

ADDENDUM NO. 1
PROFESSIONAL CONSULTING SERVICES FOR 2026 WATER
MASTER PLAN O.F. 1796.1

August 14, 2025

Proposal Time and Date Due: 4:00 p.m., **August 22, 2025.**

City of Great Falls, Engineering, P.O. Box 5021, 1025 25th Ave NE, Great Falls

NOTICE TO ALL CONSULTANTS

The request for proposals is hereby modified as follows, and in submitting his/her proposal, each consultant shall acknowledge receipt of all addenda.

Acknowledge receipt of Addendum 1 on the cover of the request for proposal package, and include this Addendum with the RFP.

This addendum consists of three (3) pages.

CHANGES TO REQUEST FOR PROPOSALS:

Revise Section I. From the RFP and Replace with the following:

- I. **INVITATION:** The City of Great Falls is seeking proposals from highly experienced professional consulting firms to complete the next Water Master Plan (OF 1796.1), which will inform the development and maintenance of the City's water delivery system.

The City of Great Falls (hereinafter referred to as the City) makes this Request For Proposals (hereinafter referred to as the RFP) to select a qualified Consultant Firm (hereinafter referred to as the Consultant) to provide professional engineering services to complete the Water Master Plan.

The Project is more specifically described in the "Scope of Services" (Attachment A), contained within this RFP, which establishes basic expectations of the Project. The Consultant may make recommendations regarding the Scope of Services, propose new items or alterations, and shall generally advise the City in the necessary Scope of Services to complete the Project. Any Scope of Service recommendations, proposed new items or alterations, or general/specific advice shall be presented and discussed in the Proposal.

BACKGROUND: The previous Water Master Plan was completed in 2006, and a detailed Water System Model was completed in 2023. The purpose of this RFP is to select a Consulting Firm to utilize the previous Water Master Plan to create an updated version.

The Water Master Plan consists of a comprehensive analysis of the entire water delivery system, recommending improvements, and compiling a report. The last Water Master Plan was completed by TD&H Engineering and Black & Veatch in 2006. That Master Plan consisted of multiple parts, including:

- Executive Summary
- Introduction
- Planning Area
- Population Projections
- Water Demands
- Water Supply
 - Include a summary of the status of water rights

- Review of Regulations and How They Apply
- Overview of the Water Treatment Plant
 - Performance Evaluation
 - Assessment of Physical Facilities
 - Overview of Current Distribution System
- Vulnerabilities Assessments
- Financial Assessments
- Environmental Considerations of Proposed Improvements

The 2026 Water Master Plan should have a similar composition as the 2006 Water Master Plan.

A digital version of the 2006 Water Master Plan is available upon request. Given its size, it has not been attached to this RFP. Additionally, the City has a digital water model of the system in the InfoWater Pro software, which will be made available to the selected consultant. The current Water Model will be made available in an EPANET.inf file if the consultant proposes use of a different water modeling software. The 2006 Water Model is available in WaterCAD.

The selected consultant will also have access to other related projects, including but not limited to:

- Water Model Update and Calibration (OF 1796.0)
- Water Rights Analysis (OF 1801.1)

Through the RFP process, the City of Great Falls intends to screen proposals and select a firm to execute on the development and preparation of the Water Master Plan.

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The Consultant shall acknowledge receipt of Addendum No.1 on the cover of the request for proposal package and include this Addendum with the RFP.

Issued By:

City of Great Falls, Engineering Department

Carter Storrusten E.I.T, Project Manager

END OF ADDENDUM No. 1

