

Great Falls Housing Authority Board of Commissioner's Meeting July 21, 2016

CALL TO ORDER

The Great Falls Housing Authority Board of Commissioners met at 1500 Chowen Springs Loop on Thursday, July 21, 2016. The meeting was called to order at 12:10 p.m. by Chairperson Gilbert.

PRESENT: Cal Gilbert, Chairperson, Mike McCleary, Vice Chairperson, Jim Weber, Commissioner, Joe Boyle, Commissioner, Marquita Ogawa, Commissioner, Kristy Vandenberg, Commissioner

ABSENT: Tim McKittrick, Commissioner

ALSO PRESENT: Kevin Hager, Executive Director, Greg Sukut, Deputy Director, HUD Specialists – Monica Aragon, Veronica Trau and Field Director, Eric Amundson, Cindy Hoscheid, Administrative Assistant.

OATHS OF OFFICE

Kristy Vandenberg was sworn in as the new Tenant Family Commissioner.

PETITIONS

EXECUTIVE DIRECTOR REPORT

ADMINISTRATIVE REPORT

HOLLAND COURT RENOVATION

The contractor completed the excavation and re-grading the last week in June and the concrete curbs for all around the parking lot and the valley gutter will be completed the week of July 15th. Parking areas will be graded the week of July 25th and paving should follow the next week. (Please see attached Invoice #5 from United Materials -highlighted items under New Business) The items listed are field directives issued for corrective measures needed at the Holland Court project.

AUSTIN HALL FIRE ALARM UPGRADE

The initial installation is finished. After meeting with the Fire Department, there are some further modifications that need to be done. Then the final testing will be completed.

OLD BUSINESS

Veteran's Preference was presented by Miranda Holmstrom. Discussion was held on the eligibility of a Veteran's status to be placed on the preference list when applying for housing. A Veteran discharged under circumstances other than dishonorable would be eligible and this question would be listed on our housing applications. Commissioner Weber motioned to approve the Veteran's preference as written. Commissioner Ogawa seconded the motion with unanimous voice approval.

NEW BUSINESS

The June Board minutes were received and reviewed. Commissioner Weber made a motion to approve the minutes as written. Commissioner Ogawa seconded the motion with unanimous voice approval.

United Materials Invoice #5 – Holland Court Project was received and reviewed. Vice Chairperson McCleary made a motion to approve the field directives. Commissioner Boyle seconded the motion with unanimous voice approval.

The Board reviewed cash disbursements for the month of June, 2016. Vice Chairperson McCleary made a motion to ratify cash disbursements, (see beginning and ending check numbers). Commissioner Weber seconded the motion with unanimous voice approval.

HUD Specialists discussion on Tenant Occupancy and Accounts Receivable issues.

BOARD MEMBER REPORTS AND ANNOUNCEMENTS

COMMUNICATIONS

PUBLIC COMMENT

There being no further business to come before the Board, Commissioner Weber made a motion to adjourn. Commissioner Ogawa seconded the motion. The meeting was adjourned by Chairperson Gilbert at 2:08 p.m. The next Board meeting will be held on Thursday, August 18, 2016 at 12:00 p.m.

Respectfully Submitted By:

Approved By:

Kevin Hager, Secretary

Cal Gilbert, Chairperson