

Item:	Minor Subdivision - Skyline Heights Apartments, addressed as 1420 and 1424 36th Avenue Northeast and legally described as Tract 1, Certificate of Survey 4705, Section 36, Township 21 North, Range 3 East, P.M. MT, Cascade County, Montana
Applicant:	Lee Janetski and Damon Carroll, Owners
Presented By:	Erin Borland, Planner I, Planning and Community Development
Action Requested:	Recommendation to the City Commission

Public Hearing:

1. Chairman of the Planning Advisory Board conducts public hearing, calling three times each for proponents and opponents.

2. Chairman of the Planning Advisory Board closes public hearing and asks the will of the Board.

Suggested Motion:

1. Board Member moves:

"I move that the Planning Advisory Board recommend the City Commission approve the minor subdivision of Skyline Heights Apartments, as legally described in the Staff report, and the accompanying Findings of Fact, subject to the Conditions of Approval being fulfilled by the applicants."

2. Board Member calls for a second, discussion, and calls for the vote.

Background: The subject property consists of $\pm 48,371$ square feet or ± 1.11 acres and is located on the southeast corner of 36th Avenue Northeast and 14th Street Northeast. The property is currently the location of Skyline Heights Apartments, two 12-plex apartment buildings. To the west of the subject property are existing 4-plex single-family residential units zoned as R-5 Multi-family medium density. To the southwest are existing single family homes that are zoned R-2 Single-family medium density. Storage units are located to the southeast and north of the property and are located on county land. Adjacent to the east of the property is the City of Great Falls water tower which is zoned PLI Public lands and institutional.

Minor Subdivision Request: The applicants are requesting a minor subdivision of the subject property to create two lots. The proposed Lot 1A would consist of $\pm 25,673$ square feet, or ± 0.59 acres. The proposed Lot 1B would consist of $\pm 22,710$, or ± 0.52 acres. (See Exhibit F)

The apartment buildings are currently "condoized" and a condominium association is in place. Upon approval of the subdivision the condominium association would be dissolved before the Amended Plat would be recorded.

The proposed newly created lots conform to the R-5 Multi-family medium density zoning district development standards outlined in the Land Development Code and Development Standards (See Exhibit D and Exhibit E).

Due to the configuration of the lots, parking and access are proposed to be shared between the owners of the two lots. Also, maintenance of the parking lot, drive aisles, landscaping and the stormwater detention pond would be shared between owners. As a recommended condition of approval of the minor subdivision, a Declaration of Covenants, Conditions, and Restrictions would be filed with the Amended Plat.

The basis for a decision to approve, conditionally approve, or deny a proposed subdivision is whether it is demonstrated that development of the proposed subdivision meets the requirements of the Montana Code Annotated (MCA). Staff has developed Findings of Fact for the proposed subdivision, and Staff concludes the subdivision meets the basic requirements provided by 76-3-608(3) MCA. The full Findings of Fact are included as Exhibit C.

City of Great Falls Growth Policy Update:

The minor subdivision is consistent with the overall intent and goals of the 2013 Growth Policy Update. The following policies apply to the existing 12-plex buildings and associated areas:

Social Policies - Housing

- *Soc1.4.2* Expand the supply of residential opportunities including single family homes, apartments, manufactured homes, and assisted living facilities.
- Soc1.4.6 Encourage a variety of housing types and densities so that residents can choose by price or rent, location and place of work.

Physical Policies – Land Use

- *Phy4.1.4* Foster the development of safe, walkable, neighborhoods with a mix of uses and diversity of housing types.
- *Phy4.3.10* Support stormwater conveyance that are acceptable to the Department of Public Works, methodically sound, avoids adverse impacts to affected property owners, and water quality.

Physical Policies – Transportation and Mobility

Phy4.4.4 Create a built environment that promotes easy access to safe walking, biking and other opportunities for physical activity.

Neighborhood Council Input:

Per Montana Code Annotated and the Official Code of the City of Great Falls (OCCGF) §17.16.4.010 Table 16-2, minor subdivisions do not require public notification. As a courtesy, Patty Cadwell, Neighborhood Council Coordinator, provided information regarding the proposed minor subdivision to Neighborhood Council #3 for its June 2, 2016 meeting. The Council voiced support of the minor subdivision and mentioned the desire for the construction of 36th Avenue Northeast to be completed with all the associated drainage problems between it and the adjacent properties resolved.

Agency Comment:

Representatives from the City's Public Works, Park & Recreation, Police and Fire Departments have been involved in the review process for this application. All comments made by the above parties have been addressed by the client or in the conditions of this report.

