

**Great Falls Housing Authority
Board of Commissioner's Meeting
October 15, 2015**

CALL TO ORDER

The Great Falls Housing Authority Board of Commissioners met at 1500 Chowen Springs Loop on Thursday, October 15, 2015. The meeting was called to order at 12:24 p.m. by Chairperson Boyle.

PRESENT: Joseph Boyle, Chairperson, Jon McCarty, Commissioner, Dan Price, Commissioner, Mike McCleary, Commissioner, Marquita Ogawa, Commissioner, Cal Gilbert, Vice Chairperson

ABSENT: Jim Weber, Commissioner

ALSO PRESENT: Greg Sukut, Deputy Director, Kevin Hager, Executive Director, Cindy Hoscheid, Administrative Assistant.

PETITIONS

EXECUTIVE DIRECTOR REPORT

ADMINISTRATIVE REPORT

MT 2-1 SITE IMPROVEMENTS

Crews have been preparing 7th Avenue South and the parking lot for gravel and concrete. The rain has delayed this somewhat. Beginning October 12th all crews will be working overtime for the next three weeks to try and complete this project by November 1st.

MT 2-1 ELECTRICAL UPGRADE

All of the electrical upgrades are complete. The site lighting poles and fixtures are being installed throughout the site with the last ones having to be completed with the parking lot and street by November 1st.

OLD BUSINESS

August Board Minutes were sent via email and approved.

NEW BUSINESS

The September Board minutes were received and reviewed. Commissioner Ogawa made a motion to approve the minutes as written. Vice Chairperson Gilbert seconded the motion with unanimous voice approval.

Community Police Officer Contract was received and reviewed. Commissioner McCarty made a motion to approve the first six months to the end of June 30, 2016 with an automatic six month renewal based on the GFPPA negotiated contract wage with the City of Great Falls. Commissioner McCleary seconded the motion with unanimous voice approval.

Resolution 914 – Approving Vacated Tenant Accounts Written Off for Period Ending October 9, 2015 were received and reviewed. Commissioner McCleary made a motion to approve Resolution 914. Commissioner McCarty seconded the motion with unanimous voice approval.

Resolution 915 – Approving Vacated Sandhills and Holland Tenant Accounts Written Off for Period Ending October 9, 2015 were received and reviewed. Vice Chairperson Gilbert made a motion to approve Resolution 915. Commissioner McCleary seconded the motion with unanimous voice approval.

Sidewalk Area Exhibit – 7th Avenue South was received and reviewed. Project Manager, Scott Floerchinger presented the exhibit proposing to remove 3153 sq ft of the sidewalk area on Phase 3. The motion was not made during the meeting. It was discussed after the meeting was adjourned to send it via email to get approval on the sidewalk.

Holland Court CDBG Contract – was received and reviewed. Commissioner McCleary made a motion to approve the contract in the amount of \$97,737 to redesign, remove all concrete and asphalt, backfill, and repave the parking lots, sidewalk and handicap access ramps in Holland Court Apartment Complex. Commissioner Ogawa seconded the motion with unanimous voice approval.

The Board reviewed cash disbursements for the month of September, 2015. Commissioner McCarty made a motion to ratify cash disbursements, (see beginning and ending check numbers). Vice Chairperson Gilbert seconded the motion with unanimous voice approval.

BOARD MEMBER REPORTS AND ANNOUNCEMENTS

COMMUNICATIONS

HAI Group – Low Loss Ratio Award
Final Project Closeout – Sandhills Phase II and III

PUBLIC COMMENT

There being no further business to come before the Board, Commissioner McCleary made a motion to adjourn. Vice Chairperson Gilbert seconded the motion. The meeting was adjourned by Chairperson Boyle at 1:53 p.m. The next Board meeting will be held on Thursday, November 19th, 2015 at 12:00 p.m.

Respectfully Submitted By:

Approved By:

Kevin Hager, Secretary

Joseph Boyle, Chairperson