

**Great Falls/Cascade County
Historic Preservation Advisory Commission
Minutes from the January 13, 2016 Meeting**

Members Present: Carole Ann Clark, Sandra French, Ruthann Knudson, Kenneth Robison, Kristi Scott, Ryan Smith

Members Absent: Paivi Hoikkala, Kelly Parks, Ken Sievert

Staff Present: Gregory Gordos, Ellen Sievert

Ex-Officio Present: Robert Milford, Joan Redeen, Jane Weber

Guests Present: Kristen McGuire

Acting Chair Ken Robison called the meeting to order at 12:10 PM and called for approval of the November 4 meeting. Ruthann Knudson made the motion and Ryan Smith seconded. With two minor corrections, the minutes were approved unanimously.

HPO Report: Ellen passed out the November/December HPO report to everyone. She expressed concern about a potential demolition of a building in the Central Business District and is continuing discussion with the planning office on this topic.

Brief Updates: Greg has sent letters requesting money for the printing of the Walking Tour Brochures to the Central Montana Tourism Board and the BID. He's waiting for updated bids from recommended printers. The total cost should run about \$2250, and any amount of help will be appreciated. 10,000 River's Edge Trail brochures will be printed, after updating. There are several professional conferences planned for Great Falls in April and August, and there is great interest in our Walking Tour Brochures.

The ornament sales have gone well, with income about \$6,100 so far, including singles and sets. Fifty Civic Center ornaments were ordered. The Russell Museum may buy some CMR Studio ornaments.

Ken Robison reported on the Vinegar Jones Cabin Interpretation. Three 24X36 inch signs will cost \$100 each; Ryan Smith designed the stand holding them, and they will be on a concrete pad. Ryan will seek other bids for the pedestals. Total costs, including installation (except the concrete) will be \$1500.

Action Items: Logo/Nametags will be designed by Sheree Nelson. Ryan moved that HPAC give her a \$200 honorarium; it was seconded by Ruthann.

Report of the Nominating Committee: The current slate of officers, Sandi French (president), Paivi Hoikkala (Vice-Chair) & Carole Ann Clark (Secretary) had agreed to be nominated and serve for another term. Ryan moved for the nomination & election; Ruthann seconded and it was unanimously approved. The CLG Grant request must go through the city and county approval process and submitted to SHPO by February 22. Ruthann moved that the HPAC approve a grant application for \$5500 for the fiscal year 2016-17. Ryan seconded and the motion was approved unanimously. The request must include the HPAC budget and minutes.

Announcements/Other business/Public comment: Joan said the Luminary Tours were a great success; Carol Place will be paid off soon and DGFA will own the trolley. Jane mentioned the NHA will meet Monday, January 25 at the Civic Center; work continues on a logo and submission for a 501(C) (3) status. Kristi is submitting a grant proposal to research the history of Paris Gibson Square & other schools. On January 22, Carol Bradley will present the Eastside Historic District Nomination to the State Review Board in Helena, with Ellen's powerpoint. All are invited to carpool to Helena for this. Ken invited everyone to the Black History Day celebration at the Library February 4 from 6-8.

Next Regular Meeting: February 10, 2016. The meeting was adjourned at 12: 55PM.
Respectively submitted, Carole Ann Clark, Secretary