

**Great Falls/Cascade County  
Historic Preservation Advisory Commission  
Minutes from the April 13, 2016 Meeting**

**Members Present:** Carole Ann Clark, Sandra French, Paivi Hoikkala, Ruthann Knudson, Kenneth Robison, Kristi Scott, Ryan Smith

**Members Absent:** Kelly Parks, Ken Sievert

**Staff Present:** Ellen Sievert, Tom Micuda

**Ex-Officio Present:** Carol Bronson

**Guests Present:** Kristin McGuire, Sheree Nelson, Tom Trunkel

President Sandra French called the meeting to order at 12:05. After introductions, the minutes for March 9<sup>th</sup> were approved unanimously.

**HPO Report:** Everyone had a chance to peruse the Report, and as usual, Ellen accomplished more than seems possible in one month. After the Preservation Players assisted the CMR Museum during Western Art Week and Charlie's birthday, they were presented with a \$100 check. The Players go back to 2008.

**Brief Updates:** Ruthanne Knudson reported on the Upper Missouri River Heritage Area. The Grand Tour II attracted about 100 people, who enjoyed local foods and speakers with updates on the progress of the UMHRA. The Friends of the Missouri River Breaks wish to be added to the mailing list, and may send a representative to be an ex-officio member of the board. Once the final paperwork for the 501(c)3 is submitted (the tax ID is in place), funds may be donated. BP is considering ways of managing Smelter Hill; the National Park Service will help with planning.

Discussion of the updating/printing/producing apps for the Walking Tours brochures is deferred for now.

The Vinegar Jones Cabin Interpretive signage is nearing completion. The pedestals are done; Parks & Recreation has dug the holes and the graphics will be finished soon.

**Action Items:** Artist Sheree Nelson designed a logo for the HPAC which was unanimously approved.

Tom Micuda said that a committee to review the position of the HPAC Officer would be meeting in the afternoon, and would make a recommendation. The Officer must work a minimum of 80 hours/month for the city to remain a CLG. Ken Robison moved and Ruthann Knudson seconded a motion to adopt a resolution that the city hire a full time HPAC officer; it was unanimously approved. Sandra French noted that Ellen puts in many extra hours to get everything done & our HPAC is considered the best in the state.

Four Preservation Award nominees were reviewed & approved: 1. The new paint job at the CMR house, done by Fernandez Wall Covering & Paint, Inc. 2. The McGraw Building restoration in Fort Benton, owned by Bob Milford. 3. The Arvon Hotel rehabilitation, Peter Jennings et al Ownership Group; work done by Dick Anderson Construction. 4. The new oak doors at Paris Gibson Square, fabricated by Great Falls Cabinets and installed with time and labor donated by LPW.

**Announcements/Other Business/Public Comment:** The Montana Archaeology Society is holding its annual meeting in Great Falls this weekend.

Kelly Parks is terming out as a member of HPAC. Del Darko is the only applicant for the position.

The Preservation Award Reception will be May 26 in the Missouri Room from 5:30-7:30. Refreshments will be served and the Preservation awards presented. The public is cordially invited.

The next regular meeting will be May 11, 2016. The meeting was adjourned at 1:15 PM.

Respectfully submitted, Carole Ann Clark, Secretary