

**GREAT FALLS METROPOLITAN TRANSPORTATION PLANNING PROCESS
POLICY COORDINATING COMMITTEE**

MEETING MINUTES

March 30, 2015

CALL TO ORDER

The Policy Coordinating Committee (PCC) meeting was called to order at 4:02 pm in the Rainbow Room of the City Civic Center by Chair Pro Tem Jane Weber.

ROLL CALL & ATTENDANCE

PCC Members present:

<u>Name</u>	<u>Title/Representing</u>
Jane Weber	Cascade County Commissioner
Carl Donovan	Chair Great Falls Transit District
Dave Hand	District Administrator, MDT Great Falls
Nate Weisenburger	Chairman, Great Falls Planning Advisory Board
Stuart Boylan	Chair Cascade County Planning Board
Fred Burow	Great Falls City Commissioner

OTHERS PRESENT

<u>Name</u>	<u>Title/Representing</u>
Craig Raymond	COGF, Director Planning & Community Development
Andrew Finch	Sr. Transportation Planner, Great Falls MPO
Galen Amy	Planner II, City of Great Falls

MINUTES

Prior to the meeting, Policy Coordinating Committee (PCC) members were provided a copy of the minutes of the last PCC meeting held September 24, 2014.

MOTION: That the Policy Coordinating Committee minutes of September 24, 2014 be approved.

Made by: Mr. Boylan

Second: Mr. Donovan

Vote: The motion carried unanimously.

BUSINESS ITEMS

Provided for each item listed under this agenda heading was a written report for PCC consideration. A copy of each is attached and incorporated herein by reference.

Item 5A. Elect Chair

Chair Pro Tem Weber opened Item 5A to elect a Chair of PCC for 2015. Past practice is to alternate the chair position between the City and the County Commission.

MOTION: That Fred Burow be elected Chair of the Policy Coordinating Committee for 2015.

Made by: Mr. Boylan
Second: Mr. Weisenburger

Vote: The motion carried unanimously.

Chair Pro Tem Weber turned the meeting over to Chair Burow.

Item 5B. FFY 2014-2018 Transportation Improvement Program (TIP) Amendment #1

Chair Burow opened the next order of business and Mr. Finch provided a review of the staff report for Amendment #1 to the Federal Fiscal Years 2014-2018 Transportation Improvement Program (TIP). Mr. Finch said the TIP is up to date, but there are some changes which require a formal amendment. Projects that have been affected are outlined in the TIP, and changes are indicated in red. Some of the changes are due to changes in dollar amounts of a project. He said the State has asked to have a list of CTEP projects, and those CTEP projects listed in red are not new projects, but are listed individually to satisfy the State request.

Mr. Finch reviewed details of some of the changes as noted in the TIP Amendment #1. Mr. Burow asked about whether there was a project for 6th Street North near Division Road. Mr. Finch said that is a local roadway, and not eligible for Federal transportation funds. There was discussion about the need for improvements to that roadway.

There was a question about the \$500,000 reduction in the cost of the Fox Farm Road project. Mr. Finch said that although the change doesn't specify the reasons, originally more right-of-way was in the cost estimates than is now evidently needed. Additionally, recent construction costs are lower than they were.

Mr. Finch said that the Technical Advisory Board has approved this Amendment and has recommended approval by the PCC.

MOTION: That the Policy Coordinating Committee approve Amendment #1 to the 2014-2018 Transportation Improvement Program.

Made by: Mr. Donovan
Second: Ms. Weber

Vote: The motion carried unanimously.

OTHER BUSINESS

Ms. Weber asked Mr. Hand how the project on 24th Avenue South was coming along. He said it was moving along nicely. Mr. Finch said we are about a year off and will let plans in January 2016.

There was discussion about utility development on the project. Ms. Weber said that public meetings offered by MDT were well done. Mr. Hand said the first public meeting on the Fox Farm project will be held this April 2015.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Mr. Donovan made a motion to adjourn, seconded by Mr. Hand. The meeting adjourned at 4:18 pm.