Conditions of Approval:

- 1. The proposed project shall be developed consistent with the conditions in this report, and all codes and ordinances of the City of Great Falls, the State of Montana, and all other applicable regulatory agencies.
- 2. The applicant shall provide an Amended Plat of the subject property which shall incorporate corrections of any errors or omissions noted by Staff, as well as the easement agreement.
- 3. The applicant shall provide a Declaration of Covenants, Conditions and Restrictions to be filed with the Amended Plat.

Alternatives:

The Planning Advisory Board could not provide a recommendation for the minor subdivision to the City Commission. However, such action would deny the applicant due process and consideration of a public hearing, as provided for in City Code and State Statute.

Review/Approval Process:

Next Steps

- 1. The Planning Advisory Board recommendation will be presented to the City Commission.
- 2. City Commission will approve or deny the minor subdivision.
- 3. If approved, the applicants will submit any required documents for review and then file the required documents with the Cascade County Clerk and Recorder's Office.

Attachments:

- Exhibit A Application Exhibit B - Aerial Map Exhibit C - Findings of Fact Exhibit D - Site Plan Exhibit E - Development Standards Exhibit F - Draft Amended Plat Exhibit G - Site Photography Exhibit H - Zoning Map
- Cc: Jim Rearden, Public Works Director Dave Dobbs, City Engineer Patty Cadwell, Neighborhood Council Coordinator Ben Sidor, Woith Engineering, Inc., <u>ben@woitheng.com</u> Damon Carroll, <u>pheasantrunbuilders@gmail.com</u> Lee Janetski, <u>leejanetski@gmail.com</u>

Exhibit A: Application Form

CITY OF GREAT FALLS			Submittal Dat	:e:	
PLANNING & COMMUNITY	DEVELOPMENT DEPT.		Application N	umber:	
P.o. Box 5021, GREAT 406.455.8415 • WW	Falls, MT, 59403-5 /w.greatfallsmt.net	021	Paid (Official	Use ONLY): 🛛	
DEVELOPM <u>SKYLSNE</u> <u>Hason</u> Name of Project / Develop <u>LEE</u> <u>JANETSKE</u> * Owner Name: <u>P.0</u> <u>Box</u> 376,	ENT APPLI 1975 Manon Sab opment: Damon Caro	95U£55 0 N	 Revised Pr Final Plat, Minor Subo Amended F Amended F Zoning Ma Conditiona Planned Units 	y Plat, Major: \$1,500 + \$5 eliminary Plat: \$1,000 Major: \$1,500 + \$25/lot division: \$1,250 Plat, Administrative: \$200 Plat, Non-administrative: \$2 p Amendment: \$2,000 I Use Permit: \$1,500 nit Development: \$2,000 Dlic Right-of-Way: \$1,250	
Wanne Address.					
(406) 590-8888 Phone:	s (cen)	leejan	etski @g	mail.com	
Phone: BENJAMIN Spencen Wor	SEDUR	Email:			
Spercen Wor	FA WOSTA E	NENCERSNE I	NE		
Representative Name:					
<u>P. O.</u> Box 73 Mailing Address: (406) 761 - 1955 Phone:	-				
PROPERTY DESCR	IPTION / LO	CATION:			
TRAUT 1, 605 4 Mark/Lot:	705 36	T211	/	ROJE	
Mark/Lot:	Section:	Township/	Block:	Range/Addition:	
<u>/42.0 + /42.4 3</u> Street Address:	6" AVE NE,	brear Faus	, mr 5	9404	
ZONING:		LAND U	JSE:		
R-5	R-5	17 215	ADA BEAGUES	12 01 44 00 0000	14 17 - UT 1
Current:	Proposed:	Current:	A THOMAS / MILLO / S	12 PLLY APAarm Proposed:	10113
I (We), the undersigned, further understand that th approval of the application costs for land developme	understand that the fili the fee pays for the cost on. I (We) further under the projects are my (our	ng fee accompanying of processing, and the erstand that public hea r) responsibility. I (Wo	this application fee does not co ring notice requ e) further under	is not refundable. I (We) nstitute a payment for	be .

