

REQUESTS FOR BIDS
2024 Asphaltic Concrete Material
(THIS IS NOT AN ORDER)

CITY OF GREAT FALLS
GREAT FALLS, MONTANA

Sealed bids will be received by the City of Great Falls at the office of the City Clerk, at the Finance office Window, Room 104, #2 Park Drive South, Great Falls, MT 59401, or P.O. Box 5021, Great Falls MT 59403, until 9:15 AM., Wednesday, May 22, 2024. Bids will then be opened at 9:15 AM, May 22, 2024 in the Rainbow Room located in the Civic Center.

BIDDER'S CHECKLIST

___1) Mark the lower left corner of your envelope as follows:

BID: Asphaltic Concrete Material
OPEN: WEDNESDAY, May 22, 2024 @ 9:15 AM.

___2) Quote all prices F.O.B., Great Falls, Montana.

___3) Complete and return, with your bid signed and notarized. **Faxed copies will not be accepted.**

___4) Affidavit of Non-Collusion, complete and return, with your bid signed and notarized. **Faxed copies will not be accepted.**

___5) Enclose a bid security in an amount equal to 10% of the total amount bid. **Faxed copies will not be accepted.**

GENERAL INFORMATION

Specifications are available free of charge at the City of Great Falls, City Clerk, Civic Center, #2 Park Drive South, Room 204, Great Falls, MT 59401, or on the City of Great Falls' website at <https://greatfallsmt.net> under "Business & Development – Bids and RFPs". Any questions concerning the interpretation of the attached specifications may be directed to: Street and Traffic Manager, P.O. Box 5021, Great Falls MT 59403 or (406)771-1401.

Upon opening, all bids meeting the requirements stated herein will be taken under advisement and a recommendation to the City Commission will be prepared by City Staff. The recommendation will be submitted to the City Commission at a regular meeting, and all bidders will be notified upon acceptance of the recommendation.

In our continuing effort to insure that our bidding process is competitive, equitable and efficient, we are asking for your help. If you do not plan to submit a bid, please let us know the reason before the opening date. We thank you for your cooperation and for your interest in the City of Great Falls.

NO BID WILL BE CONSIDERED UNLESS IT HAS BEEN SIGNED AND NOTARIZED.

CITY OF GREAT FALLS INFORMATION FOR BIDDERS AND SPECIFICATIONS FOR Asphaltic Concrete Material

1.0 INFORMATION FOR BIDDERS

- 1.1 Bids: All bids shall be made on the attached forms provided by the City of Great Falls (City). All bids shall be legibly written in ink.
- 1.2 Delivery of Bid: Each bid must be signed and submitted in a sealed envelope. Envelope containing bid shall be addressed to the City Clerk, 2 Park Drive South, Civic Center Room 204, Great Falls, MT 59401, and plainly marked on the outside with the statement, "Bid for 12,000 Tons of Asphaltic Concrete Material." Signed and sealed bids are due no later than **9:15 am, Wednesday, May 22, 2024**. Bids will be opened in the Civic Center Rainbow Room at 9:15 AM, Wednesday, May 22, 2024.
- 1.3 Bid and Performance Guarantee: Bids must be accompanied by a cashier's check, certified check, or bank money order payable to the City of Great Falls and issued by a federally chartered or state-chartered bank insured by the federal deposit insurance corporation; or by a bid bond or bonds payable to the City of Great Falls and executed by a Surety Corporation authorized to do business in the State of Montana in the amount of ten percent (10%) of the amount of the bid as a guarantee that the successful bidder will satisfy all requirements of the bid. Upon the successful bidder's satisfactory performance of the terms and conditions of the bid, the guarantee will be returned to bidder. Successful bidders shall then enter into a formal contract and furnish a good and sufficient bond executed by the Surety Corporation authorized to do business in the State of Montana and approved by the City, in the amount of one hundred percent (100%) of the contract amount to guarantee the faithful performance of the contract and the payment of all laborers, suppliers, material suppliers, mechanics and subcontractors. In addition, a certificate insurance as required shall be provided by the successful bidder.
- 1.4 Affidavit of Non-Collusion: Signed and notarized.
- 1.5 Rejection of Bid: If deemed by the City of Great Falls to be in its best interests, the City of Great Falls reserves the right to reject any and all bids or to accept any bid.

2.0 SPECIFICATIONS

- 2.1 Materials: Bituminous materials shall conform to Section 702 of the "Standard Specifications for Road and Bridge Construction" adopted by the Montana State Highway Commission.

	Meets or Exceeds Specifications Yes or No	Explanation of any Exceptions
a. 1.) Asphalt concrete shall consist of aggregate conforming to <u>the Montana Public Works Standard Specification, Sixth Edition dated April 2010, Section 02510</u> . Aggregate gradation shall be Type B as provided for in Table 1.	<hr style="width: 100%;"/>	<hr style="width: 100%;"/>
2.) Asphalt concrete shall consist of aggregate conforming to <u>the Montana Public Works Standard Specification, Sixth Edition dated April 2010, Section 02510</u> . Aggregate gradation shall be Type C as provided for in Table 1.	<hr style="width: 100%;"/>	<hr style="width: 100%;"/>

