

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

March 29, 2011

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, March 29, 2011, at 1:00 PM in the Airport Board Room. Jeff Mangan called the meeting to order. Roll call was taken.

Board Members Present:	Susan Humble	JC Kantorowicz
	Jeff Mangan	Jim Morin
	Owen Robinson	Joe Tropila
	Ray Wahlert (by phone)	

Staff Present:	John Faulkner	Rod Hall
	Lara Tait	Sharon Tuck

CONSENT AGENDA:

A motion was made by Susan Humble and seconded by Jim Morin to approve the Consent Agenda as follows:

- a. Approval of Board Meeting Minutes from 2/22/11
- b. Payroll checks totaling \$67,049.83
- c. Maintenance & Operations checks #36585-36656 totaling \$253,246.24
- d. Approve Passenger Facility Charge totaling \$42,000.00
- e. Financial Reports for February

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- The Director was in Salt Lake City last week attending an air service conference. There were several good meetings. The Airport will be working with Alaska Airlines on some marketing efforts concentrating on increasing visits to Great Falls and Glacier National Park. We have already started soliciting local hotels, car rental companies and recreational companies for discounts that would be advertised on Alaska's website. The Director also met with Gulf Stream Airlines who will be conducting Montana's EAS service out of Billings. There is an opportunity for round trip flights from Great Falls to Billings once a week. Frontier sees no expansion in smaller (less than 70 seats) aircraft and Southwest may initiate some flights with smaller aircraft. We will monitor both airlines closely to see how their future plans can benefit us. We will also look to meet with United to discuss future expansions; perhaps focusing on summer service to San Francisco with incentives through the Small Community Air Service Grant.
- It has been 60 days and the Airport has heard nothing on the MANG claim. We will continue to monitor the situation and apprise the Board of updates.
- We've had a good turn of events in the past couple of weeks in regards to our snow equipment fleet. We acquired a 2nd blower from the surplus unit of MAFB this past week.

GENERAL BUSINESS:

Public Hearing-No public comment.

FedEx Refinancing/US Bank-

A motion was made by Commissioner Humble and seconded by Commissioner Robinson to approve the Preliminary FedEx Refinancing Resolution as presented. The motion passed unanimously

Evaluation Tool

A motion was made by Commissioner Robinson and seconded by Commissioner Humble to approve the Evaluation Tool as presented. The motion passed unanimously.

CH2M Hill Task Order #1 - Staff recommends a motion to approve the CH2M Hill Task Order #1 for engineering services for \$220,473.00 as presented.

A motion was made by Commissioner Morin and seconded by Commissioner Humble to approve the CH2M Hill Task Order #1 for engineering services for \$220,473.00 as presented. The motion passed unanimously.

RS&H Task Order #1-Staff recommends a motion to approve the RS&H Task Order #1 for architectural service for \$155,603.00 as presented.

A motion was made by Commissioner Humble and seconded by Commissioner Morin to approve the RS&H Task Order #1 for architectural service for \$155,603.00 as presented. The motion passed unanimously.

Capital Funding Plan - Staff recommends a motion to approve the purchase of the snow plow combo unit for \$365,000.

A motion was made by Commissioner Kantorowicz and seconded by Commissioner Humble to approve the purchase of the snow plow combo unit for \$365,000. The motion passed unanimously.

Residential Sound Insulation Program (RSIP) 2012 Plan-Staff recommends a motion to approve and move forward with the RSIP 2012 Plan for 30 homes as presented.

A motion was made by Commissioner Robinson and seconded by Commissioner Morin to approve and move forward with the RSIP 2012 Plan for 30 homes as presented. The motion passed 5 (Mangan, Morin, Robinson, Tropila, Wahlert) to 2 (Humble, Kantorowicz).

Galt Building Contract - Staff recommends a motion to move forward with negotiations for a contract on the Galt Building with MSU COT as presented.

A motion was made by Commissioner Kantorowicz and seconded by Commissioner Humble to move forward with negotiations for a contract on the Galt Building with MSU COT as presented. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- Chair Mangan assigned a Residential Sound Insulation Program Committee to begin working on recommendations for 2013. He appointed Commissioner Humble as chair with Commissioners Kantorowicz and Robinson as members.

PUBLIC COMMENTS:

None

Jeff Mangan, Chair

John Faulkner, Secretary

Approved: 4/26/2011