

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

January 25, 2011

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, January 25, 2011, at 1:00 PM in the Airport Board Room. Jeff Mangan called the meeting to order. Roll call was taken.

Board Members Present:	Susan Humble	JC Kantorowicz
	Jeff Mangan	Jim Morin
	Owen Robinson	Joe Tropila
	Ray Wahlert	

Staff Present:	John Faulkner	Rod Hall
	Lara Tait	Sharon Tuck

CONSENT AGENDA:

A motion was made by Owen Robinson and seconded by Susan Humble to approve the Consent Agenda as follows:

- a. Approval of Board Meeting Minutes from 12/14/2010 & Special Meeting 12-22-10
- b. Payroll checks totaling: November & December \$130,533.83
- c. Maintenance & Operations checks: Nov. & Dec. #36355-36512 totaling \$2,200,699.52
- d. Approve Passenger Facility Charge totaling: Nov. \$49,000 & Dec. \$49,500
- e. Financial Reports for November and December

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- We have listed our property on Loopnet.com under "Falls Gateway Center". Currently we are using the free version that can be accessed by anyone but can pay for more exposure and will explore this option after we get our marketing brochures together. There is a retail conference in February that Lara will be attending.
- The Flight of Imagination project continued with another group touring the Airport last Friday. We received some positive press on the tour and will continue to host the school groups throughout the year.
- An airshow was officially announced for the last week of July 2011. The Blue Angels have been confirmed. This is a free event that should be well attended.

GENERAL BUSINESS:

Election of Board Officers

Nominations were opened for Chairman of the board. Commissioner Kantorowicz

nominated Commissioner Mangan with a second from Commissioner Morin. Commissioner Tropila moved to close the nominations. A unanimous vote elected Commissioner Mangan to the Chairman position.

Nominations were opened for Vice-Chairman of the board. Commissioner Humble nominated Commissioner Morin with a second from Commissioner Wahlert. Commissioner Kantorowicz moved to close the nominations. A unanimous vote elected Commissioner Morin to the Vice-Chairman position.

Architectural and Engineering Services Selection-Staff recommends a motion to accept the recommendations of the selection committees and move forward with negotiations for a contract, scope and fee for both Architectural and Engineering Services.

A motion was made by Commissioner Tropila and seconded by Commissioner Humble to accept the recommendation of the selection committee and move forward with negotiations for a contract, scope and fee for Architectural Services with RS&H. The motion passed unanimously.

A motion was made by Commissioner Humble and seconded by Commissioner Wahlert to accept the recommendation of the selection committee and move forward with negotiations for a contract, scope and fee for Engineering Services with CH2M Hill. The motion passed 6 (Humble, Kantorowicz, Mangan, Morin, Tropila, Wahlert) to 1 (Robinson).

AIRPORT AUTHORITY BOARD COMMENTS:

- Commissioner Tropila stated that all of the firms that were considered for architectural services were very qualified and it was a tough decision but that the committee was very pleased with the firm that was selected and looking forward to working with them.
- Commissioner Kantorowicz stated that he continues to get positive comments on the management of the Airport.

PUBLIC COMMENTS:

None

Jeff Mangan, Chair

John Faulkner, Secretary

Minutes Approved: 2/22/11