Property Owner's Signature:	Date:
	5-17-2016
Representative's Signature:	Date:

Representative's Signature:

Form Updated: 05.01.2014



Exhibit C: FINDINGS OF FACT

A Division of Tract 1 C.O.S. 4705 NE ¼ Section 36, Township 21 North, Range 3 East, P.M. MT, Cascade County, Montana PREPARED IN RESPONSE TO MCA §76-3-608(3)

PRIMARY REVIEW CRITERIA:

Effect on Agriculture: The minor subdivision is located within the City limits and is not currently being used for agricultural purposes. There are two existing 12-plex apartment buildings, related parking, and a stormwater detention pond located on the site. Thus, the proposed minor subdivision will not interfere with any agricultural irrigation system or present any interference with agricultural operations in the vicinity.

Effect on Local Services: When the subject property was developed, the applicants connected to City water and sewer mains. The City currently provides water and sewer service to the lot, for which the applicant pays standard City fees for these services. A condition of the proposed minor subdivision requires the establishment of a maintenance easement for the current water and sewer service lines from the existing building on Lot 1A going through Lot 1B to the public mains located in the public right-of-way on 36th Avenue Northeast. Said easement is shown on the draft amended plat (Exhibit F)

The proposed two lots within the minor subdivision currently receive law enforcement and fire protection service from the City of Great Falls. This development receives service from Fire Station No. 2 which is located at the southeast corner of 6th Street Northwest and Northwest Bypass, approximately 3 miles away from the development.

At the time the site was developed, the owners contributed their proportionate share for future road improvements to the existing adjacent roadway, 36th Avenue Northeast. The City will reconstruct 36th Avenue Northeast this year, so the current owners have also bonded for the landscaping and sidewalk along 36th Avenue Northeast that will be installed after completion of the roadwork by the City.

Effect on the Natural Environment: The proposed minor subdivision is not expected to adversely affect soils or the water quality or quantity of surface or ground waters. Any excess surface runoff currently flows into an onsite stormwater detention basin that was reviewed and approved by Public Works prior to being built.

Effect on Wildlife and Wildlife Habitat: The minor subdivision is located in an urban, developed residential area. The minor subdivision is not in an area of significant wildlife habitat and will not result in closure of public access to hunting or fishing areas, nor to public lands.

Effect on Public Health and Safety: Based on available information, the minorsubdivision is not subject to abnormal potential natural hazards such as flooding, wildfire, snow or rockslides, nor potential man-made hazards such as high voltage power lines, high-pressure gas lines, high traffic volumes, or mining activity.

REQUIREMENTS OF MONTANA SUBDIVISION AND PLATTING ACT, UNIFORM STANDARDS FOR MONUMENTATION, AND LOCAL SUBDIVISION REGULATIONS

The minor subdivision meets the requirements of the Montana Subdivision and Platting Act and the surveying requirements specified in the Uniform Standards for Monumentation, and conforms to the design standards specified in the local subdivision regulations. The local government has complied with the subdivision review and approval procedures set forth in the local subdivision regulations.

EASEMENT FOR UTILITIES

The owners shall provide necessary utility easements to accommodate any private utilities to serve both lots in the minor subdivision. These easements will be shown on the plat and will be recorded with any required easement documents with the City Clerk and Recorder.

LEGAL AND PHYSICAL ACCESS

Legal and physical access to the proposed development is via the existing driveway off 36th Avenue Northeast and the existing driveway off of 14th Street Northeast. The property owners will have cross-access between lots and shall enter into a mutual access agreement for full ingress to and egress from the subject site.

