

## POLICY COORDINATING COMMITTEE

SEPTEMBER 19, 2012

### *Recommended Action*

Approve the FFY 2013 Unified Planning Work Program.

### *Recommended Motion*

“I move PCC approve the FFY 2013 Unified Planning Work Program.”

### *Presented by*

Andrew Finch, Senior Planner

## FEDERAL FISCAL YEAR 2013 UNIFIED PLANNING WORK PROGRAM (UPWP)

### SUMMARY

#### Overview

Annually, the Planning & Community Development Department prepares a Unified Planning Work Program (UPWP), as required by Federal Transportation Planning regulations. The UPWP outlines the various work activities to be performed during the next federal fiscal year, as well as projected staff hours and funding.

PCC is being asked to approve the UPWP for the upcoming Federal Fiscal Year, attached to this Report as “Attachment A.”

#### Background

The Unified Planning Work Program (UPWP) is a document describing planning activities to be conducted in the Great Falls area during the Federal fiscal year (October 1 – September 30). It includes work performed primarily by staff members from the Planning & Community Development Department that perform planning functions, as well as work products from consulting professionals. Activities by other agencies performing transportation planning activities, such as the Great Falls Transit District, are also included. A work program has been prepared annually for many years and is a Federal requirement of all Metropolitan Planning Organizations (MPOs).

The program will use Federal Highway Administration Planning (PL) funds and Federal Transit Administration Section 5303 funds, as administered by the Montana Department of Transportation, and local funds, as generally reflected in the Planning &

Community Development Department’s 2012-13 Budget.

Overall, the proposed Work Program is a continuation of current and past year planning activities. In addition, new planning efforts are proposed, including an updated Transportation Plan; a Downtown Access, Circulation and Streetscape Study; a Great Falls High Circulation Study; the Growth Policy Update; and, a Medical District Transportation Study. Also, as in recent years, staffing and staff hours have shifted to reflect new employees and reassignment of certain job duties among existing staff.

#### Concurrences

The Great Falls Technical Advisory Committee (TAC), as PCC’s advisory body, approved the FFY 2013 UPWP on August 15, 2012, and recommended approval by the PCC.

Also, the Great Falls Planning Advisory Board, as the Great Falls MPO, approved the UPWP on August 9, 2012.

Finally, the Montana Department of Transportation and Federal Highway Administration reviewed a draft document and found it met their requirements.

### RECOMMENDATION

**It is recommended that PCC approve the FFY 2013 Unified Planning Work Program.**

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**ATTACHMENT A**

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