	Meets or Exceeds Specifications <u>Yes or No</u>	Explanation of any <u>Exceptions</u>
b. Asphaltic cement shall be performance graded asphalt binder, PG58-28.	_____	_____
c. A job mix design performed within the last twelve months shall be provided for the proposed asphaltic concrete mixes. All information listed in Section 02510 subsection 2.5 shall be included in the design.	_____	_____
d. The City will order six Marshall Quality Control tests to be performed by an independent testing laboratory during the course of accepting delivery on the 12,000 tons. The contractor shall provide the tests at no cost to the City. Three tests found to be not in compliance with specifications may be considered as cause to void the contract with supplier and purchase asphalt from the next responsive bidder.	_____	_____
e. The contractor shall certify that the plant conforms with the mixing plant specifications in the <u>Montana Public Works Standard Specification, Sixth Edition dated April 2010</u> , Section 02510, subsections 2.1 and 3.6. The City may inspect the plant during normal working hours to verify compliance.	_____	_____
f. Unreasonable delays, as determined by the City will result in required materials being purchased from the next responsive bidder and that amount being deducted from the quantities of this contract.	_____	_____

2.2 **Bid Extension:** The bid price for asphaltic concrete material shall be the guaranteed price for the period July 1, 2024 through December 31, 2024. Prior to December 15, 2024 the asphaltic concrete supplier shall provide a proposed guaranteed price for the period January 1, 2025 through June 30, 2025. Any deviation from the price from the previous period shall be fully documented to the satisfaction of the City. The City, using its sole discretion, shall decide whether to accept the proposed price for the period January 1, 2025 through June 30, 2025 and extend this contract or to rebid the contract for the asphalt acquisition for January 1, 2025 through June 30, 2025. Any accepted increase may decrease the total amount of asphaltic concrete purchased.

3.0 ESTIMATED TONNAGE/HAULING COSTS

- a. The 12,000 tonnage figure is to be used only for the purpose of submitting a bid and determining a bid bond amount; actual usage for the 2024 asphalt season may vary from the estimate.
- b. The City of Great Falls Pavement Preservation Program will start on or about July 1, 2024, and end December 31, 2024.
- c. The bid shall be by the ton at the supplier's plant. Hauling costs will be calculated by the City of Great Falls Street Division and added to the per-ton cost. Bidder shall provide samples of asphaltic concrete material upon request of the City of Great Falls Street Division. Bidder shall be responsible for proper product, temperature and consistency.

- d. The City Street Manager or his designated representative shall place orders with the successful bidder Monday through Friday by the close of prior business day.
- e. Pick-up/acquisition of product during normal business hours shall be made at the supplier's plant by City of Great Falls Street Division personnel.
- f. The listed quantities are based on preliminary project programming, which is subject to change. The City reserves the right to vary the quantities of each line item and may alter tonnage without additional price negotiation.

4.0 TESTING

The Bidder will be responsible for any testing necessary to ensure the asphaltic concrete material meets the gradation enumerated under Section No. 2 of these Specifications.

5.0 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

5.1 Measurement: Tonnage shall be measured by a certified weigh scale. The actual weight will be used as a basis for payment.

5.2 Payment:

- a. Asphaltic Concrete Material shall be paid for at a unit price bid per ton as furnished to the City. Payment shall be full compensation for materials furnished in full compliance with the Specifications.
- b. No payment will be made for material rejected for deviations from these Specifications.

BID SHEET

Bid for: Asphaltic Concrete Material

Item	Description	Est. Unit Quantities	Unit Price	Total Bid
1.	MPWSS Type B	10,000 Tons	\$ _____ /Ton	\$ _____
2.	MPWSS Type C	2,000 Tons	\$ _____ /Ton	\$ _____
3.	Total of line (1.) and line (2.)		Total Bid	\$ _____

(Unit price shall be used to correct mathematical errors)

4. Designate site (location address) of bidder's source _____

5. Miles to City Shop, direction, nearest town or specific address* _____

*(A predetermined cost per mile factor shall be uniformly applied to the base price to determine low bid.)

The undersigned bidder further agrees that the only persons or parties interested in this bid are in all respects fair and without fraud; that it is made without collusion with any officials or employees of the City of Great Falls, and that the bid is made without any connection or collusion with any person making another bid.

Enclosed herewith is a cashier's check, certified check, or bank money order payable to the City of Great Falls and issued by a federally chartered or state-chartered bank insured by the federal deposit insurance corporation; or a bid bond or bonds payable to the City of Great Falls and executed by the Surety Corporation authorized to do business in the State of Montana as a guarantee that the successful bidder will satisfy all requirements of the bid , in the amount of ten percent of bid, or \$ _____, which the undersigned agrees is to be forfeited to and become the property of the City of Great Falls, should this bid be accepted by the City of Great Falls and the undersigned then refuses to enter into a formal written contract pursuant to this bid. If the undersigned satisfies the terms of this Bid and Information for Bidders and Specifications for 2023-2024 Liquid Emulsified Asphalt CRS-2P, the bid guarantee shall be returned to the undersigned.

In addition, the undersigned bidder agrees that, pursuant to Mont. Code Ann. 18-1-102, the City is required to provide purchasing preferences to resident Montana vendors and/or for products made in Montana against the bid of a nonresident if the state of the nonresident enforces a preference for residents.

In submitting this bid, it is understood that the City of Great Falls reserves the right to reject any and all bids, to delete certain items, and to postpone award for a reasonable time. The undersigned bidder certifies that he/she understands and accepts the manner of payment of the cost of materials for this bid item.

Dated this ____ day of _____, 2024 Submitted by: _____
(Name of Company)

Authorized signature: _____ Title: _____

Address: _____ Telephone: _____

State of _____)

) ss

County of _____)

On this _____ day of _____, 2024, before me, a Notary Public personally appeared _____, known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Official Seal the day, month, and year first above written.

(SEAL)

Notary Signature