

**Great Falls/Cascade County
Historic Preservation Advisory Commission
Minutes from the October 14, 2015 Meeting**

Members Present: Carole Ann Clark, Sandra French, Kenneth Robison, Kristi Scott, Ken Sievert, Ryan Smith

Members Absent: Paivi Hoikkala, Ruthann Knudson, Kelly Parks

Staff Present: Ellen Sievert, Gregory Gordos

Ex-Officio Present: Carol Bronson, Joan Redeen, Jane Weber, Robert Milford

Guests Present: Kristen McGuire, Shari Schmit

HPAC Chair Sandi French called the meeting to order at 12:03 PM, followed by introductions & a request for approval of the September minutes. After minor corrections, Ken Robison moved & Ken Sievert seconded that the minutes be approved, which they were, unanimously. Ellen made sure everyone had a copy of the letter from the City to Advisory Boards, Councils & Commissions regarding posting of agendas and minutes.

HPO Report: The Society for Industrial Archeology had a grand tour of Great Falls October 8-10, including a downtown walking tour led by Ken & Ellen Sievert, and a presentation by the Preservation Players (praised as a creative way to show the history of industry here). On October 19, Preservation Cascade will be meeting; they are looking for new board members. At the CLG meeting of the Montana History Conference in Bozeman September 24-25, Ellen gave a power point presentation on Great Falls/Cascade County HPAC projects.

Brief Updates/Action Items: The Upper Missouri River Area Heritage Planning Corporation, Inc. will be applying for 501(c) (3) status. Ken Robison moved & Ryan Smith seconded that the HPAC fund the application, up to \$1000. The motion was passed unanimously.

We're still getting bids on reprints of the Walking Tour brochures and seeking local groups to sponsor them. Kristi Scott moved & Ken Robison seconded that Gregory Gordos draft a letter to the BID requesting money & send it to the Central Montana Tourism Board as well; they could co-market with us. The motion passed unanimously. Discussion will continue on producing digital versions of the brochures.

Vinegar Jones Cabin: At the next meeting we will have cost figures for the signs & bases (we still need 3 bids for the bases), and can then discuss funding (including donations & sponsorship) to cover these costs (estimated about \$300 for each). The photos are ready; the three signs will be metal, 2' by 3'.

The Christmas ornaments from previous years were inventoried by Ellen & Gregory. Gregory will circulate the inventory to board members. A discussion followed regarding the ornaments and a committee was appointed to plan the marketing. Sandi suggested having a booth at the Christmas stroll or perhaps a storefront to market them. The C. M. Russell studio is this year's choice & the HPAC selected one of the 4 designs submitted by Sheree Nelson. Five hundred numbered ornaments will be the initial order.

Nametags: Sandi suggested that HPAC members get new name tags; it was suggested that a logo be designed for HPAC for use on nametags, stationery, etc. Sheree Nelson, designer of the ornaments, may be willing to design it. The Montana History Foundation Grant Writing Workshop on October 19th is full. Suggestions were made for businesses which could provide lunch for 15 people for the stipend provided.

Announcements/Other Business/Public Comment: Everyone is invited to watch the Lewis & Clark Centennial webinar at the Civic Center Tuesday October 20th at 1:30.

The requested nomination edits for the Craftsman Bungalow Historic District have been received by the SHPO office & should be completed and reviewed by the State Review Board in January.

Next Regular Meeting: November 4th, 2015. (Note: the meeting is a week earlier due to the November 11 Veteran's Day Holiday)

The meeting was adjourned at 1:25 PM.

Respectfully submitted,

Carole Ann Clark, Secretary