



Public Works Department Environmental Division 1025 25th Ave NE PO Box 5021 Great Falls, MT 59404 (406) 727-8390	COGF Office Use Only:
	Date Received:
	Permit #:

EROSION CONTROL PERMIT CHECKLIST

(complete all applicable items)

Project Information		
Site Address:		
Description of Work:		
Lot #:	Subdivision (if applicable):	
General Submittal Components		
Component	Complete	Comments
Erosion Control Permit Application		
Design Waivers or Variances (if applicable)		
Construction Stormwater Management Site Plan		
Requirement	Addressed	Comments
Project name (e.g. subdivision name)		
Developer and landowner name, if different		
Preparation date		
Name of preparer		
North arrow		
Graphic scale		
Legal description		
Municipal boundaries		
Property boundaries (bearings, lengths, curve data)		
Easements/rights-of-ways (location, width, purpose, ownership)		
Dedication for public use (boundaries, area, purpose)		
No build/alteration zones		
No ingress/egress zones		
Adjacent land uses within 150' of subject parcel		
Roads (names, ownership, etc.)		
Driveways and road access onto public and private roads		
Sidewalks/trails		
Existing and proposed buildings/ structures w/in 150' of project area		
Fences, buffers, and berms		
Pervious & impervious surface by type		
Existing and proposed utilities (type & location)		
Existing and proposed permanent stormwater facilities		

Irrigation canals, including diversion point(s), etc.		
Wetlands		
Existing vegetation		
Wildlife habitat & critical habitat		
Environmentally sensitive features		
Water resources (rivers, ponds, etc.) w/in 200' of project area		
Floodplains		
Ground contours when the average slopes exceed 10 percent		
Existing and proposed construction stormwater management BMPs		
Limits of clearing and grading		
Existing and proposed site topography		
Existing and proposed runoff direction		
Protection of waterways, receiving surface waters and natural resources		
Stockpile locations, staging areas and access points defined		
Construction Stormwater Management plan is phased with construction		
Erosion and Sediment Control Requirements		
Erosion and sediment control BMPs are designed and specified to:		
Requirement	Addressed	Comments
Control stormwater volume and velocity w/in the site to minimize soil erosion through use of controls such as check dams, fiber rolls, etc.		
Control stormwater discharges, including both peak flowrates and total stormwater volume, to minimize erosion at outlets and to minimize downstream channel and streambank erosion through use of controls such as stilling basins, fiber rolls, etc.		
Minimize the amount of soil exposed during construction activities		
Minimize the disturbance of steep slopes		
Minimize sediment discharges from the site through use of perimeter controls such as silt fence, fiber rolls, diversion berms, etc.		
Provide and maintain natural buffers around surface waters, direct stormwater to vegetated areas to increase sediment removal and maximize stormwater infiltration, unless infeasible		
Minimize soil compaction and, unless infeasible, preserve topsoil		
Dust Control Plan: Specify proposed control measures to limit and control wind erosion, and debris and dust atmospheric entrainment and transport due to construction activities at the site. Control measures should include, but are not limited to, the following site areas: staging, haul roads, disturbed surfaces, bulk material storage, demolition debris, and etc. Examples of appropriate control measures may include: application of water or other dust suppressants, covering storage piles with tarps, soil stabilization techniques, ceasing operations during periods of high-wind, etc. A Dust Control Plan template is available from the City upon request.		

Soil Stabilization Requirements		
The following soil stabilization requirements are clearly communicated:		
Requirement	Addressed	Comments
Stabilization of disturbed areas must be initiated immediately whenever any clearing, grading, excavating or other earth disturbing activities have permanently ceased on any portion of the site, or temporarily ceased on any portion of the site and will not resume for a period exceeding 14 calendar days. <i>Identify where this is communicated w/in the comment box (e.g. Site plan, page x, etc)</i>		
If initiating vegetative stabilization measures immediately is infeasible, alternative stabilization measures must be specified		
Pollution Prevention Measures		
Pollution prevention measures are specified to:		
Requirement	Addressed	Comments
Specify treatment of wash waters in a sediment basin or alternative control that provides equivalent or better treatment prior to discharge		
Minimize the exposure of building materials, building products, construction wastes, trash, landscape materials, fertilizers, pesticides, herbicides, detergents, sanitary waste and other materials present on the site to precipitation and to stormwater.		
Minimize the discharge of pollutants from spills and leaks and implement chemical spill and leak prevention and response procedures		
Prohibited Discharges		
Requirement	Addressed	Comments
Wastewater from washout of concrete is prohibited or managed by appropriate controls <i>Identify where this is communicated w/in the comment box</i>		
A statement (or statements) prohibiting the discharge of the following: <i>Identify where these requirements are communicated w/in the comment box</i>		
Wastewater from washout and cleanout of stucco, paint, form release oils, curing compounds and other construction materials		
Fuels, oils, or other pollutants used in vehicle and equipment operation and maintenance		
Soaps or solvents used in vehicle and equipment washing		
Dewatering Requirements		
Requirement	Addressed	Comments
If applicable, discharges from dewatering activities are managed by appropriate controls such as sedimentation basins, sediment traps, etc. <i>Note: This does not preclude the contractor from the requirements to obtain a dewatering permit from MT DEQ</i>		
Proof of coverage under applicable permits:		
DEQ MPDES Permit MTG07		
DEQ MPDES Permit MTG77		
Other		

Surface Outlets		
Requirement	Addressed	Comments
When discharging from basins and impoundments, outlet structures that withdraw water from the surface are used (unless infeasible)		
Stormwater Pollution Prevention Plan Requirements		
<i>For sites not subject to the Montana DEQ Construction General Permit. Sites subject to the Montana DEQ Construction General Permit shall submit a SWPPP consistent with the Montana DEQ Construction General Permit Requirements.</i>		
Requirement	Addressed	Comments
Description of project activity		
Total disturbed area		
Existing impervious area		
List surface waters and storm conveyance systems w/in 200' of project		
Description of outfall and receiving surface waters		
Description of site soil		
Description of watershed tributary to site		
A sequence of construction of the development site, including stripping and clearing; rough grading; construction of utilities, infrastructure, and buildings; and final grading and landscaping. Sequencing shall identify the expected date on which clearing will begin, the estimated duration of exposure of cleared areas, areas of clearing, installation of temporary erosion and sediment control measures, and establishment of permanent vegetation.		
Seeding mixtures and rates, types of sod, method of seedbed preparation, expected seeding dates, type and rate of lime and fertilizer application, and kind and quantity of mulching for both temporary and permanent vegetative control measures.		
Provisions for maintenance of control facilities, including easements and estimates of the cost of maintenance		

Certified By: _____

Date: _____

Signature: _____