

# PLANNING ADVISORY BOARD ZONING COMMISSION

**DECEMBER 11, 2012**

## ***Requested Action***

Recommendation to City Commission on new board members.

## ***Project Planner***

Mike Haynes, AICP

## NEW BOARD MEMBERS



## Summary

We are requesting the Planning Advisory Board make recommendations to the City Commission on new appointments to the board.

Chairman Bill Roberts will complete three 3-year terms at the end of 2012 and is no longer eligible for reappointment.

John Harding recently resigned from the board just before the end of his third 3-year term because he moved outside of the city and no longer met the residency requirement of 17.12.1.040.A.1. OCCGF.

Planning staff thank Bill Roberts and John Harding for their long and excep-

tional service to the city and now must replace both positions.

Planning Board openings were advertised in the *Great Falls Tribune* and on the city's website.

We have received three applications for the two open positions. While those positions will be filled by the City Commission, we would like the Planning Board to recommend to the City Commission the two new members to be appointed.

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The Section of City Code relevant to Planning Board appointments is below:

**17.12.1.040 - Composition and appointment of members.**

**A. Number and appointment.** The board shall consist of nine (9) members appointed by the City Commission, who:

1. Are residents of the City of Great Falls; and,
2. Are not City employees or elected officials.

**B. Considerations in making appointments.** Any interested and eligible citizen may be appointed to the board, but those with knowledge of or experience or interest in the fields of planning, development and zoning shall receive special consideration.

**C. Terms.** Each member shall be appointed to a three-year term, beginning and ending on the first day of January.

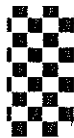
**D. Vacancies.** When a position becomes vacant before the end of the term, the position shall be filled by the City Commission for the unexpired term.

**E. Conditions for removal.** A member may be removed from office by a majority vote of the City Commission.

**F. Reappointments.** Each member may be reappointed when their term has expired to the extent that City policy regarding reappointments allows.

We request the Planning Board give due consideration and then take action to recommend appointment of two new board members, keeping in mind that we are seeking community members that have “knowledge of or experience or interest in the fields of planning, development and zoning” and/or will bring insight, independence and experience to thoughtful consideration of planning applications and making recommendations on projects and programs that will shape the future of the City of Great Falls.

Attached (in no specific order) are the applications received via the City Manager’s office. We will continue the practice of having each board member present at the meeting rank the candidates and submit those forms to the board secretary. The board secretary will then announce the results and forward the recommendations to the City Commission.



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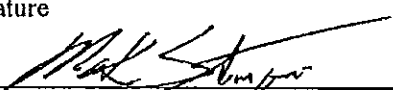
**CITY MANAGER**



**BOARDS AND COMMISSIONS  
CITIZEN INTEREST FORM  
(PLEASE PRINT OR TYPE)**

*Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions. Applicants must be qualified electors of Cascade County. This application subject to Montana Right to Know laws.*

Board/Commission Applying For: Great Falls Planning Advisory Board		Date of Application: 11/19/2012
Name: Mark Striepe		
Home Address: 2214 Alder Dr		Email address: mark.striepe@usbank.com
Home Phone: 406-788-9800	Work Phone: 406-454-9317	Cell Phone: 406-788-9800
Occupation: Commercial Banking	Employer: US Bank	
Would your work schedule conflict with meeting dates? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain)		
Are you a registered voter in Cascade County? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Related experiences or background: Experience in real estate & commercial lending; business owner.		
Educational Background: Business Administration / Finance		
<b>IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:</b>		
Previous and current service activities: Previous volunteer service with Neighborhood Housing Services & Malmstrom Family Services home buyer training programs; volunteer and support various youth activities; Previous volunteer activity with the Chamber of Commerce; Volunteer with various non-profits in support of fund raising activities.		
Previous and current public experience (elective or appointive): NA		

Membership in other community organizations:	
Have you ever worked for or are you currently working for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, where and when?	
Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, who, which department, and relationship?	
Have you ever served on a City or County board? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, what board and when did you serve?	
Are you currently serving on a Board? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which board?	
Please describe your interest in serving on this board/commission? I believe the City of Great Falls has the potential to see dramatic growth over the next five years; I also think that city has problem with the public perception that the City hinders growth rather than being seen an active participant in managing and advocating growth. I'd like to see this perception change and the City to be seen as the leading advocate for growth.	
Please describe your experience and/or background which you believe qualifies you for service on this board/commission? 20 years in banking focused on real estate lending and commercial banking and 15 years as a business owner. Twenty years living in Great Falls and a firm belief that there is no better place to live than Great Falls, Montana. Great Falls needs to grow and prosper but this growth needs to be well planned and the city needs to be seen as an advocate for that growth and planning. I'd like to help with that process.	
Additional comments:	
Signature 	Date: 11/19/2012

If you are not selected for the current opening, your application may be kept active for up to one year by contacting the City Manager's office. Should a board/commission vacancy occur within 30 days from the last City Commission appointment, a replacement member may be selected from citizen interest forms submitted from the last advertisement. For more information, contact the City Manager's office at 455-8450.

