

**Great Falls Housing Authority  
Board of Commissioner's Meeting  
April 21, 2016**

---

**CALL TO ORDER**

The Great Falls Housing Authority Board of Commissioners met at 1500 Chowen Springs Loop on Thursday, April 21, 2016. The meeting was called to order at 12:08 p.m. by Chairperson Gilbert.

**PRESENT:** Joe Boyle, Commissioner, Dan Price, Commissioner, Mike McCleary, Vice Chairperson, Jim Weber, Commissioner, Jon McCarty, Commissioner, Marquita Ogawa, Commissioner, Cal Gilbert, Chairperson

**ABSENT:** None

**ALSO PRESENT:** Kevin Hager, Executive Director, Greg Sukut, Deputy Director, Miranda Holmstrom, Fair Housing Specialist, Cindy Hoscheid, Administrative Assistant.

**PETITIONS**

**EXECUTIVE DIRECTOR REPORT**

**ADMINISTRATIVE REPORT**

**HOLLAND COURT SITE RENOVATION**

Staff is still pursuing proposals from contractors.

**MT 2-1 BLDGS 6B – 6C REMODEL**

Staff is still reviewing materials and waiting for available capital grant funds.

**OLD BUSINESS**

Marv Hessler – Architect Position – Discussion was held on the detailed proposal from Marv Hessler and it was motioned by Commissioner Weber to approve the position as a part time temporary employee earning \$40.00 per hour and all other items as written. Vice Chairperson McCleary seconded the motion with unanimous voice approval.

**NEW BUSINESS**

The March Board minutes were received and reviewed. Commissioner Weber made a motion to approve the minutes as written with the clarification in the Administrative Report item that the Loan Committee paragraph was from a previous Board meeting held on March 15, 2012. Commissioner Boyle seconded the motion with unanimous voice approval.

Resolution 921 – Approving Vacated Tenant Accounts Written Off for Period Ending March 31, 2016 was received and reviewed. Vice Chairperson McCleary made a motion to approve the resolution. Commissioner McCarty seconded the motion with unanimous voice approval.

Swimming pool pass information was received and reviewed. The GFHA offers swimming pool passes to the Public Housing and Section 8 children for use at the Great Falls High School or the Electric City Water Park. The Housing Office has 33 Great Falls High School passes left over and 108 Electric City Water Park passes left over from last summer and is asking the Board to authorize Staff to purchase swimming pool passes for the summer of 2016 as needed and within reason. Commissioner Price made a motion to approve the purchase of swimming pool passes. Commissioner Ogawa seconded the motion with unanimous voice approval.

Scholarship information was received and reviewed. There were only two applications that were picked up from the Housing Office and neither were returned. It was discussed to have the deadline extended for 30 days and Staff will contact the school counselors and talk about how to get more interest from the graduating seniors who live in Housing. Vice Chairperson McCleary made a motion to extend the deadline for 30 days. Commissioner Ogawa seconded the motion with unanimous voice approval.

Board Member Terms - Reappointments – Recommendations was received and reviewed. Three vacancies will be up in June – Jon McCarty, Marquita Ogawa and Dan Price. There were three applications received for tenant commissioner and one for board of commissioner. The City of Great Falls will need to advertise for two weeks. Staff is recommending the Board wait to see if any other applications are received within the two week period and go over the applications before making a recommendation to the City Commission. Discussion was held and Commissioner Boyle motioned to form a three person committee, made up of Commissioner Weber, Vice Chairperson McCleary and Commissioner Boyle to review the applications and interview all applicants for the three vacancies coming up. The information will be brought back to the Board next month. Commissioner Weber seconded the motion with all approving except Commissioner Price abstaining from the vote.

Holland Court Shed – carry in was received and discussed. The shed is no longer needed at the site. Staff is asking the Board to approve selling the shed on the City's intranet site. Commissioner Weber made the motion to approve selling the shed as is. Vice Chairperson McCleary seconded the motion with unanimous voice approval.

The Board reviewed cash disbursements for the month of March, 2016. Commissioner Boyle made a motion to ratify cash disbursements, (see beginning and ending check numbers). Commissioner McCarty seconded the motion with unanimous voice approval.

## **BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

### **COMMUNICATIONS**

Staff Christmas Party – mark your calendars for Friday, January 20<sup>th</sup>, 2017 at 3D International Restaurant. More details to follow.

### **PUBLIC COMMENT**

There being no further business to come before the Board, Commissioner Weber made a motion to adjourn. Vice Chairperson McCleary seconded the motion. The meeting was adjourned by Chairperson Gilbert at 1:19 p.m. The next Board meeting will be held on Thursday, May 19, 2016 at 12:00 p.m.

Respectfully Submitted By:

Approved By:

---

Kevin Hager, Secretary

---

Cal Gilbert, Chairperson