

**MINUTES OF THE MEETING
OF THE
GREAT FALLS PLANNING ADVISORY BOARD/ZONING COMMISSION
April 14, 2015**

CALL TO ORDER

The regular meeting of the Great Falls Planning Advisory Board/Zoning Commission was called to order by Chair Nate Weisenburger at 3:02 p.m. in the Commission Chambers of the Civic Center.

ROLL CALL & ATTENDANCE

Planning Board Members present:

Nate Weisenburger, Chair
Scot Davis, Vice Chair
Peter Fontana
Heidi Pasek
Cheryl Patton
Mark Striepe

Planning Board Members absent:

Dana Henkel
Anthony Houtz
Sophia Sparklin

Planning Staff Members present:

Craig Raymond, Director P&CD
Andrew Finch, Sr. Transportation Planner
Phyllis Tryon, Sr. Administrative Assistant

Other Staff present:

None

Mr. Raymond affirmed a quorum of the Board was present.

MINUTES

Action Minutes of the Planning Advisory Board/Zoning Commission. Please refer to the audio/video recording of this meeting for additional detail.

Chair Weisenburger asked if there were any comments or corrections to the minutes of the regular meeting held on March 24, 2015. Seeing none, the minutes were approved as submitted.

BOARD ACTIONS NOT REQUIRING PUBLIC HEARING

Amendment #1 – Federal Fiscal Years 2014-2018 Transportation Improvement Program (TIP)

Andrew Finch, Sr. Transportation Planner, presented the staff report for Amendment #1 to the FFY 2014-18 Transportation Improvement Program (TIP). Mr. Finch entered the staff report into the record.

Mr. Finch said the TIP is one of the two major transportation planning documents. The Long Range Transportation Plan (LRTP) is the other major document and a major update of that document was approved in 2014. The TIP is the implementation portion of the LRTP. A full update of the TIP was also done last year, and this item is an amendment due to changes in funding, project costs, and the addition of projects.

In addition, the State Department of Transportation now requires a listing of individual CTEP projects, which is part of this amendment. Mr. Finch reviewed the list of those projects as provided in the staff report. He said there is a reduction in the cost estimate for the Fox Farm Road reconstruction project. There will be a public meeting on that project on April 30, 2015 at 7:00 p.m. in Meadowlark School. The project consists of two 12-foot driving lanes with 5-foot shoulders, and improved vertical curves to reduce dips and crests on the hills. He said this project will impact adjoining property owners.

Mr. Finch said that both the Technical Advisory Committee and the Policy Coordinating Committee have approved Amendment #1 to the FFY 2014-18 TIP.

Mr. Davis asked what the projected start date is for the Fox Farm Road project. Mr. Finch said that MDT is projecting the project to start in 2018.

PLANNING ADVISORY BOARD DISCUSSION AND ACTION

MOTION: That the Planning Advisory Board approve Amendment #1 to the FFY 2014-2018 Transportation Improvement Program.

Made by: Dr. Pasek
Second: Mr. Davis

VOTE: All being in favor, the motion passed.

COMMUNICATIONS

Next Meeting Agenda – Tuesday, April 29, 2015

- Central Montana Agriculture & Technology Park TIF Industrial District (Great Bear) Application – not a public hearing item

Project Status:

- None

Petitions and Applications Received:

- CHS – Annexation and Zoning
- West Ridge Phase VII – Major Subdivision, Annexation & Zoning
- East Industrial Park TIF Industrial District (AgriTech) Application
- Tyndall Addition Phase II – Annexation & Zoning – Major Subdivision

Mr. Raymond said that the subdivision projects are significant projects and details of the development agreements are being worked out.

Financial Report – 3rd Quarter Planning Division

PUBLIC COMMENT

Chair Weisenburger welcomed Mr. Fontana to the Planning Advisory Board/Zoning Commission.

ADJOURNMENT

There being no further business, Chair Weisenburger adjourned the meeting at 3:13 p.m.

CHAIRMAN

SECRETARY