



P.O. Box 5021, 59403-5021

(406) 455-8450
Fax (406) 727-0005

September 2, 2015

Keith Nelson
305 38th Ave NE
Great Falls, MT 59404



Dear Mr. Nelson:

At its meeting on September 1, 2015, the City Commission appointed you to the Planning Advisory Board for the remainder of a three-year term through December 31, 2017.

I know you will find your work on this Board very challenging and rewarding. A representative from the Board will be contacting you in the near future with information on meeting dates and times. Should you have any questions, please feel free to contact Craig Raymond at 455-8530 or myself.

On behalf of the City Commission and the entire staff, I wish to welcome you as a member of the Planning Advisory Board, and we look forward to working with you.

Also, a Board and Commission Handbook is enclosed. Please review it at your convenience.

Sincerely,

A handwritten signature in cursive script that reads "Michael J. Winters".

Michael J. Winters
Mayor

kma

Enclosure

c: Planning Advisory Board



P.O. Box 5021, 59403-5021

(406) 455-8450
Fax (406) 727-0005



September 2, 2015

Dana Henkel
1309 Beargrass Dr
Great Falls, MT 59404

Dear Ms. Henkel:

On behalf of the City Commission, I would like to thank you for serving on the Planning Advisory Board for the past two years. We recognize and appreciate the time and effort you have put into this Board. You have made a generous contribution to our community through your professionalism and commitment. The City Commission recently appointed Keith Nelson to fill the vacancies.

Again, thanks for generously giving your time and expertise to our community.

Sincerely,

A handwritten signature in cursive script that reads "Michael J. Winters".

Michael J. Winters
Mayor

Kmt

cc: Planning Advisory Board