

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

November 29, 2011

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, November 29, 2011, at 1:00 PM in the Airport Board Room. Jeff Mangan called the meeting to order. Roll call was taken.

Board Members Present:	Susan Humble	JC Kantorowicz
	Jeff Mangan	Jim Morin
	Owen Robinson	Joe Tropila
	Ray Wahlert	

Staff Present:	John Faulkner	Rod Hall
	Lara Tait	Sharon Tuck

CONSENT AGENDA:

A motion was made by Ray Wahlert and seconded by Susan Humble to approve the Consent Agenda as follows:

- a. Approval of Board Meeting Minutes from 10/25/11
- b. Payroll checks totaling \$63,288.02
- c. Maintenance & Operations checks #10116-10192 totaling \$1,800,091.47
- d. Financial Reports for October

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- October showed about a 17% increase year over year for enplanements. We are positioned well for a record year. Enplanements should be up around 174,000. Our highest year ever was 164,000. Year to date our growth is only beat by Bozeman.
- We have had great discussions with airline partners about new routes. The low cost air carrier did come and meet with our group last month. It was a very good discussion with great community support so we are right where we need to be. We expect a decision around mid-January.
- The Joint Land Use Study (JLUS) that the County has been working on with MAFB is out for public comment till December 5th. There is no need for the Airport to comment on the study at this point in time because there is no impact to the Airport.
- The Airport purchased the new bridge and it is scheduled to arrive on Dec. 16. It will take a couple of days to erect. We are currently in the process of building the pedestal.
- New chairs are coming from Salt Lake for United's hold room.
- Some reading material on Passenger Facility Charge caps was sent out. A conference call will be set among Montana airports to discuss this issue and to possibly write a letter.

GENERAL BUSINESS:

RFP for Equipment Purchase- Staff recommends a motion to approve the purchase of a used front loader and blade for \$106,499.00 as presented.

A motion was made by Commissioner Wahlert and seconded by Commissioner Morin to approve the purchase of a used front loader and blade for \$106,499.00 as presented. The motion passed unanimously.

Design Contract for Terminal Checkpoint Expansion- Staff recommends a motion to approve the Design Contract for Terminal Checkpoint Expansion for \$760,018.00 as presented.

A motion was made by Commissioner Humble and seconded by Commissioner Robinson to approve the Design Contract for Terminal Checkpoint Expansion for \$760,018.00 as presented. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- None

PUBLIC COMMENTS:

- None

Jeff Mangan, Chair

John Faulkner, Secretary

Approved 12/15/11