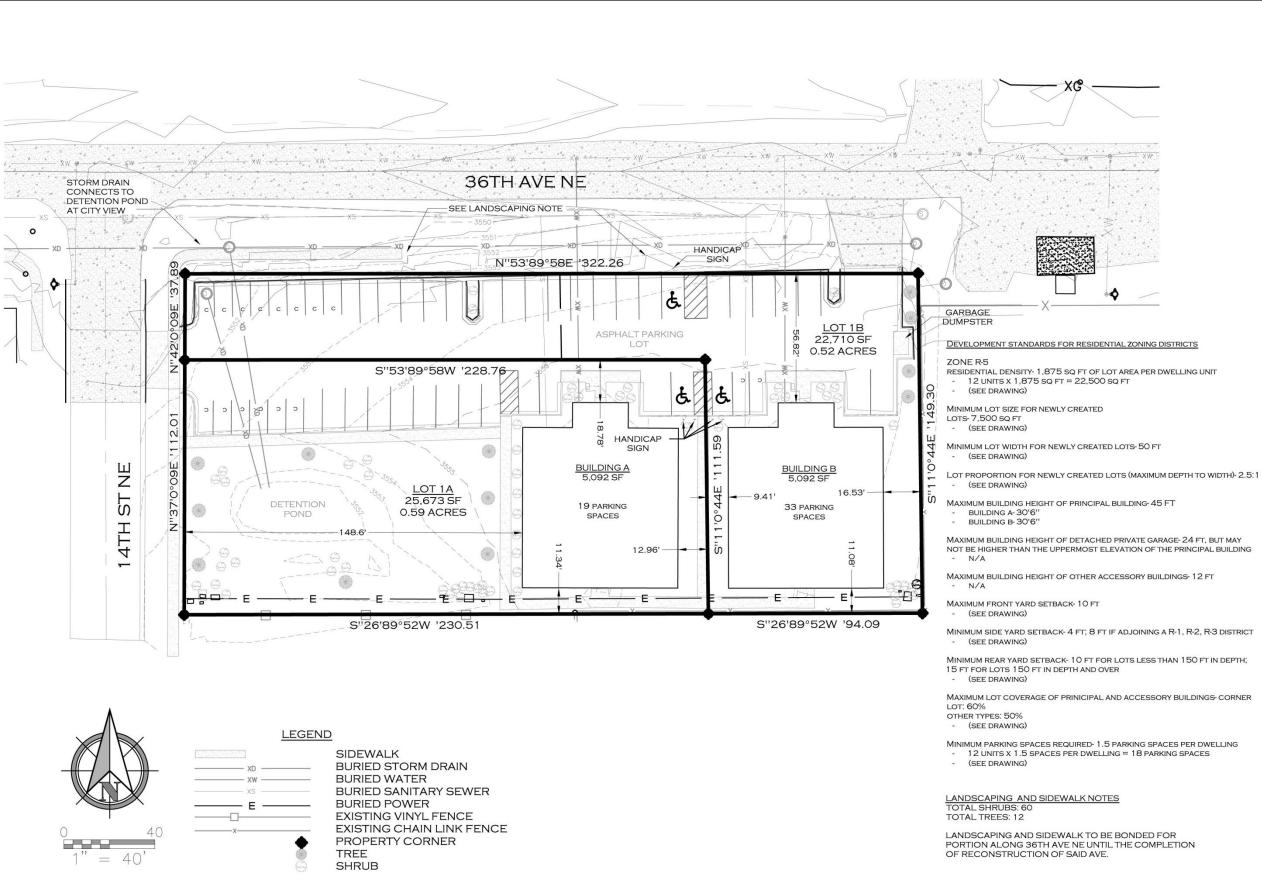


Exhibit D: Site Plan

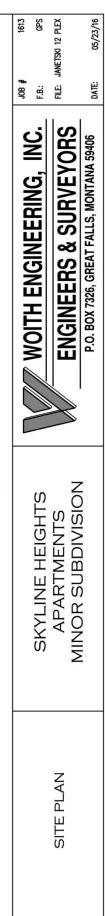


Exhibit E – Development Standards

§ 17.20.4.010 – Generally

Lots and buildings shall conform to the dimensional standards specified in Exhibit 20-4

Exhibit 20-4. Development standards for residential zoning districts (see footnotes [4], [5] & [7] for general standards)

Standard	R-1	R-2	R-3	R-5	R-6	R-9	R-10
Residential density	-	-	-	<mark>1,875 sq. feet of</mark> lot area per dwelling unit	500 sq. feet of lot area per dwelling unit	1,200 sq. feet of lot area per dwelling unit	10 dwelling units per acre
Minimum lot size for newly created lots	15,000 sq. feet	11,000 sq. feet	7,500 sq. feet	<mark>7,500 sq. feet</mark>	7,500 sq. feet	7,500 sq. feet	n/a
Minimum lot width for newly created lots	90 feet	80 feet	60 feet	50 feet	50 feet	50 feet	n/a
Lot proportion for newly created lots (maximum depth to width)	3:1	3:1	2.5:1	<mark>2.5:1</mark>	2.5:1	2.5:1	n/a
Maximum building height of principal building	35 feet	35 feet	35 feet	<mark>45 feet</mark>	65 feet	35 feet, single-family 50 feet, multi-family	12 feet to exterior wall
Maximum building height of detached private garage [1]	24 feet, but may not be higher than the uppermost elevation of the principal building	24 feet, but may not be higher than the uppermost elevation of the principal building	24 feet, but may not be higher than the uppermost elevation of the principal building	24 feet, but may not be higher than the uppermost elevation of the principal building	24 feet, but may not be higher than the uppermost elevation of the principal building	24 feet, but may not be higher than the uppermost elevation of the principal building	16 feet
Maximum building height of other accessory buildings	12 feet	12 feet	12 feet	<mark>12 feet</mark>	12 feet	12 feet	12 feet
Minimum front yard setback [2]	30 feet	20 feet	20 feet	10 feet	15 feet	10 feet	n/a
Minimum side yard setback [3]	Principal building: 15 feet each side; accessory building:	Principal building: 8 feet each side; accessory building:	Principal building: 6 feet each side; accessory building:	<mark>4 feet; 8 feet if</mark> adjoining a R-1, R- 2, R-3 district	5 feet; 10 feet if adjoining a R-1, R-2, R-3 district	Principal building: 6 feet each side; accessory building: 2	n/a

