

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY  
2800 TERMINAL DRIVE, GREAT FALLS, MT 59404  
BOARD MEETING MINUTES**

**February 26, 2019**

**CALL TO ORDER**

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, February 26, 2019, at 1:00 PM in the Airport Board Room. Vince Bakke called the meeting to order. Roll call was taken.

Board Members Present:	Vince Bakke David Smith	Debra Evans Todd Timboe	Casey Lalonde
Staff Present:	John Faulkner Lara Tait	Rod Hall	Maria Kerley

**CONSENT AGENDA:**

**A motion was made by Commissioner Smith and seconded by Commissioner Timboe to approve the Consent Agenda as follows:**

**Consent Agenda**

- a. Approval of Board Meeting Minutes from January 2019
- b. Payroll checks totaling \$95,047.34
- c. Maintenance & Operations checks #24445 to 24525 totaling \$419,354.36
- d. Approve Passenger Facility Charge totaling \$55,000
- e. Financial Reports for January 2019
- a. Approval of Board Meeting Minutes from January 2019

**The motion passed unanimously.**

**DIRECTOR'S REPORT:**

Director Faulkner reported on the following:

- o An update was given in regards to ongoing discussions in regards to street assessments.
- o United Airlines has added service through Labor Day which will add 20% more capacity.
- o The expense budget is under pressure with high snowfall in February. Overtime and temporary personnel spending is up.
- o The master concession transfer will happen this Friday. Oakwells has their first wedding on Saturday which will be a good test.
- o The progress on capital projects was reviewed.

**GENERAL BUSINESS:**

**1:34 Task Order #23-2019 Improvements to Engineering Design and Bidding Services**

A motion was made by Commissioner Evans and seconded by Commissioner Timboe to approve Task Order #23-2019 Improvements to Engineering Design and Bidding Services as presented. The motion passed unanimously.

**1:42 Emergency Terminal Repairs**

A motion was made by Commissioner Evans and seconded by Commissioner Bakke to certify an emergency as described in MCA 7-5-4303 and approve emergency capital funds up to \$125,000 for terminal repairs as presented. The motion passed unanimously.

**AIRPORT AUTHORITY BOARD COMMENTS:**

- None

**PUBLIC COMMENTS:**

- None



Sean Hoven, Chair



John Faulkner, Secretary