

GREAT FALLS URBAN TRANSPORTATION PLANNING PROCESS
TECHNICAL ADVISORY COMMITTEE

Meeting Minutes
August 11, 2016

CALL TO ORDER

Chair Jim Rearden called the Great Falls Technical Advisory Committee (TAC) meeting to order at approximately 9:30 a.m. in the Rainbow Room of the Civic Center, #2 Park Drive South.

ROLL CALL OF TAC MEMBERS & ATTENDANCE

TAC Members Present/Represented:

Dave Dobbs	City of Great Falls Engineer
Andrew Finch	MPO, Sr. Transportation Planner, City of Great Falls
Craig Raymond	Director, City of Great Falls Planning & Community Development
Ken Jorgensen	Street Supervisor, City of Great Falls Street Division
Courtney Lyerly	Civil Engineer, Special Projects, City of Great Falls
Jerry McKinley	Traffic Supervisor, City of Great Falls
Jim Rearden	Director, City of Great Falls Public Works Department
Rick Schutz	Superintendent, Cascade County Road & Bridge Division
Sheila Ludlow	
(for Carol Strizich)	Statewide & Urban Planning Section, Helena MDT
Jerilee Weibel	Right-of-Way Supervisor, Great Falls District – MDT

TAC Members Absent/Not Represented:

Brian Clifton	Director, Cascade County Public Works Department
Susan Conell	Director, Cascade County Planning Division
Jim Ekberg	Deputy Director, Cascade County Public Works Department
John Faulkner	Director, Great Falls International Airport Authority
Jim Helgeson	Manager, Great Falls Transit District
Ken Jorgensen	Street Supervisor, City of Great Falls Street Division
Bill McLaughlin	Deputy Base Civil Engineer, Malmstrom Air Force Base
Christie McOmber	District Project Engineer, GF District MDT
Bruce Treis	Environmental Health Specialist, City-County Health Department

Recognition of Others Present:

Shyla Patera	North Central Independent Living Services
Connie Tryon	Sr. Administrative Assistant, City of Great Falls
Chris Ward	TD&H Engineering

MINUTES

Prior to the meeting, Committee members were provided a copy of the July 14, 2016, TAC meeting minutes. Mr. Finch moved to approve the minutes, seconded by Mr. Dobbs. All being in favor, the minutes were approved as submitted.

BUSINESS ITEMS

Prior to the meeting, TAC members were provided with copies of the TAC meeting agenda. Copies of the agenda and handout materials are attached and incorporated by reference.

5A. FFY 2017 Unified Planning Work Program

Mr. Finch said it is time to consider and adopt the yearly Unified Planning Work Program (UPWP). This is a continuation of previous years, and he highlighted a few of the items. The Long Range Transportation Plan will need a consultant to aid in the update, which has been budgeted for in the upcoming fiscal year. An

additional staff member has also been approved for the Planning and Community Development Department, which will assist in not only transportation planning, but long range planning and implementation as well. Mr. Finch said transit has identified a passenger count study, which is minor, but has been reflected in the UPWP as well. He offered to answer any questions from the Board.

MOTION: That the Technical Advisory Committee approve the FFY 2017 Unified Planning Work Program inclusive of any minor changes necessary to respond to FHWA/FTA comments and recommend approval by the Policy Coordinating Committee.

Made by: Mr. Lyerly

Second: Mr. Dobbs

VOTE: All being in favor, the motion passed.

OTHER BUSINESS

There was discussion on the proposed schedule for Fox Farm Road, with the letting date being in February or March of 2017.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business, Mr. Raymond moved to adjourn, seconded by Mr. Finch. All being in favor, the meeting adjourned at 9:41 a.m.