	2 feet each side provided the front of the building is at least 50 feet from the front lot line	2 feet each side provided the front of the building is at least 40 feet from the front lot line	2 feet provided the front of the building is at least 40 feet from the front lot line			feet each side provided the front of the building is at least 40 feet from the front lot line	
Minimum rear yard setback [7]	20 feet for lots less than 150 feet in depth; 25 feet for lots 150 feet in depth and over	15 feet for lots less than 150 feet in depth; 20 feet for lots 150 feet in depth and over	10 feet for lots less than 150 feet in depth; 15 feet for lots 150 feet in depth and over	10 feet for lots less than 150 feet in depth; 15 feet for lots 150 feet in depth and over	15 feet	10 feet for lots less than 150 feet in depth; 15 feet for lots 150 feet in depth and over	n/a
Maximum lot coverage of principal and accessory buildings	Corner lot: 40% Other types: 30%	Corner lot: 45% Other types: 35%	Corner lot: 55% Other types: 50%	<mark>Corner lot: 60%</mark> Other types: 50%	Corner lot: 70% Other types: 60%	Corner lot: 70% Other types: 60%	none

[1] Attached private garages are considered a part of the principal building for application of height and setback development standards.

[2] An unenclosed front porch on a single family residence may extend into the front yard setback up to nine (9) feet, provided the porch does not occupy more than sixty (60) percent of the length of the main part of the house.

(Ord. 2950, 2007)

[3] See Section 17.20.6.020 for side yard requirements for zero lot-line projects and Section 17.20.7.010 for accessory buildings with accessory living spaces.

[4] Smaller lots and reduced setbacks and frontages may be accomplished through a Planned Unit Development (PUD).

[5] An existing structure that does not meet the setback requirements stated above can be rebuilt on its original foundation or the original foundation location.

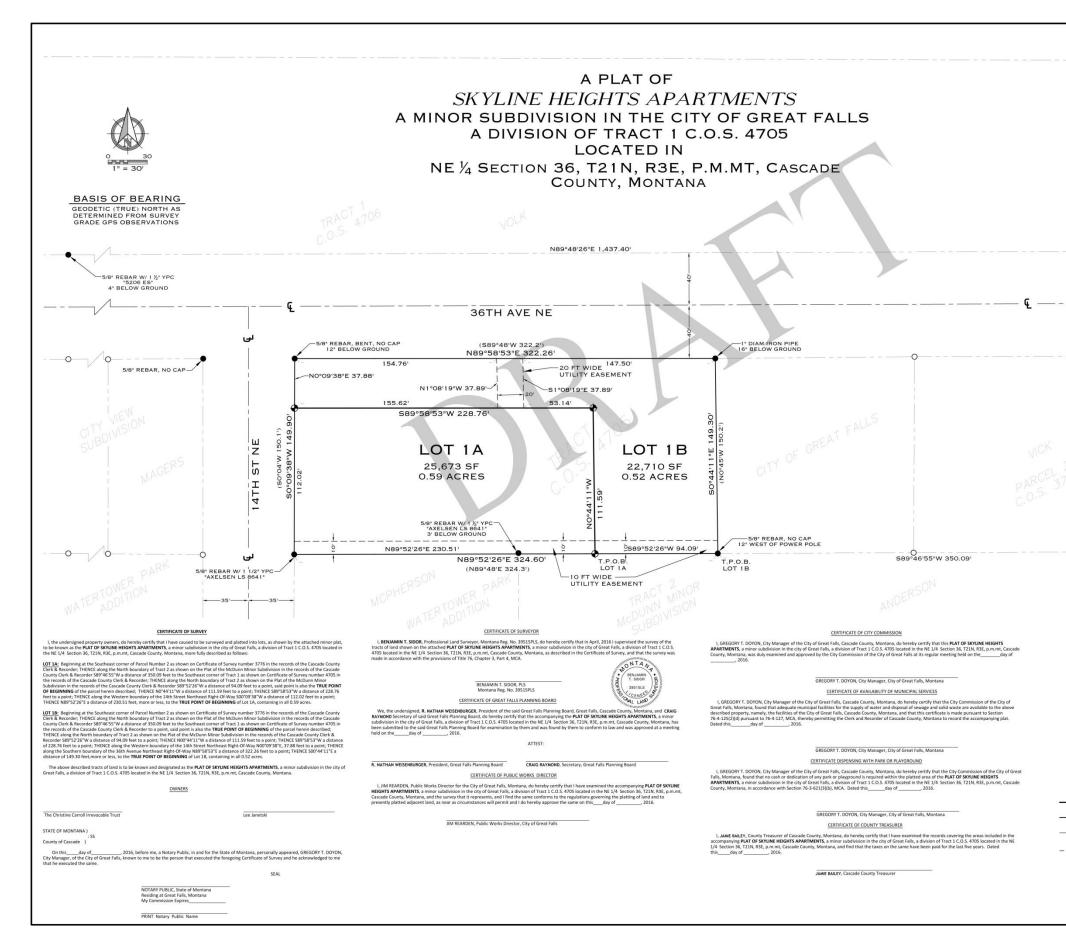
[6] For townhouses, see Section 17.20.6.050 for additional and superseding requirements.

