

# TECHNICAL ADVISORY COMMITTEE

AUGUST 11, 2016

## FFY 2017 Unified Planning Work Program

### SUMMARY

#### Overview

Annually, the Great Falls Metropolitan Planning Organization (MPO) prepares a Unified Planning Work Program (UPWP), as required by federal transportation planning requirements. The UPWP outlines the various work activities to be performed during the next federal fiscal year, as well as projected staff hours and funding.

As the advisory body to the Policy Coordinating Committee (PCC), the Technical Advisory Committee (TAC) is being asked to review and approve the UPWP, attached to this Report as “Attachment A.”

#### Background

The UPWP outlines planning activities to be conducted during the federal fiscal year by the staff of the MPO which is hosted by the City of Great Falls Planning & Community Development Department. Covering the period from October 1 to September 30, the UPWP includes activities to be conducted primarily by staff members from the Planning & Community Development Department, as well as consulting activities, activities funding by pass-through funds to the Great Falls Transit District and contracted items. A Work Program has been prepared annually for many years, and is a federal requirement of all MPOs.

The Program will use Federal Highway Administration (FHWA) Planning (PL) funds, Federal Transit Administration (FTA) Section 5303 funds, and local/other funds.

Overall, the proposed Work Program is a continuation of current and past year Programs, with three special planning efforts proposed: development of a street standards manual; a north Great Falls sub-area transportation plan; and, an update to the 2014 Long Range Transportation Plan.

Although the major work activities have not been modified significantly, there have been adjustments to staff, including the addition of a new position. Adjustments will likely be made in future Work Programs as further refinements to job duties in the Department occur and as new hirings continue.

The Great Falls Planning Advisory Board will consider the UPWP on August 23, with Great Falls Policy Coordinating Committee consideration to follow. The Federal DOT have not provided comments, but are not anticipated to have any concerns.

### RECOMMEND MOTION

**“I move TAC approve the FFY 2017 Unified Planning Work Program inclusive of any minor changes necessary to respond to FHWA/FTA comments, and recommend approval by PCC.”**

#### **Attachment:**

Federal Fiscal Year (FFY)  
2017 Unified Planning Work  
Program

#### **Requested Action:**

Approve the FFY 2017 Unified  
Planning Work Program

#### **Prepared By:**

Andrew Finch

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ATTACHMENT A

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