**Return this form to:**  
City Manager's Office  
P.O. Box 5021  
Great Falls, MT 59403

**Fax:**  
(406) 727-0005


**Email:**  
jthares@greatfallsmt.net



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*Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions. Applicants must be qualified electors of Cascade County. This application subject to Montana Right to Know laws.*

Board/Commission Applying For: Planning Board		<b>RECEIVED</b> NOV 19 2012		Date of Application: 11/19/2012
Name: Sophia Sparklin				
Home Address: 1812 32nd St S			Email address: sophia@spark-architecture.com	
Home Phone: 406.231-5442	Work Phone:	Cell Phone: 406.231-5442		
Occupation: Architect		Employer: Self		
Would your work schedule conflict with meeting dates? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain)				
Are you a registered voter in Cascade County? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>				
Related experiences or background: Architect; Board of Directors for Canalscape (Phoenix, AZ Urban Improvement project); Work on Downtown Phoenix revitalization during graduate school with Prof. Nan Ellin.				
Educational Background: M Arch Arizona State University 2003-2005 B Arts Karlsruhe Institute of Technology, Germany 1998-2003				
<b>IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:</b>				
Previous and current service activities: See under "other community organizations" River City Harvest Community Gardens. Board Member.				
Previous and current public experience (elective or appointive): President of AEGEE Karlsruhe 1999-2001. In charge of PR congress and European Exchange Summer University, language classes.				

<p>Membership in other community organizations:</p> <p>Great Falls Ski Patrol. Active Volunteer member.          Great Falls River City Harvest Community Garden. 2013 board member.          Downtown Chicks (DGFA subgroup). Active member.</p>	
<p>Have you ever worked for or are you currently working for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, where and when?</p>	
<p>Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, who, which department, and relationship?</p>	
<p>Have you ever served on a City or County board? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, what board and when did you serve?</p>	
<p>Are you currently serving on a Board? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which board?          see under "other community organizations"</p>	
<p>Please describe your interest in serving on this board/commission?</p> <p>Having lived in different states and countries, I hope to contribute my experience as a resident, architect, and planner to the place we chose to make our forever home.</p>	
<p>Please describe your experience and/or background which you believe qualifies you for service on this board/commission?</p> <p>Project manager / architect for community centers and YMCAs; coordinating entitlements, municipalities, utilities, partners, from project conception to move-in and beyond. Master of Architecture with urban planning focus under Nan Ellin; Canalscape initiative (Board of directors) in Phoenix, AZ.</p>	
<p>Additional comments:          References:</p> <p>Dr. Nan Ellin: Chair, Dept of City &amp; Metropolitan Planning, City &amp; Metropolitan Planning, University of Utah.          Nan.ellin@utah.edu Phone: 801-581-8255</p> <p>John Kane, FAIA: Founding partner and design principal with Architekton, Tempe, AZ. Phone: 480-894-4637</p>	
<p>Signature</p> 	<p>Date:</p> <p>11/19/2012</p>

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Board/Commission Applying For: <i>Great Falls Planning Advisory Board</i>		Date of Application: <i>10-25-2012</i>
Name: <i>KENDALL G. COX</i>		
Home Address: <i>3516-13<sup>th</sup> Ave. S.</i>		Email address: <i>maximgcox@hotmail.com</i>
Home Phone: <i>406 453-0908</i>	Work Phone: <i>—</i>	Cell Phone: <i>406 231-2219</i>
Occupation: <i>Land Developer (Both county and city)</i>		Employer: <i>Self-employed</i>
Would your work schedule conflict with meeting dates? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain)		
Are you a registered voter in Cascade County? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Related experiences or background: <i>Retired Teamster; Veteran of U.S. Army/VIETNAM</i>		
Educational Background: <i>H.S. Diploma - C.M.R.H.S. 1969 7 semesters of college</i>		
<b>IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:</b>		
Previous and current service activities: <i>Sunday School TA, Dealt Teacher; Deacon</i>		
Previous and current public experience (elective or appointive): <i>_____</i>		

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CITY MANAGER

Membership in other community organizations: —	
Have you ever worked for or are you currently working for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, where and when?	
Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, who, which department, and relationship?	
Have you ever served on a City or County board? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, what board and when did you serve?	
Are you currently serving on a Board? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which board?	
Please describe your interest in serving on this board/commission? <i>Having developed and experienced the process, I have some ideas to expedite the process.</i>	
Please describe your experience and/or background which you believe qualifies you for service on this board/commission? <i>Above answer</i>	
Additional comments: <i>We need, as a community, a view from the developer's perspective.</i>	
Signature <i>J. Kendall Q. Cox</i>	Date: <i>10-25-12</i>

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