

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

October 25, 2011

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, October 25, 2011, at 1:00 PM in the Airport Board Room. Jeff Mangan called the meeting to order. Roll call was taken.

Board Members Present:	Susan Humble	Jeff Mangan
	Jim Morin	Owen Robinson
	Joe Tropila	

Staff Present:	John Faulkner	Rod Hall
	Lara Tait	

CONSENT AGENDA:

A motion was made by Susan Humble and seconded by Jim Morin to approve the Consent Agenda as follows:

- a. Approval of Board Meeting Minutes from 9/27/11 & Audit Committee Minutes 10/20/11
- b. Payroll checks totaling \$90,173.03
- c. Maintenance & Operations checks #37001 totaling \$370.00 & #10050-10115 totaling \$91,757.29
- d. Approve Passenger Facility Charge totaling \$74,000
- e. Financial Reports for September
- f. Assignment of Car Rental Lease

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- Pricing information was reviewed with Delta on a recent trip to Atlanta. Delta said their bookings are solid and that they would not be making any adjustments to our pricing at this time. The Airport and Delta will hold monthly calls to monitor pricing/bookings.
- Our new mechanic, Brian Keeler, started this month.
- We purchased a new loading bridge for \$320,000. It will have some painting done on it and then it will be delivered. We are working on the pedestal, which should be under \$20,000, through an informal process.
- We are also looking at an informal process to acquire doors for the cold storage hangar next to Avmax's paint hangar. Radiant heat will be added so that snow equipment can be housed there. The doors will be reused on another hangar if Avmax takes this hangar over. The estimate on the doors is around \$20,000 to \$40,000 with the total cost of the project estimated around \$50,000.
- There is a board meeting followed by a Christmas party scheduled for December 15th.
- We have continued to work on land development with a gas station developer and provided information to a broker on a retail inquiry.
- The United Materials' settlement is complete. MANG processed our claim and in total, the

- Authority lost about \$500,000 beyond the project funds that were paid.
- Construction is complete on the ramp with the exception of a few items left on the punch list.
 - The grading project will be put off until next spring pending FAA approval.
 - The Dollar car rental lease was assigned to another Dollar/Thrifty company that will start Nov. 1.

GENERAL BUSINESS:

Pony Express Mailing Services- Staff recommends a motion to approve the Pony Express Mailing Services Lease as presented.

A motion was made by Commissioner Robinson and seconded by Commissioner Humble to approve the Pony Express Mailing Services Lease as presented. The motion passed unanimously.

Foothills Livestock Association Contract- Staff recommends a motion to approve the Foothills Livestock Association Contract as presented.

A motion was made by Commissioner Humble and seconded by Commissioner Morin to approve the Foothills Livestock Association Contract as presented. The motion passed unanimously.

AIP 51- RSIP Design Amendment #2- Staff recommends a motion to approve the AIP 51- RSIP Design Amendment #2 for \$494,099 as presented.

A motion was made by Commissioner Morin and seconded by Commissioner Robinson to approve the AIP 51-RSIP Design Amendment #2 for \$494,099 as presented. The motion passed unanimously.

Amendment 6 & 7 to Taxiway "A" Engineering Contract- Staff recommends a motion to approve Amendment 6 & 7 to Taxiway "A" Engineering Contract as presented.

A motion was made by Commissioner Robinson and seconded by Commissioner Humble to approve Amendment 6 & 7 to Taxiway "A" Engineering Contract as presented. The motion passed unanimously.

AIP 50-ARFF Vehicle Purchase Contract- Staff recommends a motion to approve the AIP 50-ARFF Vehicle Purchase Contract for \$738,436 as presented.

A motion was made by Commissioner Humble and seconded by Commissioner Morin to approve the AIP 50-ARFF Vehicle Purchase Contract for \$738,436 as presented. The motion passed unanimously.

AIP 53-Task Order #4 for CH2M- Staff recommends a motion to approve AIP 53 Change Order #4 for CH2M as presented.

A motion was made by Commissioner Robinson and seconded by Commissioner Humble to approve AIP 53-Task Order #4 for CH2M as presented. The motion passed unanimously.

2011 Audit Report

A motion was made by Commissioner Robinson and seconded by Commissioner Humble to approve the 2011 Audit Report as presented. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- Commissioner Tropila thanked the staff for work on the audit report.

- Commissioner Mangan thanked Commissioners Morin and Robinson and staff for their work on the United Materials' claim.

PUBLIC COMMENTS:

- None

Jeff Mangan, Chair

John Faulkner, Secretary

Approved in the 11/29/2011 Board Meeting.