

CITY OF GREAT FALLS
PLANNING & COMMUNITY DEVELOPMENT DEPT.
P.O. BOX 5021, GREAT FALLS, MT, 59403-5021
406.455.8415 • WWW.GREATFALLSMT.NET

DESIGN WAIVER APPLICATION

Owner/Representative Name:

Phone:

Submittal Date:

Application Number:

Mailing Address:

PROPERTY LOCATION:

Mark / Lot:

Section:

Township/Block:

Range/Addition:

Street Address:

ZONING:

LAND USE

Current:

Proposed:

Current:

Proposed:

PROJECT DESCRIPTION/REQUEST:(ATTACH ADDITIONAL INFO AS REQUIRED SEE CHECKLIST)

Property Owner's Signature:

Date:

I, Craig Raymond, Director of Planning and Community Development, hereby approve the above Design Waiver request.

Director Approval Signature:

Date:

Design Waiver Application Checklist

A complete Design Waiver Application shall include but is not limited to the requirements listed in Table 1 below. Additional information may be required prior to a Design Waiver Application being deemed complete.

Table 1: Application Requirements		Staff	App.
Design Waiver Application		<input type="checkbox"/>	<input type="checkbox"/>
Project Description (One Copy)	A written narrative that specifically identifies why the proposed waiver is necessary, appropriate and any proposed strategies to minimize impacts on the surrounding area. (If application is insufficient as deemed by Staff)	<input type="checkbox"/>	<input type="checkbox"/>
Complete Development Plan (One Copy)	Development Plan consistent with the checklist contained in this application.	<input type="checkbox"/>	<input type="checkbox"/>

Design Waiver Plan Requirements

Table 2, below, contains the requirements for a complete site plan for a design waiver application. The requirement must be submitted unless waived by a planner. City Staff will place an X in the box for all required submittal items. Applicant will complete the checklist by placing an X in the App. box of each item to indicate that it has been submitted.

Table 2: GENERAL INFORMATION		Staff	App.
Project Information	(a) Project name (b) Developer and landowner name (c) Preparation date (d) Name of preparer	<input type="checkbox"/>	<input type="checkbox"/>
Survey Information	(a) North arrow (b) Graphic scale (c) Legal description (d) Property boundaries (general) (e) Acreage of subject property	<input type="checkbox"/>	<input type="checkbox"/>
Setting	(a) Property boundaries within 150' of subject parcel (b) Names of property owners within 150' of subject parcel (c) Adjacent land uses within 150' of subject parcel (d) Municipal boundaries, if applicable	<input type="checkbox"/>	<input type="checkbox"/>
Landscape and Hardscape feature (existing and proposed)	(a) Fences, Buffers and Berms (b) Site amenities (c) Existing trees and other prominent vegetation (d) Irrigation Systems	<input type="checkbox"/>	<input type="checkbox"/>
Outdoor lighting (existing and proposed, as necessary)	(a) Location (b) Detailed specifications for each fixture including type, height above grade, color rendering index (CRI) initial lumen rating, total wattage, shielding type, and other factor considered during review process	<input type="checkbox"/>	<input type="checkbox"/>
Transportation Facilities (existing and proposed)	(a) Roads (names, ownership, etc.) (b) Driveways and road access onto public and private roads (c) Sidewalks/Trails (d) Clear visibility triangles	<input type="checkbox"/>	<input type="checkbox"/>
Buildings/ structures (footprint, use, etc.)	(a) Existing and proposed within project (b) Existing within 150' of project	<input type="checkbox"/>	<input type="checkbox"/>