

**GREAT FALLS PARKING ADVISORY COMMISSION**  
**Minutes of March 28, 2016**

The Parking Advisory Commission meeting was called to order by Bill Mintsiveris at 3:00 p.m. in the Planning and Community Development Conference Room of the Civic Center.

**Members Present:** Dave Snuggs, Bill Mintsiveris, Dave Campbell

**Members Absent:** Chuck Fulcher, Kenny Volk

**Staff Present:** Craig Raymond, Director P&CD; Connie Rosas, Sr. Admin Asst;

**Others Present:** Fred Burow, City Commissioner; Joan Redeen, Great Falls Business Improvement District; Jenn Rowell, Great Falls Tribune; Tena Grigsby, Standard Parking; Brad Livingston, Chamber of Commerce

**Meeting Minutes:** Mr. Mintsiveris asked if there were any changes to the minutes of the March 7, 2016 meeting. There being none, Mr. Campbell made a motion to approve those minutes. Mr. Snuggs seconded and all being in favor, the motion passed.

**OLD BUSINESS**

**Item 1. Downtown Parking Plan**

The Parking Advisory Commission (PAC) briefly discussed the Downtown Parking Plan and decided to revisit the topic more in depth at the next meeting.

**Item 2. City Commission Presentation**

Mr. Mintsiveris discussed the presentation the PAC will be giving the City Commission and asked for input from the group regarding the structure of the presentation. Mr. Snuggs said the presentation should include a synopsis of the steps the PAC has taken to address the assignment they were given from Mayor Kelly. He feels the mission statement the group crafted along with the parking survey should be the main talking points.

Mr. Raymond reminded the group that the presentation will be during the City Commission work session prior to the City Commission meeting. Mr. Mintsiveris said he would be the representative from the PAC to address the City Commission.

**Item 3. Establish Public Meeting Agenda**

Mr. Campbell suggested beginning the meeting with a summary of parking enforcement and why it is currently being utilized. He said by explaining how the parking program is funded and what the revenues are used for, it will help give the public a better understanding of the parking situation in general. The group agreed that opening with some history of the program will be beneficial to all in attendance.

There was discussion on briefly reviewing the survey results, as the survey will still be open at the time of the public meeting. Initial results can be discussed, as well as some ideas about how to make the parking program work better for those who park downtown. Mr. Mintsiveris said he

would like to address the residential parking area and explain its purpose. Commissioner Burow suggested discussing parking revenues versus the costs of the parking program.

## **NEW BUSINESS**

### **Item 1. Review of Parking Survey Data**

Mr. Mintsiveris tabled this discussion until after the public meeting, and after all survey results have been gathered. The survey will be available until April 8, 2016.

## **OTHER BUSINESS**

Mr. Campbell raised questions regarding city overhead for administering the parking program. He asked if the City were to turn over management of the parking system to another entity, would there still be overhead for the City. Mr. Raymond said that would be dependent on the scope of management by an outside entity. Mr. Burow pointed out shifting management to an outside company is not something to be done without research and an understanding of what that change will mean for the future.

Mr. Mintsiveris expressed concern about the timeline the PAC devised at the beginning of their framework discussion, and how he felt they were behind schedule. He urged the group to remain vigilant in researching ideas to improve the parking program. Mr. Snuggs questioned the possibility of securing the South Garage to grow usage as a potential idea to benefit the parking program. Ms. Redeen stated the funds are not available at this time, and Mr. Raymond agreed but urged the PAC to keep that idea in mind.

The next PAC meeting will be April 18<sup>th</sup>, 2016.

## **PUBLIC COMMENT**

There was no public comment.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 3:57 p.m.