

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY  
BOARD MEETING MINUTES**

**September 27, 2011**

**CALL TO ORDER**

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, September 27, 2011, at 1:00 PM in the Airport Board Room. Jeff Mangan called the meeting to order. Roll call was taken.

Board Members Present:	Susan Humble	JC Kantorowicz
	Jeff Mangan	Jim Morin
	Owen Robinson	Joe Tropila
	Ray Wahlert	

Staff Present:	John Faulkner	Rod Hall
	Lara Tait	Sharon Tuck

**CONSENT AGENDA:**

**A motion was made by Ray Wahlert and seconded by Susan Humble to approve the Consent Agenda as follows:**

- a. Approval of Board Meeting Minutes from 8/30/11 and Special Meeting Minutes from 9/9/11
- b. Payroll checks totaling \$63,071.01
- c. Maintenance & Operations checks #10001-10049 & 37002-37030 totaling \$622,562.62
- d. Approve Passenger Facility Charge totaling \$70,000.00
- e. Financial Reports for August

**The motion passed unanimously.**

**DIRECTOR'S REPORT:**

Director Faulkner reported on the following:

- Year to date we are up 7% on passenger counts. We should easily surpass our best numbers. Allegiant will be adding about 40 new flights between February and April which will be a great start to next year.
- We had productive meetings last week with a low cost air carrier and a gas station. Times are tough for adding new service, but our incentive package looks good. Will continue to work on it. The gas station developer will hopefully be coming for a visit next week.
- We hired a diesel mechanic who will start in two weeks.
- We were told that our claim that was submitted to MANG in January will be adjudicated in October. We should know the outcome of our claim at that point.
- The Airport's holiday party is planned for December 15<sup>th</sup> with a 4:00 PM board meeting before the party.

**GENERAL BUSINESS:**

**AIP 45-Amendment 1-** Staff recommends a motion to approve AIP 45 Amendment #1 as presented.

**A motion was made by Commissioner Morin and seconded by Commissioner Humble to**

approve AIP 45 Amendment #1 as presented. The motion passed unanimously.

**AIP 46-Amendment 1-** Staff recommends a motion to approve AIP 46 Amendment #1 as presented.

**A motion was made by Commissioner Humble and seconded by Commissioner Robinson to approve AIP 46 Amendment #1 as presented. The motion passed unanimously.**

**AIP 48-Amendment 1-** Staff recommends a motion to approve AIP 48 Amendment #1 as presented.

**A motion was made by Commissioner Robinson and seconded by Commissioner Morin to approve AIP 48 Amendment #1 as presented. The motion passed unanimously.**

**AIP 52-Grant Approval for RSIP-** Staff recommends a motion to approve the AIP 52 Grant for RSIP for \$1.5 M as presented.

**A motion was made by Commissioner Humble and seconded by Commissioner Robinson to approve the AIP 52 Grant for RSIP for \$1.5 M as presented. The motion passed 5 (Humble, Morin, Robinson, Tropila, Wahlert) to 1(Kantorowicz).**

**AIP 53-Grant Approval for Schedule II-** Staff recommends a motion to approve the AIP 53 Grant for Schedule II as presented.

**A motion was made by Commissioner Robinson and seconded by Commissioner Humble to approve the AIP 53 Grant for Schedule II as presented. The motion passed unanimously.**

**AIP 53-United Materials Contract-Schedule II-** Staff recommends a motion to approve the AIP 53 United Materials Contract for Schedule II as presented.

**A motion was made by Commissioner Morin and seconded by Commissioner Humble to approve the AIP 53 United Materials Contract for Schedule II as presented. The motion passed unanimously.**

**AIP 53-Change Order #1 to Schedule II-** Staff recommends a motion to approve AIP 53 Change Order #1 for Schedule II as presented.

**A motion was made by Commissioner Humble and seconded by Commissioner Wahlert to approve AIP 53 Change Order #1 for Schedule II as presented. The motion passed unanimously.**

**Pavlik Lease-** Staff recommends a motion to approve the Pavlik Lease as presented.

**A motion was made by Commissioner Robinson and seconded by Commissioner Humble to approve the Pavlik Lease as presented. The motion passed unanimously.**

**PFC Proposal/Airline Consultation meeting-Sept 30<sup>th</sup>-** no action taken

**Open House for Terminal Upgrade-Oct. 17<sup>th</sup>-** no action taken

**AIRPORT AUTHORITY BOARD COMMENTS:**

- Commissioner Mangan thanked Commissioner Morin, the Chamber and Director Faulkner for their efforts on the low cost air carrier initiative in the past weeks.

**PUBLIC COMMENTS:**

- None

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Jeff Mangan, Chair

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John Faulkner, Secretary

Approved in the 10/25/2011 Board Meeting