioner Gibbs to approve STIP Resolution 2023-1 as presented. The motion passed unanimously.

1:58 Private Hangar Leasing Policy

A motion was made by Commissioner Aretz and seconded by Commissioner Timboe to approve the Private Hangar Leasing Policy as presented. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- None

PUBLIC COMMENTS:

- None



Casey Lalonde, Chair



John Faulkner, Secretary