

REQUESTS FOR BIDS

2014 WATER TREATMENT PLANT CHEMICALS

(THIS IS NOT AN ORDER)

CITY OF GREAT FALLS
GREAT FALLS, MONTANA

Sealed bids will be received by the City of Great Falls at the office of the City Clerk, #2 Park Drive South, P.O. Box 5021, Great Falls MT 59401 until 3:00 p.m., Wednesday, MAY 7, 2014. Bids will then be opened at 3:00 p.m., MAY 7, 2014 in the Ryan Room located in the Civic Center.

BIDDER'S CHECKLIST

___1) Mark the lower left corner of your envelope as follows:

BID: 2014 WATER TREATMENT PLANT CHEMICALS
OPEN: WEDNESDAY, MAY 7, 2014 @ 3:00 P.M.

___2) Quote all prices F.O.B., Great Falls, Montana.

___3) Complete and return, with your bid, the attached Affidavit of Non-Collusion, signed and notarized. **Faxed copies will not be accepted.**

___4) Enclose a bid security in an amount equal to 10% of the total amount bid, **see paragraph 1 of the General Conditions. Faxed copies will not be accepted.**

GENERAL INFORMATION

Specifications are available on the City of Great Falls web site at <http://www.greatfallsmt.net> under "Business or Resource Center – Bids and RFPs". Any questions concerning the interpretation of the attached specifications may be directed to: MIKE JACOBSON, Water/Wastewater Plant Manger, P.O. Box 5021, Great Falls MT 59403 or (406)727-1325.

Upon opening, all bids meeting the requirements stated herein will be taken under advisement and a recommendation to the City Commission will be prepared by City Staff. The recommendation will be submitted to the City Commission at a regular meeting, and all bidders will be notified upon acceptance of the recommendation.

In our continuing effort to insure that our bidding process is competitive, equitable and efficient, we are asking for your help. If you do not plan to submit a bid, please let us know the reason before the opening date. We thank you for your cooperation and for your interest in the City of Great Falls.

NO BID WILL BE CONSIDERED UNLESS ACCOMPANIED BY AN ORIGINAL COMPLETED, SIGNED AND NOTARIZED AFFIDAVIT OF NON-COLLUSION

GENERAL CONDITIONS

18-1-202. Advertisement for bid to specify required security.

(1) The advertisement, request, or solicitation for bids or offers must distinctly specify that all bidders, offerors, tenderers, or contractors shall:

(a) whenever bids are solicited other than for purchase of any forms of indebtedness, expressly covenant in any bid that if the bidder is awarded the contract, the bidder will, within the time required as stated in the advertisement or solicitation, enter into a formal contract and give a good and sufficient bond to secure the performance of the terms and conditions of the contract. If a bond is not provided, the bidder shall pay the public authority the difference in money between the amount of the bid of the bidder and the amount for which the public authority legally contracts with another party to perform the work or supply the property, commodities, or services, as the case may be, if the latter amount is in excess of the former.

(b) whenever the bids are solicited for the purchase and sale of any forms of indebtedness of the public authority, expressly covenant that the security accompanying the bid in the amount specified by the public authority must be kept and retained by the public authority as liquidated damages for failure to consummate the purchase of the forms of indebtedness that may be awarded on acceptance of bid and in compliance with the terms of the bid.

(2) The public authority shall distinctly specify in the solicitation or advertisement for bids the penal or other sum fixed by statute to be paid by a bidder failing or refusing as aforesaid whenever the amount of the bid security is fixed by statute. Otherwise, the public authority shall specify the amount, which may not be less than 2% of the principal amount of the indebtedness for a bid for the purchase of indebtedness and 10% of the bid price for any other bid, that is considers reasonably necessary to protect and indemnify the public authority against the failure or refusal of the bidder to enter into the contract or consummate the purchase of indebtedness, as the case may be.

(3) The advertisement, request, or other solicitation for bids or offers must distinctly specify that a bid bond or other form of security specified in 18-1-203 constitutes compliance with the requirement for bid security.

Only sealed bids will be accepted. The City of Great Falls will not accept faxed bid bonds, or Affidavits of Non-Collusion. The entire bid must be complete upon submission. No bidder may withdraw his bid for a period of thirty (30) days after the date set for opening the bids.

The City of Great Falls will award the bid contract to the lowest responsible bidder however, the City of Great Falls reserves the right to reject any or all bids, wholly or in part, and to waive informalities or such items deemed not material or substantive to the bid.

Bids received after the stipulated closing time will be returned unopened.