(Ord. 2950, 2007)

[7] Permitted accessory structures and buildings shall have a minimum rear setback of 2 feet in all residential zoning districts.

(Ord. 2950, 2007)

Exhibit F: Draft Amended Plat



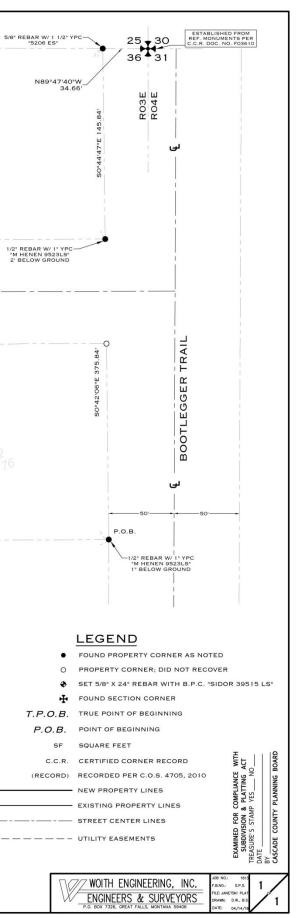


Exhibit G: Site Photography



1. Looking Southwest from driveway access on 36th Avenue Northeast.



2. Looking South along the proposed minor subdivision property line between Lot1A and Lot 1B.



3. Looking West across the existing parking lot that will be divided by the proposed minor subdivision property lines.



4. Existing Stormwater Basin which will be located on Lot 1A and will be maintained by a shared agreement.

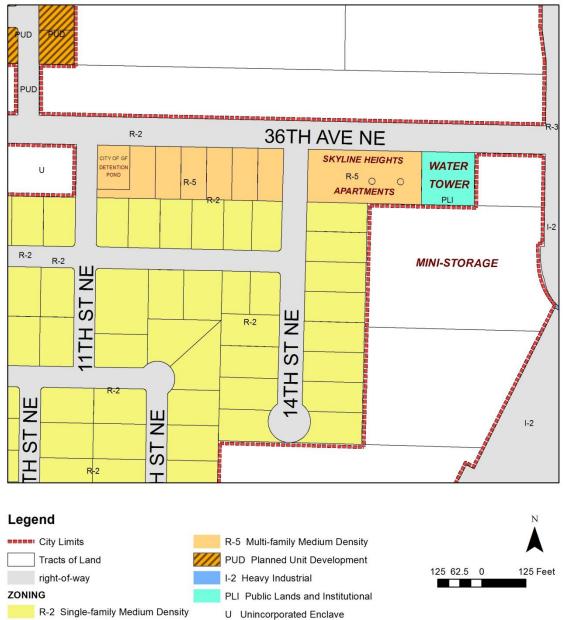


5. Landscaping and sidewalk area that is bonded and will be completed after the reconstruction of 36th Avenue Northeast.



6. Access drive to 14th Street Northeast, proposed property line for minor subdivision will split this access.

Exhibit H: Zoning Map



- R-2 Single-family Medium Density
- R-3 Single-family High Density