

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
2800 TERMINAL DRIVE, GREAT FALLS, MT 59404
BOARD MEETING MINUTES**

September 25, 2018

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, September 25, 2018, at 1:00 PM in the Airport Board Room. Dan Rooney called the meeting to order. Roll call was taken.

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|------------------------|--|---------------------------|--------------------------|
| Board Members Present: | Anthony Aretz Sean Hoven Todd Timboe | Vince Bakke Dan Rooney | Deb Evans David Smith |
| Staff Present: | John Faulkner Lara Tait | Maria Kerley | Rod Hall |

CONSENT AGENDA:

A motion was made by Commissioner Evans and seconded by Commissioner Aretz to approve the Consent Agenda as follows:

Consent Agenda

- a. Approval of Board Meeting Minutes from August 2018
- b. Payroll checks totaling \$92,119.37
- c. Maintenance & Operations checks #24129 to 24198 totaling \$235,854.52
- d. Approve Passenger Facility Charge totaling \$55,000
- e. Financial Reports for August 2018

The motion passed unanimously.

DIRECTOR'S REPORT:

- ◆ The TIF meeting was reschedule for October 9th.
- ◆ The City won't be inspecting the remainder of our water line. We will handle it through the Jacobs contract.
- ◆ There is no update yet on the sign height for Commercial Lot #1.
- ◆ We will be hosting a meeting with Avmax and Eagle Jet Solutions this week to look at possible synergies.
- ◆ A construction update was given.

GENERAL BUSINESS:

1:17 Wendt Marketing Results Presentation (no action)

1:41 Master Concession RFP Recommendation

A motion was made by Commissioner Smith and seconded by Commissioner Rooney to award the Master Concession Contract to Oakwells as presented. The motion passed unanimously.

2:08 Generator Repairs

A motion was made by Commissioner Evans and seconded by Commissioner Aretz to approve the Generator Repairs as presented. The motion passed unanimously.

2:14 Lease Assignment of National/Alamo to Enterprise

A motion was made by Commissioner Rooney and seconded by Commissioner Hoven to approve the Lease Assignment of National/Alamo to Enterprise as presented. The motion passed unanimously.

2:16 Extension to Director's Contract Discussion

The board meeting was closed at 2:16 PM for a personnel issue. No action was taken. The meeting was reopened at 2:35 PM and the following business was conducted.

2:35 Director Contract Extension Recommendation

A motion was made by Commissioner Hoven and seconded by Commissioner Evans to extend the Director's Contract for an additional 3 years. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- Commissioner Hoven stated that he has a tremendous amount of confidence in the Director and staff.

PUBLIC COMMENTS:

- None

2:38 Adjournment



Dan Rooney, Chair



John Faulkner, Secretary