

**MINUTES OF THE MEETING
OF THE
GREAT FALLS PLANNING ADVISORY BOARD/ZONING COMMISSION
October 27, 2015**

CALL TO ORDER

The regular meeting of the Great Falls Planning Advisory Board/Zoning Commission was called to order by Chair Nate Weisenburger at 3:00 p.m. in the Commission Chambers of the Civic Center.

ROLL CALL & ATTENDANCE

Planning Board Members present:

Nate Weisenburger, Chair
Scot Davis, Vice Chair
Anthony Houtz
Keith Nelson
Sophia Sparklin
Mark Striepe
Michael Wedekind

Planning Board Members absent:

Peter Fontana
Cheryl Patton

Planning Staff Members present:

Craig Raymond, Director P&CD
Connie Rosas, Sr. Administrative Assistant

Other Staff present:

Jim Young, City Engineer
Sara Sexe, City Attorney
Lisa Kunz, City Clerk

Mr. Raymond affirmed a quorum of the Board was present.

MINUTES

Action Minutes of the Planning Advisory Board/Zoning Commission. Please refer to the audio/video recording of this meeting for additional detail.

Chair Weisenburger asked if there were any comments or corrections to the minutes of the regular meeting held on September 22, 2015. Seeing none, the minutes were approved as submitted.

BOARD ACTIONS REQUIRING PUBLIC HEARING

There were no Board actions requiring public hearing.

COMMUNICATIONS

Next Meeting Agenda – Tuesday, November 10, 2015

- New Board Member Orientation

Project Status:

- Faith Lutheran Church – Annexation, Zoning, CUP, Improvement Agreement – City Commission Public Hearing November 3, 2015
- Cottage Grove Addition Phase 3 – PUD Amendment – City Commission First Reading October 20, 2015. Public Hearing set for November 17, 2015.

Mr. Raymond said there were a few last minute issues with the Improvement Agreement for Faith Lutheran Church, and if it is not ready for the Public Hearing on November 3, 2015, the hearing will be postponed to a later date.

Petitions & Applications Received:

- Grace Home – Conditional Use Permit
- Phoenix Townhomes – Conditional Use Permit, Minor Subdivision

Mr. Raymond said Grace Home is a home for Veterans, and has been received warmly by the Neighborhood Council.

Financial Report – First Quarter Planning Division

Chair Weisenburger asked Mr. Raymond if he was concerned about being a quarter of the way through the fiscal year, and only seeing approximately 15% of the revenue expected. Mr. Raymond said he was not concerned, as the revenue tends to be seasonal and he expects to see a lot more activity in the late winter and early spring.

Letters of Appreciation and Appointment from City Commission

Chair Weisenburger welcomed new Planning Advisory Board member, Michael Wedekind.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business, Chair Weisenburger adjourned the meeting at 3:06 p.m.

CHAIRMAN

SECRETARY