

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

February 22, 2011

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, February 22, 2011, at 1:00 PM in the Airport Board Room. Jeff Mangan called the meeting to order. Roll call was taken.

Board Members Present:	Susan Humble	Jeff Mangan
	Jim Morin	Owen Robinson
	Joe Tropila	

Staff Present:	John Faulkner	Rod Hall
	Lara Tait	Sharon Tuck

CONSENT AGENDA:

A motion was made by Jim Morin and seconded by Susan Humble to approve the Consent Agenda as follows:

- a. Approval of Board Meeting Minutes from 1/25/11
- b. Payroll checks totaling \$65,625.62
- c. Maintenance & Operations checks #36513-36584 totaling \$450,559.62
- d. Approve Passenger Facility Charge totaling \$49,000.00
- e. Financial Reports for January

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- Over the last week we have sustained damage to both of our broom units. We were able to get one unit up and running again. The brooms are imperative for snow removal over our can lights and therefore we are looking at options for new broom units. There are 3 units in Dallas that have barely been used. They are tow behind units which are more efficient. The price on the Dallas units is \$380,000 per unit (\$100,000 under new price). We may be able to get a better deal on more than one. Also, we were able to get a plow through surplus that needs a blower unit. We will be looking for this equipment and may have a budget variance coming back to the board.
- Over the last month we were notified of a change in procedures by Customs and Border Patrol (CBP). CBP informed the Airport that they would no longer process the Airport's infrequent flights with over 20 passengers due to the size of the Airport's facility. After a meeting with CBP, they agreed to extend this service in the interim while the two groups work together on a solution. On March 14th, CBP representatives will come assess the Airport's facilities to see how to accommodate larger flights.
- The Delta jet bridge has been out of use for months. We have been in discussions with Delta to get it fixed and were finally allowed to fix it for them. Delta will come and check it next week so

that it can be placed back in service. Delta has opened discussions with the airport to purchase the bridge and take on maintenance of the jet bridge. We should have a better idea of cost within the next month which could be another variance request to the board.

GENERAL BUSINESS:

Residential Sound Insulation Program-Staff recommends a motion to accept the 2012 FAA funding and reduce the Residential Sound Insulation Program to \$2.4M to treat approximately 30 homes and to add a \$1500 homeowner application fee.

A motion was made by Commissioner Robinson and seconded by Commissioner Morin to accept the 2012 FAA funding and reduce the Residential Sound Insulation Program to \$2.4M to treat approximately 30 homes and to add a \$1500 homeowner application fee. The motion passed 4 (Mangan, Morin, Robinson, Tropila) to 1 (Humble).

Taxiway Alpha-Phase 4-Change Order #2-Staff recommends a motion to accept Taxiway Alpha-Phase 4-Change Order #2 as presented.

A motion was made by Commissioner Morin and seconded by Commissioner Robinson to accept Taxiway Alpha-Phase 4-Change Order #2 as presented. The motion passed unanimously.

Refinancing Resolution

A motion was made by Commissioner Humble and seconded by Commissioner Robinson to approve the Refinancing Resolution as presented. The motion passed unanimously.

RS&H Professional Services Contract-Staff recommends a motion to approve the RS&H contract for architectural services.

A motion was made by Commissioner Humble and seconded by Commissioner Morin to approve the RS&H contract for architectural services. The motion passed unanimously.

CH2M Hill Professional Services Contract - Staff recommends a motion to approve the CH2M Hill contract for engineering services.

A motion was made by Commissioner Humble and seconded by Commissioner Robinson to approve the CH2M Hill contract for engineering services. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- Commissioner Mangan thanked Dwight Holman and Senator Tester and his staff for their assistance with the Customs and Border Patrol issue.
- Commissioner Mangan asked the Director to invite the County Commissioners to a lunch meeting for an update similar to the meeting previously held with the City Commission.

PUBLIC COMMENTS:

None

Jeff Mangan, Chair

John Faulkner, Secretary

Minutes approved: 3/29/2011